



## Education & Skills Funding Agency

### 16 to 19 tuition fund in-year spend report (formerly referred to in guidance as mid-year)

Name of institution:	<i>Prepopulated</i>
UKPRN	<i>Prepopulated</i>
Institution Type	<i>Prepopulated</i>

**This is for monitoring purposes only, and not an exercise in which ESFA will seek to reduce your 16 to 19 tuition fund allocation.**

For further information about this return please refer to [Coronavirus \(COVID-19\) 16 to 19 tuition fund 2022 to 2023: In-year spend report guidance](#)

This year, you will be using a new digital online form to submit your in-year spend details. This has been designed to make submissions easier and faster.

Once you have signed in with your details, you will see a page with allocation information for your institution. It will be similar to the page sample shown in figure 1.

GOV.UK Report your 16-19 tuition fund midyear spend

## We hold the following information for your institution

Name of school goes here - 10000000

Institution type	Budgetary allocation for AY 2022 to 2023 (£)
Mainstream academy	£ 4228

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Figure 1

Next, you will be asked to enter your spend up to and including 31 December 2022. See figure 2:

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## Enter your spend up to and including 31 December 2022

Enter the amount in (£)

[Continue](#)

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Figure 2

You will then be asked to enter your forecast full year spend for academic year 2022 to 2023. See figure 3:

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## Enter your forecast full year spend for AY 2022 to 2023

Enter the amount in (£)

Continue

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Figure 3

Finally, you will need to agree to important declarations. A page sample is shown in figure 4. Please note: you must agree to all the declarations in order to submit the form.

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## Agree to the declarations

This page must be completed by the Principal, chief executive or equivalent for your institution.

We will not accept this form without completed declarations.

**I confirm that:**

I have the authority to submit this return on behalf of my institution

All the information included is true and accurate to the best of my knowledge

**Name**

**Position**

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Before submitting the form, you will be able to review the information entered, make changes if necessary, and download a PDF summary.

If you wish, you can also request an email confirmation of your submission.

You will then be ready to submit your form.