

This form is no longer in use. Please access the updated version on the [Applying to work some of the time on non-domestic premises \(EYA\) page](#).

Application form for childminders and providers of childcare on domestic premises to seek approval to operate from non-domestic premises

You should complete this form if you are applying to be, or are a registered:

- childminder who wishes to provide care on a non-domestic premises for up to 50% of your time
- provider of childcare on domestic premises who wishes to provide care on a non-domestic premises for up to 50% of your time.

This form should be completed by the main applicant, registered person, or the nominated individual if part of an organisation. See '[Applying to work for up to 50% of the time on non-domestic premises](#)' for more information.

If you need any help to complete this form or if you would like an accessible version, please contact us at enquiries@ofsted.gov.uk

Please return your completed application form to:

enquiries@ofsted.gov.uk

or

Ofsted
Piccadilly Gate
Store Street
Manchester
M1 2WD

	Details of the registered person or nominated individual
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A1	Are you... (please tick one box only)								
	<input type="checkbox"/> A childminder		<input type="checkbox"/> A provider of childcare on domestic premises						
A2	Ofsted unique reference number (URN) or Main application reference number								
A3	Title (please tick one or specify)	Mr	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Miss	<input type="checkbox"/>	Ms	<input type="checkbox"/>
		Other							
A4	First name(s) (in full)								
A5	Surname (family name)								
A6	Address								
						Postcode			
A7	Contact telephone number (including area code)								
	Mobile telephone number								
A8	Date of birth								
A9	Email address								

Details of non-domestic premises							
B1	Are the premises already known to Ofsted?		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Unsure <input type="checkbox"/>
	If 'no' or 'unsure', please go to question B3						
	Ofsted reference number (if applicable)						
B2	Setting name						
B3	Address						
					Postcode		
B4	Contact telephone number (including area code)						
	Mobile telephone number						
B5	Are the premises on a school site?				Yes	<input type="checkbox"/>	No <input type="checkbox"/>
	If 'no', please go to question B7						
B6	Ofsted school reference number (six digits)						
	The name of the school						
	The school's address						
					Postcode		
B7	Are the premises part of a Sure Start children's centre?				Yes	<input type="checkbox"/>	No <input type="checkbox"/>
	If 'no', please go to question B9						
B8	Children's centre reference (five digits)						
	The name of the children's centre						
	The children's centre address						
					Postcode		

B9	Are the premises ready for approval?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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B10 Please briefly explain why you feel the non-domestic premises are safe and suitable to provide childcare from.

B11	Will you have sole use of the premises?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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B12 If you answered 'no' in B11, please provide details of who else will be using the premises.

B13 Please provide details of the schedule you intend to operate from these non-domestic premises. This schedule can be daily, weekly, monthly or yearly, as long as only 50% of the time is spent at the non-domestic premises. Please include how you propose to divide the total time you spend caring for children between the domestic and non-domestic premises you operate from.

Section C – Consent and declaration

This section describes how we use the information we receive. It asks you to make certain declarations and agreements, and to sign the form, having read and agreed to the information given.

You can sign this form electronically using an e-signature or by typing your name. We will return this form to you if it is not signed and dated.

By signing the form at C1, you are agreeing to us carrying out checks and using information provided from the checks and the application form, where the law requires or permits this. Without your agreement and signature, we will not be able to process your application.

You are also confirming that you understand that other legal requirements, not covered by the Early Years Foundation Stage and/or the requirements of the compulsory part of the Childcare Register, may apply to you, such as local planning, building control, environmental health, health and safety, and fire safety requirements.

If during the approval process, or after approval is granted, there are changes in your circumstances that might affect your suitability to be a childminder or childcare provider, you must let us know.

The changes you must tell us about are set out in the [Statutory framework for the early years foundation stage](#) and the [childcare registration requirements](#).

It is an offence to knowingly make a statement that is false or misleading in an application. If you do this, you may be prosecuted and be liable for an unlimited fine, if convicted. By signing the form at C1, you are declaring that all the details in your application are true, to the best of your knowledge and belief.

What happens to the information provided?

We process your personal information in accordance with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. You can find details of how we handle your personal information in our [childcare privacy notice](#).

We will share information about your registration with local authorities.

	Consent and declaration
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I agree to notify Ofsted of any changes to the information in this form, in line with the [registration requirements in the EYFS/CCR](#).

I understand that Ofsted will share any information it obtains about me with other organisations when the law requires this. This includes when information raises concerns of a safeguarding or child protection nature.

I confirm that I have read Ofsted's [personal information charter](#) and [privacy notice](#).

I understand that Ofsted will share information about my application with local authorities to assist it with its statutory functions of providing advice and training for applicants and registered childcare providers.

I understand that it is an offence to operate from premises that have not been approved by Ofsted.

I understand that it is an offence to make a statement that is false or misleading in an application for registration.

I declare that all the information I have given in this application form is true to the best of my knowledge and belief. I understand that my application may be refused and my registration cancelled if I have knowingly given false information, or have withheld relevant details.

The form has been completed by the registered person/nominated individual.

We will return this form if you have not signed and dated this section.

C1

Signed	
Print name	

Date of signature



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