



# Homes England

Date: 14 October 2022

Our Ref: RFI4061

Tel: 0300 1234 500

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

Making homes happen

By Email Only

Information Governance Team  
Homes England  
Windsor House – 6<sup>th</sup> Floor  
50 Victoria Street  
London  
SW1H 0TL

Dear [REDACTED]

## **RE: Request for Information – RFI4061**

Thank you for your requests for information which was processed in accordance with the Freedom of Information Act 2000 (FOIA).

You requested the following information:

*Please could you let me have anonymous data concerning shared ownership and rent to buy ownership applications.*

*Please list the following criteria for each registered applicant listed on your database in the Babergh district.*

Database field	Info requested
Date of application	Please State
Property Type Required	Please State
Number of Bedrooms	Please State
Scheme interested in	Please State
Homes interested in	Please State
Town Interested In	Please State
Local Authority Interested In	XXXXXXXX
Application	Single/Joint
Application Income Total	Please State
Application Savings Total	Please State
Application Benefits Total	Please State
C1 Situation	Please State
C1 Current Town	Please State
C1 Age	Please State
C1 & C2 Disability	Yes/no
C1 & C2 Wheelchair	Yes/no

## **Response**

We can confirm that we do hold some of the requested information. Please see enclosed Annex A which contains the data export of anonymous data for applicants in the Babergh district concerning shared ownership and rent to buy ownership applications.

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However, we can confirm that Homes England does not hold the information in relation to '*Homes interested in*' detailed in your request.

To conclude that the information is not held, we have searched with the relevant Help to Buy (HTB) Agent who would have the requested information if held.

The FOIA does not oblige a public authority to create information to answer a request if the requested information is not held. The duty under section 1(1) is only to provide the recorded information held.

The full text of section 1 in the legislation can be found here:

<https://www.legislation.gov.uk/ukpga/2000/36/section/1>

### **Advice and Assistance**

We have a duty to provide advice and assistance in accordance with Section 16 of the FOIA. To comply with this duty we are able to confirm that the HTB Agent records this data under the '*Property type required*' field, (i.e. house, flat, bungalow) contained within Annex A column B.

### **Right to Appeal**

If you are not happy with the information that has been provided or the way in which your request has been handled, you may request an internal review. You can request an internal review by writing to Homes England via the details below, quoting the reference number at the top of this letter.

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

The Information Governance Team  
Homes England – 6<sup>th</sup> Floor  
Windsor House  
50 Victoria Street  
London  
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Your request for review must be made in writing, explain why you wish to appeal, and be received within 40 working days of the date of this response. Failure to meet this criteria may lead to your request being refused.

Upon receipt, your request for review will be passed to an independent party not involved in your original request. We aim to issue a response within 20 working days.

You may also complain to the Information Commissioner's Office (ICO) however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link:

<https://ico.org.uk/>



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Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,

**The Information Governance Team**

For Homes England

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