

Meeting minutes

Phase 2b Planning Forum – Highways Subgroup Minutes #1 – May 2022

Meeting date	Thursday, 26 May 2022
Meeting location	Microsoft Teams
Meeting time	13:30 pm – 15:30 pm

Presenters
Chair: Head of Highways and Drainage HS2
Highways: Head of Highways and Drainage HS2, Senior Traffic Manager HS2
Coordinator: Technical Engagement Manager HS2
Meeting minutes: Technical Engagement Advisor HS2
Attendees
Organisation
Cheshire East Council
Cheshire West and Chester Council
Cumbria County Council
Department for Transport
HS2
Manchester City Council
National Highways
Wigan

1 Agenda item – Welcome and Introduction

- 1.1 The Head of Highways and Drainage as Chair, HS2 asked all attendees to introduce themselves and went through the agenda and housekeeping.

Action 1: amend presentation slides to state ‘time and expenses’ in the introduction section before circulating.

2 Agenda item – Minutes of Last Meeting

- 2.1 The Chair, HS2 explained that the previous meeting minutes were circulated, approved and how the final version is now available on the Highways SharePoint.

3 Agenda item – ToR Approval

- 3.1 The Chair HS2 explained how HS2 have extended the review period for the Highways subgroup ToR and asked for stakeholders to contact HS2 on or before the next meeting if they have any comments. The contact email address (hs2technicalengagement@hs2.org.uk) was presented on the slides. HS2 also advised where the ToR can be found.

4 Agenda item – FAQs Document

- 4.1 The Chair, HS2 stated, HS2 are currently producing an FAQs document based on the questions that Warrington Borough Council had sent through.

Action 2: Once the FAQs document is complete, circulate to the Highways subgroup and upload onto the Highways SharePoint.

5 Agenda item – Highways Information Papers

- 5.1 The Chair, HS2 gave an overview on Information Papers E4, E5, E7 and E29. Senior Traffic Manager, HS2 took attendees through Information Papers E3, E8 and D10.

Questions and discussion

Cheshire West and Chester Council asked if HS2 are responsible for winter maintenance for construction routes or diversion routes that may not be treated currently, and also if HS2 are responsible for maintenance responsibility.

The Chair, HS2 explained that HS2 are not, and in terms of maintenance for diversion routes used by traffic, there are some protective provisions in Schedule 32 which cover deterioration or damage that may be caused on diversion routes. HS2 also stated that winter maintenance remains a highway authority responsibility throughout.

Action 3: Upload a table of Information Paper links to the Highways SharePoint folder.

Action 4: Update the presentation slides with a reference to C12: Local authority funding and new burdens.

6 Agenda item – Future Programme of Topics

- 6.1 The Chair HS2 advised that an initial list of topics are to be agreed within this meeting, however, the agenda can be changed if required. Technical Engagement Manager, HS2 also added, in relation to how stakeholders are going to frame their petition, if there were any topics, they would like HS2 to address/explain which may help them. Senior Traffic Manager, HS2 presented a potential programme of topics to discuss in future meetings.

7 Agenda item – Future Meeting Locations

- 7.1 The Chair HS2 advised that they are happy to adopt a hybrid meeting format for future meetings.

Action 5: Technical Engagement to get in contact with Manchester City Council to discuss potentially hosting the next Highways Subgroup there.

Action 6: Technical Engagement to organise a meeting in September and put placeholders in for the November meeting.