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[REDACTED]  
By email: [REDACTED]

Our ref: FOI2022/26115  
5 January 2023

Dear [REDACTED],

**REQUEST FOR INFORMATION: Multi-functional devices & photocopiers**

Thank you for your request for information of 15 December 2022 about multi-functional devices & photocopiers. We have handled your request under the Freedom of Information Act 2000 (FOIA).

Your information request and our response are set out below.

*I would be grateful if you would provide details of your current contract covering reprographics and print arrangements under the Freedom of Information Act. Please advise:*

1. *Number of MFDs (Multi-functional devices) & photocopiers at the Department for Environment, Food & Rural Affairs*

812 as of the date of the request.

2. *Name of current supplier*

Xerox (UK) Limited

3. *Start/end date of contract (if expired, WHEN does DEFRA expect to revisit the marketplace)*

Start Date Q3 2017

End Date Q3 2024

4. *Details of any extension options*

Extension options up to 24 months were included in the original advertised contract, all 24 months have been exercised, resulting in the end date of the contract being updated to Q3 2024.

5. *Total annual print/copy volumes for (a) Mono (b) Colour*

In the 12 month period to the end of June 2022

7m Mono

3m Colour



*What framework used*

None.

6. *Number of regular/desktop printers (in addition to above)*

None – that is out of scope of the Managed Print Services contract

7. *Is there a support contract on above, if yes state start/end date*

Support is provided under the same contract that provided the assets. It has the same start/end date provided in response to question 3.

8. *Does DEFRA have a Print Room*

No

9. *If yes, name of supplier, number of devices and start/end date of contract, also details of any extension options*

N/A

10. *What print software does DEFRA run*

Defra runs the Xerox Workspace Cloud Client software to connect, control and run printer jobs to the MDFs.

11. *Name of person responsible for print at DEFRA*

We confirm that Defra does hold the information that you have requested in relation to the contract officer, but we have decided that the procurement contact details of staff should be withheld under sections 40(2) and 40(3A) of the FOIA as the information constitutes personal data relating to persons other than you. These sections exempt personal information from disclosure if that information relates to someone other than the applicant, and if disclosure of that information would breach any of the data protection principles in Article 5(1) of the General Data Protection Regulation (GDPR).

We consider that disclosure of this information is likely to breach the first data protection principle, which provides that personal data must be processed lawfully, fairly, and in a transparent manner. Disclosure would not constitute 'fair' processing of the personal data because the junior staff involved would not reasonably expect their name and contact details to be disclosed in relation to this request for information.

Information disclosed in response to this FOIA request is releasable to the public. In keeping with the spirit and effect of the FOIA and the government's Transparency Agenda, this letter and the information disclosed to you may be placed on [GOV.UK](https://www.gov.uk), together with any related information that will provide a key to its wider context. No information identifying you will be placed on the GOV.UK website.

We attach Annex A, explaining the copyright that applies to the information being released to you, and Annex B giving contact details should you be unhappy with the service you have received.

If you have any queries about this letter, please contact the address below.

Yours sincerely

**[REDACTED]**  
**Information Rights Team**  
[InformationRequests@defra.gov.uk](mailto:InformationRequests@defra.gov.uk)

## **Annex A**

### **Copyright**

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## **Annex B**

### **Complaints**

If you are unhappy with the service you have received in relation to your request you may make a complaint or appeal against our decision under section 17(7) of the FOIA or under regulation 11 of the EIRs, as applicable, within 40 working days of the date of this letter. Please write to Andrew Mobsby, Head of Information Rights via email at [InformationRequests@defra.gov.uk](mailto:InformationRequests@defra.gov.uk) and he will arrange for an internal review of your case. Details of Defra's complaints procedure are on our website.

If you are not content with the outcome of the internal review, section 50 of the FOIA and regulation 18 of the EIRs gives you the right to apply directly to the Information Commissioner's Office (ICO) for a decision. Please note that generally the ICO cannot make a decision unless you have first exhausted Defra's own complaints procedure.

The ICO can be contacted using the following link:

<https://ico.org.uk/make-a-complaint/official-information-concerns-report/official-information-concern/>