

Annex 3

Applicant for review

Your Reference:

Our Reference: Rm No./Name/GB/EPnumber

Date

Dear Sirs

Patent Number: GB/EPxxxxxxx (Patent proprietor): Application for a review of an opinion (opinion No. xx/xx) filed under section 74B of the Patents Act 1977

1. I refer to your application for a review of an opinion under section 74B of the Patents Act 1977.

2. Your application will be advertised on our web site on (insert date). Anyone who wishes to support your application or to contest it will then have a period of (insert as appropriate - four weeks / two months) in which to file a statement or counter-statement. We will send a copy of the statement or counter-statement to you for information.

3. At the end of the (insert as appropriate - four week period/ two month period), your application will be referred to a hearing officer for consideration.

[insert paragraph 4 below if appropriate]

4. I note that on filing these proceedings, you have provided an Address for service in the E.E.A. (European Economic Area). Please be advised that the requirements for address for service have changed with effect 1 January 2021 and for all filing as from this date a UK address for service is required. However, as you have filed these proceedings prior to 1 January 2021, you may retain your existing address for service for the duration of these proceedings, including any appeal proceedings.

4. Any further correspondence in connection with this matter should be addressed for the attention of(insert name of Case Officer) (Telephone: (insert number)).

Yours faithfully

Insert name
Section
Directorate