



Department for Levelling Up,
Housing & Communities

Maxwell Soule
Deputy Director, Local Government
Stewardship
Department for Levelling Up, Housing &
Communities
2 Marsham Street
London
W1P 4DF

Stephen Hughes
By email only

8 November 2022

Dear Mr Hughes

LIVERPOOL CITY COUNCIL: INTERVENTION

I am writing to let you know that the Secretary of State for Levelling Up, Housing and Communities has nominated you as Finance Commissioner for the purposes of the Directions he has made today under section 15(5) and (6) of the Local Government Act 1999 in relation to Liverpool City Council. I enclose the formal nomination document.

You are nominated as Finance Commissioner for the period from 8 November 2022 to 9 June 2024. You will work alongside the four other Commissioners appointed to the intervention, Mike Cunningham CBE QPM as Lead Commissioner, Joanna Killian as Local Government Improvement Commissioner, Neil Gibson as Highways Commissioner and Deborah McLaughlin as Regeneration Commissioner.

As Finance Commissioner you will have the roles and responsibilities set out in the Directions, a copy of which I enclose together with a copy of the accompanying Explanatory Memorandum. Under the Directions, Commissioners will act jointly or severally and are accountable to the Secretary of State in that you have been nominated by him and can have your nomination withdrawn by him. I have also enclosed terms of engagement that you will need to sign and return.

You will be entitled to a fee for each day you act as Finance Commissioner. You will also be entitled to reasonable expenses. Under the terms of the Directions, it is the Council's responsibility to meet these costs, and the Secretary of State has set these fees for you at £1100 per day up to a maximum of 150 days per annum for the first year, reducing in year two and further thereafter. These limits should not be exceeded without prior approval of the Secretary of State. As to reasonable expenses, we would expect these to be in accordance with the rules for senior officers set out in the Council's staff handbook.

In your role as a public appointee, it may be necessary to disclose information on your remuneration as part of annual accounts and you will be required to consent to the

disclosure of this information. By accepting this appointment you will be indicating your consent to this.

The Secretary of State has asked that you and your fellow Commissioner provide him with regular progress reports on a six-monthly basis or at such other times as you and he might agree, with the next report expected by February 2023.

You are required to exercise care in the use of information that you acquire in the course of your duties and to protect information that is held in confidence.

Your appointment has the status of an office holder and not of an employee. Nothing in this letter shall be construed as, or taken to create, a contract of service or contract for services between yourself and the Department for Levelling Up, Housing and Communities, the Crown, or Liverpool City Council.

Should you have any queries or issues either now or during the Direction period please contact me in the first instance.

I would like to take this opportunity to thank you for assisting in this intervention. We are very grateful for your commitment to taking up this challenge to improve the performance of Liverpool City Council so that it effectively serves and protects the people of the area.

Yours sincerely,

Maxwell Soule
Deputy Director, Local Government Stewardship

NOMINATION UNDER THE LOCAL GOVERNMENT ACT 1999 (DIRECTIONS UNDER SECTION 15(5) AND (6) OF THE LOCAL GOVERNMENT ACT 1999 TO LIVERPOOL CITY COUNCIL, 2022)

The Secretary of State for Levelling Up, Housing and Communities, in exercise of his powers under section 15 of the Local Government Act 1999 and in accordance with the Directions to Liverpool City Council dated 8 November 2022 nominates Stephen Hughes as Finance Commissioner to act jointly or severally with the other Commissioners for the period beginning on the date of the Directions and ending on 9 June 2024 or such earlier time as the Secretary of State determines.