

Statement to Members

AEGIS THE UNION

STATEMENT TO MEMBERS ISSUED IN CONNECTION WITH THE UNION'S ANNUAL RETURN FOR YEAR ENDED 30 JUNE 2022 AS REQUIRED BY SECTION 32A TRADE UNION & LABOUR RELATIONS (CONS.) ACT 1992

Income and Expenditure

The total income of the union for the period was £539,084. This amount included payments of £291,634 in respect of membership income of the union. The union's total expenditure for the period was £481,685.

Political Fund

In line with Aegis' constitution, there is no Political Fund.

Salary paid & other benefits provided to the General Secretary

The General Secretary of the union was paid £66,252 in respect of salary and £18,061 in respect of benefits in the period.

Irregularity statement

A member who is concerned that some irregularity may be occurring, or have occurred, in the conduct of the financial affairs of the union may take steps with a view to investigating further, obtaining clarification and, if necessary, securing regularisation of that conduct. The member may raise any such concern with such one or more of the following as it seems appropriate to raise it with: the officials of the union, the auditors of the union, the Certification Officer (who is an independent officer appointed by the Secretary of State), and the police. Where a member believes that the financial affairs of the union have been or are being conducted in breach of the law or in breach of the rules of the union and contemplates bringing civil proceedings against the union or responsible officials, he should consider obtaining independent legal advice.

Auditor's report

Please refer to the accounts for the period which are available to view on the Aegis the Union website, www.aegistheunion.co.uk.

**Registration No. 5028T – Trade Union
And Labour Relations (Consolidation)
Act 1992**

AEGIS THE UNION

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022

AEGIS THE UNION

COMPANY INFORMATION

Treasurer	Mrs Fiona Steele
General secretary	Mr. Brian Linn
Union address	Aegon UK Lochside Crescent Edinburgh Park Edinburgh EH12 9SE
Accountants	Cunningham Grant Chartered Accountants G6 The Granary Business Centre Coal Road Cupar Fife KY15 5YQ
Auditors	Johnston Smillie Ltd Chartered Accountants 6 Redheughs Rigg Edinburgh EH12 9DQ
Bankers	Unity Trust Bank Nine Brindley Place Birmingham B1 2HB

AEGIS THE UNION

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AEGIS THE UNION

STATEMENT OF THE COMMITTEE OF MANAGEMENT'S RESPONSIBILITIES

FOR THE YEAR ENDED 30 JUNE 2022

The Committee of management are responsible for preparing the financial statements in accordance with applicable law and regulations.


The Constitution of the Association requires the Committee of Management to prepare financial statements for each year. The Committee of management have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The financial statements are required by law to give a true and fair view of the state of affairs of the association and of the surplus or deficit of the association for that period. In preparing those financial statements, the Committee of management are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the association will continue in business.

So far as the Committee of Management is aware, there is no relevant audit information of which association's auditor is unaware. Additionally, the Committee of management have taken all the necessary steps that they ought to have taken to make themselves aware of all relevant audit information and to establish that the auditor is aware of that information.

Brian Linn

Mr. B. Linn
On behalf of the Committee of Management

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AEGIS THE UNION

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AEGIS THE UNION

Opinion

We have audited the financial statements of Aegis the Union (the 'Union') for the year ended 30 June 2022 which comprise the income and expenditure account, the balance sheet and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Union's affairs as at 30 June 2022 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Trade Union and Labour Relations (Consolidation) Act 1992.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Committee of Management's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Union's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Committee of Management with respect to going concern are described in the relevant sections of this report.

Other information

The Committee of Management are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

AEGIS THE UNION

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AEGIS THE UNION

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Committee of Management' report.

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Committee of Management's remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Respective responsibilities of Committee of Management

As explained more fully in the Committee of Management's responsibilities statement, the Committee of Management are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Committee of Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Committee of Management are responsible for assessing the Union's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Committee of Management either intend to liquidate the Union or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We obtained an understanding of the legal and regulatory frameworks applicable to the Union, focusing on provisions of those laws and regulations which could have a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations we considered in this context included the Trade Union and Labour Relations (Consolidation) Act 1992, FRS 102 and local tax legislation.

We assessed the susceptibility of the Union's financial statements to material misstatement, including how fraud might occur, by considering our knowledge of the entity and the sector in which it operates and by discussion with staff and those charged with governance. We considered the procedures and controls that are in place to address risks identified, or that otherwise prevent, deter and detect fraud.

AEGIS THE UNION

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF AEGIS THE UNION

Based on this understanding we designed our audit procedures to detect circumstances in which irregularities could result in material misstatement and to identify irregularities which may have occurred. Our procedures included: journal entry testing; enquiries of staff and those charged with governance; review of specific transactions and documentation; analytical procedures; and review of the presentation and disclosures in the financial statements.

We communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

This report is made solely to the Union's members, as a body, in accordance with section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the Union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Union and the Union's members' as a body for our audit work, for this report, or for the opinions we have formed.



**Lea Brash BA CA (Senior Statutory Auditor)
for and on behalf of Johnston Smillie Ltd**

30/11/2022

**Chartered Accountants
Statutory Auditor**

6 Redheughs Rigg
Edinburgh
EH12 9DQ

AEGIS THE UNION**INCOME AND EXPENDITURE ACCOUNT****FOR THE YEAR ENDED 30 JUNE 2022**

	Notes	2022 £	2021 £
Turnover			
Union Dues		291,634	320,136
Donations		169,500	169,500
Commissions Receivable		-	-
Union Learning		48,670	286,677
Settlement Agreements		18,250	16,850
Flat Rental Income	3	11,030	10,904
		<u>539,084</u>	<u>804,067</u>
Administrative Expenses			
Wages and salaries (excl. N.I.)	247,000		235,212
Redundancy payments	-		43,701
Employer's N.I. contributions	28,746		27,870
Employer's Pension contributions	25,635		27,733
Employee Benefits	11,022		10,817
Staff training	1,282		376
Insurance	4,485		4,406
Conference	2,401		797
Printing, postage and stationery	575		1,069
Telephone	3,760		4,217
Computer running costs	21,369		24,237
Advertising	1,687		2,749
Motor vehicle leasing	19,080		18,672
Motor running expenses	1,429		144
Assistant General Secretary Travel	1,815		88
General Secretary travel and subsistence	3,314		804
General Committee travel and subsistence	7,751		476
Deputy General Secretary travel and subsistence	614		186
Legal and professional fees	2,228		4,953
Audit fees	4,560		4,560
Accountancy fees	4,076		3,636
Bank charges	614		721
Lottery	6,575		7,875
Sundry expenses	3,698		379
Flat rental expenses	3,487		2,658
Affiliation fees	20,291		21,775
Union Learning expenses	53,584		276,355
Bad debts written off	-		-
Depreciation on tangible fixed assets	5	607	815
		<u>(481,685)</u>	<u>(727,281)</u>
Operating profit before interest and tax c/f		57,399	76,786

AEGIS THE UNION
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2022

	Notes	2022 £	2021 £
Operating profit before interest and tax b/f		57,399	76,786
Other interest receivable and similar income	3	304	6
Interest payable and similar charges		-	-
Changes in the fair value of investment properties		14,600	15,249
Operating profit before tax		<u>72,303</u>	<u>92,041</u>
Tax on deficit on ordinary activities	4	(4,265)	(4,465)
Operating profit		<u>68,038</u>	<u>87,576</u>

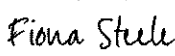
AEGIS THE UNION**BALANCE SHEET****AS AT 30 JUNE 2022**

	Notes	£	2022 £	£	2021 £
Fixed assets					
Tangible assets	5		215,070		200,368
Current assets					
Stocks		680		1,370	
Debtors	6	119,466		75,494	
Cash at bank and in hand		329,933		315,202	
		<u>450,079</u>		<u>392,066</u>	
Creditors: amounts falling due within one year	7	(31,095)		(29,192)	
Net current assets			418,984		362,874
Total assets less current liabilities			<u>634,054</u>		<u>563,242</u>
Provisions for liabilities			(5,671)		(2,897)
Net Assets			<u>628,383</u>		<u>560,345</u>
Represented by:					
Reserves	8		<u>628,383</u>		<u>560,345</u>

The financial statements were approved by the Committee of Management on 11/30/2022

FIONA STEELE

Treasurer

DocuSigned by:

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AEGIS THE UNION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022

1. Accounting policies

1.1 Basis of Preparation

The financial statements have been prepared in accordance with Financial Reporting Standard 102 Section 1A small entities, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland. The financial statements are prepared in sterling which is the functional currency of the Union and rounded to the nearest £1. The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years unless otherwise stated.

1.2 Going concern

The financial statements have been prepared on a going concern basis.

1.3 Income

Income represents subscriptions received from members during the year, employer donations, income receivable from investments and monies on deposit.

Income is recognised to the extent that it is probable that the economic benefits will flow to the Union and the income can be reliably measured. Income is measured as the fair value of the consideration received or receivable.

1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Computer equipment	33 1/3% Straight Line
Motor vehicles	25% Reducing Balance

1.5 Investment property

Investment property is carried at fair value determined annually and derived from the current market rents and investment property yields for comparable real estate, adjusted if necessary for any difference in nature, location or condition of the specific asset. No depreciation is provided. Changes in fair value are recognised in the Statement of comprehensive income.

1.6 Leasing

Rentals applicable to operating leases where substantially all of the benefits and risks of ownership remain with the lessor are charged to profit and loss account on a straight line basis.

1.7 Stock

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell (net realisable value). Net realisable value is based on the estimated selling price less any estimated completion or selling costs.

1.8 Employee Benefits

When employees have rendered service to the company, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service. The company operates a defined contribution pension scheme. Contributions are charged to the profit and loss account as they become payable in accordance with the rules of the scheme.

AEGIS THE UNION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

2. Operating profit

	2022	2021
	£	£
Operating profit is stated after charging:		
Depreciation of tangible assets	607	815
Auditors' remuneration	4,560	4,560
	<u>4,560</u>	<u>4,560</u>

3. Investment income

	2022	2021
	£	£
Bank Interest	304	6
Rental Income	11,030	10,904
Total investment income	<u>11,334</u>	<u>10,910</u>

4. Taxation

	2022	2021
	£	£
Domestic current year tax		
U.K. corporation tax	1,491	1,568
	<u>1,491</u>	<u>1,568</u>
Deferred taxation		
Taxation on changes in fair value of investment properties	2,774	2,897
	<u>2,774</u>	<u>2,897</u>
Total tax charge	<u>4,265</u>	<u>4,465</u>

AEGIS THE UNION
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2022

5. Tangible fixed assets

	Investment Property £	Plant & Equipment £	Total £
Cost			
At 1 July 2021	200,000	18,026	218,026
Revaluation	14,600	-	14,600
Additions	-	709	709
Disposals	-	-	-
At 30 June 2022	<u>214,600</u>	<u>18,735</u>	<u>233,335</u>
Depreciation			
At 1 July 2021	-	17,658	17,658
On disposals	-	-	-
Charge for year	-	607	607
At 30 June 2022	<u>-</u>	<u>18,265</u>	<u>18,265</u>
Net book value			
At 30 June 2022	<u>214,600</u>	<u>470</u>	<u>215,070</u>
At 30 June 2021	<u>200,000</u>	<u>368</u>	<u>200,368</u>

The investment property was valued by the directors as at the balance sheet date with reference to the market value of similar properties in the area.

6. Debtors

	2022 £	2021 £
Trade debtors	5,930	750
Other debtors	113,536	74,744
	<u>119,466</u>	<u>75,494</u>

AEGIS THE UNION**NOTES TO THE FINANCIAL STATEMENTS****FOR THE YEAR ENDED 30 JUNE 2022****7. Creditors: amounts falling due within one year**

	2022	2021
	£	£
Trade creditors	-	-
Taxation and social security	11,412	10,640
Other creditors and accruals	19,683	18,552
	<u>31,095</u>	<u>29,192</u>

8. Statement of movements on reserves

	Reserves
	£
Balance at 1 July 2021	560,345
Profit for the year	68,038
Balance at 30 June 2022	<u>628,383</u>

9. Financial commitments

At 30 June 2022 the company had future minimum lease payments under non-cancellable operating leases as follows:

	2022	2021
	£	£
Not later than one year	10,780	5,066
Later than 1 year and not later than 5 years	18,007	21,156
Total	<u>28,787</u>	<u>26,222</u>

10. Employees

The average monthly number of employees, including directors, during the year was as follows:

2022	2021
No	No
7	10

11. Union Learn Scotland Development Fund

During the year to 30 June 2022 the Union was in receipt of a Development Fund of £24,900 from the STUC (2021: £24,900). All funding has been spent for this project in the year and all payments to third party training providers were made directly by STUC.

AEGIS THE UNION
MANAGEMENT INFORMATION
FOR THE YEAR ENDED 30 JUNE 2022

AEGIS THE UNION
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 30 JUNE 2022

Turnover	2022	2021
	£	£
Union Dues	291,634	320,136
Donations	169,500	169,500
Commissions receivable	-	-
Union Learning	48,670	286,677
Settlement agreements	18,250	16,850
Flat Rental income	11,030	10,904
	<u>539,084</u>	<u>804,067</u>
Administrative expenses	(481,685)	(727,281)
	<u>(481,685)</u>	<u>(727,281)</u>
Operating profit	57,399	76,786
Other interest receivable and similar income		
Bank interest received	304	6
Interest payable		
Bank interest paid	-	-
Amounts written off investments		
Changes in the fair value of investment properties	14,600	15,249
Profit before taxation	<u>72,303</u>	<u>92,041</u>

AEGIS THE UNION**SCHEDULE OF ADMINISTRATIVE EXPENSES****FOR THE YEAR ENDED 30 JUNE 2022**

	2022	2021
	£	£
Administrative expenses		
Wages and salaries (excl. N.I.)	247,000	235,212
Redundancy payments	-	43,701
Employer's N.I. contributions	28,746	27,870
Employer's Pension contributions	25,635	27,733
Employee Benefits	11,022	10,817
Staff training	1,282	376
Insurance	4,485	4,406
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General Secretary travel and subsistence	3,314	804
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Legal and professional fees	2,228	4,953
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Bank charges	614	721
Lottery	6,575	7,875
Sundry expenses	3,698	379
Fiat rental expenses	3,487	2,658
TUC affiliation fees	20,291	21,775
Union Learning expenses	53,584	276,355
Bad debts written off	-	-
Depreciation on tangible fixed assets	607	815
	<u>481,685</u>	<u>727,281</u>