

## Annex 2

Requester and/or  
Observer

**Your Reference:**  
**Our Reference: Rm No./Name/GB/EPnumber**

Date

Dear Sirs

**Latest date for response:**

**Patent Number: GB/EPxxxxxxx (Patent proprietor); Application for a review of an opinion (opinion No. xx/xx) filed under section 74B of the Patents Act 1977**

1. Please find enclosed copies of the following documents relating to an application for a review of Opinion No. xx by xxxxxxxxxxxx:

Patents Form 2  
Statement  
Accompanying documents

2. These documents have been sent to you in accordance with rule 99(1)(b) of the Patents Rules 2007. The Patents Rules are available to view on our website at:

<https://www.gov.uk/government/publications/the-patents-rules-2007-and-patents-fees-rules-2007>

3. Also enclosed, for information, is a copy of a letter sent today to xxxxxx, the applicant for the review.

### **Supporting or contesting the application**

4. The application is due to be advertised on our web site on, ..... (insert date). If you wish to support or contest the application, you need to file two copies of a statement or counter-statement within ..... (insert as appropriate - four weeks of the date of the advertisement / two months of the date the opinion was issued). Your response should be filed by ..... (insert date).

5. By filing a statement supporting the application or a counter-statement contesting it, you will become a party to the review proceedings (see rule 99(3)).

[insert paragraph 6 below if appropriate]

6. Please note that if you wish to file a statement or a counter statement, you will be required to provide an Address for service in the UK, which includes the Isle of Man (or Gibraltar and the Channel Islands).

### **Subsequent procedure**

7. We will send a copy of any statement or counter-statement filed by you to the applicant for the review.

8. We will then give directions as to the subsequent procedure. It may be appropriate, for example, to invite evidence or alternatively, we may be able to proceed straight to a hearing. If both sides agree, the matter may also be decided on the basis of the papers filed.

### **Additional information**

9. If you require any additional information on reviews of opinions, see our website at:

(insert web address)

Further information may also be found in the Opinions Manual available at:

(insert web address)

10. Any correspondence filed in connection with the application should be addressed for the attention of ..... (insert name of case Officer) (Telephone: ..... (insert number)).

11. A letter in identical terms has been sent today to .....

12. A copy of this letter has been sent today to .....

Yours faithfully

Insert Name  
Section  
Directorate

Enc: Patents Form 2  
Statement  
Etc