



Education & Skills
Funding Agency

Education and Skills Funding Agency
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT

Tel: 0370 000 2288
[ESFA-enquiry-form](#)

23 November 2022

Vic Daniels
Chair of Trustees
Holland Park School
Airlie Gardens
Campden Hill Road
London
W8 7AF
Company Number: 8588099

Dear Mr Daniels

Notice to Improve – Holland Park School

On 2 November 2021, I wrote to your predecessor Ms Jane Farrell in her capacity as the Chair of Trustees at Holland Park School to serve notice that the trust was required to improve its compliance under the Academies Trust Handbook (ATH) 2021.

This was as a consequence of the concerns around governance and oversight of financial management by the Board. The Notice to Improve (Ntl) set out the actions that were needed to be taken by the trust to make sure necessary improvements were made.

We have closely monitored the trust's progress against the conditions set out in the notice. The conditions are summarised below:

- The Trust must reduce overlaps between trustees and members
- The trust must implement new financial management and monitoring structures
- The trust must implement a robust procurement policy in compliance with ATH.
- Establish a revised scheme of delegation in compliance with ATH
- The trust must produce a plan to bring the setting of executive pay in line with ATH.
- The trust to consider starting the process for moving the school into a multi-academy trust.
- The trust to respond to allegations from former pupils and staff, and to review the relevant policies for managing complaints.
- The trust is required to submit all financial documents on time
- The Trust requests approval from the ESFA, in advance, for any actions under the revoked freedoms in paragraph 6.21 of the ATH 2021.
- Ensure that all necessary Trustee and Member contact details are up to date in compliance with ATH.

I am pleased to inform you that I am satisfied that the Ntl conditions have been met. As a

result, the Ntl will be lifted with effect from the date of this letter.

This letter will be published on the GOV.UK website. I am copying this letter to Steve Parsons, Accounting Officer of the trust and Claire Burton, Regional Director for Southeast and South London.

It is important that the trust continues to exercise strong financial and governance oversight to maintain the progress you have achieved. I would like to thank you for your contribution in ensuring the trust has reached this position.

Yours sincerely



Warwick Sharp
Director, Schools Financial Support and Oversight

CC. Steve Parsons, Accounting Officer
Claire Burton, Regional Director for London, Regions Group (DfE)
Ms Margaret Allen, Member
Mrs Elizabeth Rutherford, Member
Mr Howard Freed, Member
Ms Jane Farrell, Member