

**NOTES FOR THE GUIDANCE OF THE OFFICIAL VETERINARIAN AND EXPORTER**

In relation to 8725EHC titled:  
**EXPORT TO CHILE OF PLANT-BASED COMPLETE FOODS, SUPPLEMENTS AND CHEWS FOR FEEDING TO PET ANIMALS**  
Associated Documents: 8725EHC

**IMPORTANT**

These notes provide guidance to Official Veterinarians (OV) and exporters. The NFG should not be read as a standalone document but always in conjunction with certificate 8725EHC. We strongly suggest that exporters obtain full details of the importing country's requirements from the veterinary authorities in the country concerned, or their representatives in the UK, in advance of each consignment.

1. **SCOPE**

This certificate may **ONLY** be used for the export to Chile of plant based complete pet foods, supplements and chews.

The exporter is responsible for obtaining verification from Chilean authorities confirming that their specific product may be imported into Chile on the basis of this certificate.

2. **Certification by an Official Veterinarian (OV)**

This certificate may be signed by an Official Veterinarian authorised on behalf of the Department for Environment, Food and Rural Affairs (Defra), Scottish Government, Welsh Government or an Authorised Veterinary Inspector (AVI) appointed by the Department of Agriculture, Environment and Rural Affairs Northern Ireland (DAERA), who holds the appropriate Official Controls Qualification (Veterinary) (OCQ(V)) authorisation, or who is an Official Veterinarian (OV) on the appropriate panel for export purposes.

OVs/AVIs should sign and stamp the health certificate with the OV/AVI stamp in any colour **OTHER THAN BLACK**.

A certified copy of the completed certificate must be sent to the Animal and Plant Health Agency (APHA), Specialist Service Centre for International Trade, Carlisle, or to DAERA, within seven days of issue.

The OV/AVI should keep a copy for his/her own records.

4. **COMPLETION OF PART I - DETAILS OF DESPATCHED CONSIGNMENT**

**I.1 Consignor**

This should be completed with exporter details

**I.2 Certificate reference number**

This should be completed with the unique certificate issue number

**I.3 - Central Competent Authority**

This should be completed with "Defra".

**I.4 - Local Competent Authority**

This should be completed with "Animal and Plant Health Agency" or "APHA" for exports from Great Britain. Where the exporting establishment is located in Northern Ireland, "Department of Agriculture, Environment and Rural Affairs" or "DAERA" should be

entered.

**I.5 - Consignee**

This should be completed with the importer details

**I.6** - intentionally struck through.

**I.7 and I.9 - Country ISO Codes**

ISO 3166 is the commonly accepted International Standard for country codes.

The ISO Code for the whole of the **United Kingdom** is "GB" and this should be entered at **Box I.7**.

The ISO Code for **Chile** is "CL" and should be entered at **Box I.9**.

**I.8 - Region of Origin**

This paragraph may usually be struck through.

However, if the UK and the product fall within the scope of emergency disease control legislation laid down by the importing authorities then this paragraph should be completed with the appropriate region names and ISO codes if these are specified under such emergency legislation. In these cases, Animal and Plant Health Agency (APHA) Centre for International Trade (CIT) in Carlisle or DAERA in Northern Ireland should be consulted for further specific guidance.

**I.10** - intentionally struck through.

**I.11 - Name and address of the manufacturer**

Enter the manufacturer details, including UK registration or approval number.

Establishments producing pet foods in the UK must be approved or registered in accordance with the Animal Feed (Hygiene, Sampling etc. and Enforcement) (England) Regulations 2015 (as amended) or equivalent legislation in force in Scotland, Wales and Northern Ireland.

These statutory instruments continue to enforce and implement the principles and controls laid down under the retained Regulation (EC) 1831/2003 laying down requirements for feed hygiene.

The approval or registration number may be confirmed on sight of a valid approval or registration document or by reference to the local authority responsible for the manufacturing establishment.

If the consignment comes from more than one manufacturing site this information should be included in a separate schedule. Each page of the schedule must bear a page number and the health certificate reference number and be signed, dated and stamped by the Official Veterinarian.

The schedule must be stapled inside the health certificate and the Official Veterinarian should "fan" and stamp over the pages of the schedule and certificate. The top stapled corner of the schedule and certificate should be folded over and stamped also.

**I.12** - intentionally struck through.

**I.13 - Place of loading**

The place of loading or the port of embarkation must be entered.

**I.14 - Date of departure**

The date of departure must be entered.

**I.15 - Means of transport**

The means of transport i.e. aeroplane, ship, railway wagon, road vehicle must be indicated. The option 'Other' is not applicable to the movement of products and should not be selected. The flight number, name of the vessel, the train number and rail car or the number plate of the road vehicle should be entered as the means of identification as appropriate.

If the means of transport changes after the certificate has been signed, the consignor must inform the officials at the intended point of entry.

Optionally, the number of the airway bill, bill of lading, or the commercial number of the train or road vehicle may be entered as the documentary reference.

**I.16 - Entry Border Inspection Post**

The exporter must advise the OV of the point of entry into the destination country and this must be entered.

**I.17** - intentionally struck through.

**I.18 - Description of commodity**

A veterinary description of the goods or a description based on the applicable HS Code (see below) must be entered.

**I.19 - Commodity code (HS code)**

The Harmonised System (HS) Code is a commodity classification system used as a basis for customs tariffs and for international trade statistics. The appropriate HS Code should be entered in **Box I.19**. Further information on HS Codes can be found online at:

<https://www.gov.uk/trade-tariff/sections>

and

<http://madb.europa.eu/madb/euTariffs.htm>

The OV should confirm with the exporter that the HS Code used correctly describes the products being consigned.

**I.20 - Quantity**

Insert the total gross and net weights in Kg.

**I.21 - Temperature of product**

Indicate whether the transport/storage temperature is ambient, chilled or frozen.

**I.22 - Number of packages**

Insert the number of packages in the consignment.

**I.23 - Identification of container/Seal number**

The seal or container number of consignment may be entered here.

**I.24 - Type of packaging**

Enter the type of packaging in the space provided.

**I.25 - Commodities certified for**

Indicate the intended use of the product.

**I.26** - intentionally struck through.

**I.27 - For import or admission into CL**

The box should be ticked to confirm that this is an import or admission as opposed to transshipment.

**I.28 - Identification of the commodities**

Enter product specific information including approval number of manufacturing sites, product batch numbers and net weights.

If the consignment consists of several different types of products then it may be necessary to use a separate schedule to identify the full consignment. The schedule must, as a minimum, contain the same information as that required in **Box I.28** of the certificate and this box must be annotated "See Attached Schedule".

Each page of the schedule must bear a page number and the health certificate reference number and be signed, dated and stamped by the Official Veterinarian.

The schedule must be stapled inside the health certificate and the Official Veterinarian should "fan" and stamp over the pages of the schedule and certificate. The top stapled corner of the schedule and certificate should be folded over and stamped also.

Any blank spaces in the schedule or in **Box I.28** should be deleted with diagonal lines.

Further to **I.11** above, OV's should enter the relevant approval/registration number of the manufacturing plant in addition to the other required information.

**I.29 Processing Method**

Enter details of the processing method used to manufacture the product(s) to be certified.

**5. PART II - CERTIFICATION**

The health information may be certified on the basis of the following specific guidance in conjunction with the RCVS Principles of Certification. OV's should develop due familiarity with the sourcing, procurement, segregation, processing, handling and storage arrangements in place at the establishment. This should be supported as necessary by physical inspection and by examination of relevant documentation or other records including commercial documentation, veterinary statements, laboratory analysis and valid declarations.

**II.1 - SAG approval**

SAG (Servicio Agrícola y Ganadero/ Agricultural and Livestock Service) is the competent authority responsible for import of animal feeds into Chile. All manufacturers wishing to use this certificate should work with a designated importer to register their product with SAG.

SAG publishes lists of products they have authorised for animal consumption on their website at:

<https://www.sag.gob.cl/ambitos-de-accion/listas-de-alimentos-importados-para-animales-autorizados-por-monografia-de-proceso-o-por-habilitacion-directa>

This paragraph may be supported on sight of a document from SAG confirming that the product being exported has been authorised, or by reference to the lists published on SAG's website above.

#### **II.2. - Microbiological standards**

This refers to testing of batches of the end product being certified to ensure compliance with the stated standards.

This may be certified on the basis of satisfactory test results.

#### **II.3 Ingredients not of animal origin**

This paragraph can be certified on the basis of the certifying OV's familiarity with the sourcing, procurement, segregation, processing, handling and storage arrangements in place at the facility. This should be supported as necessary by physical inspection and examination of relevant documentation and/or records including commercial documentation, veterinary statements and valid declarations.

#### **II.4 Aflatoxin B1 levels**

The certifying officer should satisfy themselves that this requirement has been met on the basis of either consignment-specific or routine laboratory test results.

### **6. SUPPORTING DECLARATIONS**

Where declarations are relied upon to support the completion of this certificate, these must be signed by someone who has knowledge of and responsibility for the relevant parts of the production process and/or declared intended use. The managing director (or equivalent) of the company should provide a letter giving the name(s) and job title(s) of those authorised to give the declaration and the basis on which the declaration is made.

The declaration should include a clause indicating that the signatory is aware that making a false declaration is an offence and that he/she accepts full responsibility if any problems arise with the export should there be any dispute relating to the matters being declared.

Where possible, supporting evidence should be called for and put on file.

### **7. DISCLAIMER**

This certificate and these notes are provided on the basis of information available at the time and may not necessarily comply fully with the requirements of the importing country.

It is the exporter's responsibility to check the certificate against any relevant import permit or any advice provided by the competent authority in the importing country.

If these do not match, the exporter should contact the APHA Centre for International Trade (CIT) - Carlisle, via the link below:

**<https://www.gov.uk/government/organisations/animal-and-plant-health-agency/about/access-and-opening#customer-service-centres-csc>**

In Northern Ireland, please contact the DAERA trade administration team:

- e-mail - [tradeadminpost@daera-ni.gov.uk](mailto:tradeadminpost@daera-ni.gov.uk)
- Phone - 02877442146