



CIVIL NUCLEAR CONSTABULARY

Email

[REDACTED]

The Executive Office

Civil Nuclear Constabulary

Building F6 Culham Science Centre

Abingdon

Oxon

OX14 3DB

Tel: 03303 135400

Website: <https://www.gov.uk/cnc>

7th July 2022

Dear [REDACTED]

I am writing in response to your request for information regarding the below. Your request has been handled under Section 1(1) of the Freedom of Information Act 2000. In accordance with Section 1(1) (a) of the Act I hereby confirm that the CNC/CNPA does hold information of the type specified.

I wish to make the following request under the Freedom of Information Act.

- 1. What information is harvested from email and online website Freedom of Information Act requests made to your Police force such as Meta Data, IP addresses, MAC addresses or other similar information such as the number of requests by sender email addresses or another identifier?**
- 2. If information is obtained above and retained is this shared with any other policing bodies or government authorities and if so is there a force policy or document that refers? may I have a copy?**
- 3. What is the Force Policy on data retention and disposal related to the above?**
- 4. How many databases are maintained or used by your Police force? and what are they called and a brief description of their use would be helpful?**
- 5. How many people are employed by your Police force to process and deal with Freedom of Information Act requests? what is the**

annual cost to the force in processing Freedom of Information Act requests?

6. Does your force operate a disclosure log of Freedom of Information Act requests? if so can I have a link to the relevant web address? if you do operate a disclosure Log what are the criteria for disclosure of Freedom of Information Act requests online on the force website on the internet.

7. Does your force have any statistics on the number of Freedom of Information Act requests received and the number processed within the time limit or delayed for example?

8. How many Freedom of Information Act requests in the last 12 months have been referred to the National Police Freedom of Information Act and Data Protection Act Unit by your Police Force?

9. Are any checks made on applicants who apply for Information under the Freedom of Information act such as intelligence checks using the Police National Computer or similar systems such as local intelligence databases? if so under what policy do you carry out these enquiries? if possible could I have a copy of the policy(s) that apply.

1, To date we have only received FOIs through email. We file all emails and record the name of the requester when we record the FOI request on the log.

2. We do not share the contents of our FOI log or the original email.

3. Our CNC retention policy on FOIs is currently under review but we are looking to only retain information for one year from date of response.

4. For FOIs we store email correspondence in structured folders, response letters are prepared, redacted and stored in structured files and we have tracking which enables us to meet our requirements for timely responses.

5. 1 person is employed within the CNC to deal with FOI requests their salary band is approximately £43,500. The actual annual cost in processing FOIs to the organisation cannot be calculated as all departments get involved in FOI responses due to the requirement that they provide data.

6. All previous responses are published on our website which can be seen by following the following link

<https://www.gov.uk/search/all?organisations%5B%5D=civil-nuclear-constabulary&order=updated-newest&parent=civil-nuclear-constabulary>

7. Yes all of this information is recorded in our FOI log.

8. Zero

9. No we are applicant agnostic

The Civil Nuclear Constabulary is a specialist armed police service dedicated to the civil nuclear industry, with Operational Policing Units based at 10 civil nuclear sites in England and Scotland and over 1600

police officers and staff. The Constabulary headquarters is at Culham in Oxfordshire. The civil nuclear industry forms part of the UK's critical national infrastructure and the role of the Constabulary contribute to the overall framework of national security.

The purpose of the Constabulary is to protect licensed civil nuclear sites and to safeguard nuclear material in transit. The Constabulary works in partnership with the appropriate Home Office Police Force or Police Scotland at each site. Policing services required at each site are agreed with nuclear operators in accordance with the Nuclear Industries Security Regulations 2003 and ratified by the UK regulator, the Office for Nuclear Regulation (ONR). Armed policing services are required at most civil nuclear sites in the United Kingdom. The majority of officers in the Constabulary are Authorised Firearms Officers.

The Constabulary is recognised by the National Police Chiefs' Council (NPCC) and the Association of Chief Police Officers in Scotland (ACPOS). Through the National Coordinated Policing Protocol, the Constabulary has established memorandums of understanding with the local police forces at all 10 Operational Policing Units. Mutual support and assistance enable the Constabulary to maintain focus on its core role.

We take our responsibilities under the Freedom of Information Act seriously but, if you feel your request has not been properly handled or you are otherwise dissatisfied with the outcome of your request, you have the right to complain. We will investigate the matter and endeavour to reply within 3 – 6 weeks. You should write in the first instance to:

Kristina Keefe
Disclosures Officer
CNC
Culham Science Centre
Abingdon
Oxfordshire
OX14 3DB

E-mail: FOI@cnc.pnn.police.uk

If you are still dissatisfied following our internal review, you have the right, under section 50 of the Act, to complain directly to the Information Commissioner. Before considering your complaint, the Information Commissioner would normally expect you to have exhausted the complaints procedures provided by the CNPA.

The Information Commissioner can be contacted at:

FOI Compliance Team (complaints)
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

If you require any further assistance in connection with this request please contact us at our address below:

Kristina Keefe
Disclosures Officer
CNC
Culham Science Centre
Abingdon
Oxfordshire
OX14 3DB
E-mail: FOI@cnc.pnn.police.uk

Yours sincerely
Kristina Keefe
Disclosures Officer