

Parades Commission for Northern Ireland

Annual Report and Financial Statements
for the year ended 31 March 2022

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for the year ended 31 March 2022

Presented to Parliament pursuant to Schedule 1
paragraphs 12 and 13 of the Public Processions
(Northern Ireland) Act 1998

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FOREWORD BY THE CHAIR

I am pleased to present this Annual Report on behalf of the Parades Commission for Northern Ireland. This Annual Report covers the period from 1 April 2021 to 31 March 2022.

COVID provided the backdrop to our year and to parading in Northern Ireland. It must be said at the outset that the vast majority of parade organisers planned and carried out their processions in accordance with the public health rules and regulations in force at the time, clearly aware of the dangers of the pandemic, an approach epitomised by the Orange Order's "A Twelfth near home". The Commission commends the strong leadership and direction shown by so many parade organisers in respect of this.

Early in the year the Commission witnessed an increasing number of "un-notified parades" particularly in respect of the NI Protocol and EU Exit. However, we were pleased to note that the overwhelming majority of parade organisers continued to follow the appropriate process and notify their parade the Commission. It would be the Commission's observation that whilst there was a decrease in the number of unnotified parades as the year progressed, the Commission saw an increase in anti-protocol parades notified to it. The Commission surmises that this is a trend which may continue into next year.

PCNI Meetings this year were initially held by zoom, but soon we were able to meet together. It meant

that Commissioners and the Secretariat were able to meet face to face for the first time. More importantly it meant that we became far more able to meet and hear first-hand from our stakeholders. I am most grateful to the MPs, MLAs, councillors, community activists and workers, parade organisers and others, who came to our offices and spoke to their case, informing us and rightly challenging us, as we indeed challenged them. Commissioners found this engagement invaluable in their decision making and I can assure everyone that every parade we considered was always subjected to detailed scrutiny by Commissioners and often to robust debate.

Two observations flow from our work this year, neither of which was made any easier by COVID. Firstly is the need for us to get out and about and engage with others in their own communities and particular settings. We have already started this outreach, and our plans for 2022 will further develop this pattern of engagement. Secondly and vitally we have seen the importance of local dialogue where groups meet and discuss and agree between themselves how parading issues might be accommodated locally. The Commission will continue to do everything in its power to promote this approach of local dialogue including meeting groups and supporting mediation.

The Commission is served by an excellent Secretariat, and the Commissioners themselves bring a wealth of very different experience to the table. Commissioners and the Secretariat have continued to enhance and extend their knowledge of parading and the specific

concerns and issues faced in individual areas through regularly monitoring parades and engaging with the local community. We will continue to carry out our statutory functions without fear or favour.

Looking to the year ahead, 2022 is likely to see some postponed Centenary celebrations taking place together with Jubilee celebrations and as with all other parts of life the Commission expects the impact of Covid-19 to diminish and parading to return to pre-pandemic levels. The Commission however is very much aware of the current political landscape and the ongoing concerns being raised regarding EU Exit and the NI protocol. I very much hope that, as the impact of COVID continues to reduce, the forthcoming parading season can build upon the progress of previous years and that parading will take place in a peaceful and collaborative manner with respect and dialogue at its core.

The Very Revd Dr Graham Forbes CBE
Chair

PERFORMANCE REPORT

OVERVIEW

The Parades Commission was established on 27 March 1997, initially as a non-statutory body. The Public Processions (Northern Ireland) Act 1998, amended by the Public Processions (Amendment) Northern Ireland Order 2005, gives the Commission statutory responsibilities in relation to regulating public processions and related protests.

The Parades Commission operates from a single site in Belfast city centre. Contact details are as follows:

Parades Commission
2nd floor, Andras House
60 Great Victoria Street
Belfast
BT2 7BB
Telephone: 028 9089 5900
E-mail info@paradescommissionni.org
Web: www.paradescommission.org

The Commission's statutory role is set out in the Public Processions (Northern Ireland) Act 1998. Section 2 (1) of that Act provides that:

“It shall be the duty of the Commission –

- a) to promote greater understanding by the general public of issues concerning public processions;

- b) to promote and facilitate mediation as a means of resolving disputes concerning public processions;
- c) to keep itself generally informed as to the conduct of public processions and protest meetings;
- d) to keep under review, and make such recommendations as it thinks fit to the Secretary of State concerning, the operation of the Act.”

And Section 2(2) provides that:

“The Commission may in accordance with the provisions of this Act:

- a) facilitate mediation between parties to particular disputes concerning proposed public processions and take such other steps as appear to the Commission to be appropriate for resolving disputes; and
- b) issue determinations in respect of particular proposed public processions.”

The Commission is currently made up of six Commissioners, including a Chair. The Commissioners are appointed by the Secretary of State for Northern Ireland. A secretariat supports the Commission in the delivery of its statutory responsibilities as set out in the Act.

The Secretary to the Commission, Sarah Teer, took up the post on the 1st July 2020. The Secretary is responsible for the effective operation of the secretariat and for managing its financial and human resources.

The Secretariat is responsible for providing advice and support to the Chair and Commissioners in support of their aims and objectives, and in undertaking their statutory responsibilities. The Secretariat had an average of 6 staff in post over the year. The Commission also made use of services provided by external professionals such as media services, auditors and an accountant.

FINANCIAL STATEMENTS

Under paragraph 12 (1) of Schedule 1 to the Public Processions (Northern Ireland) Act 1998, as amended by the Public Processions (Northern Ireland) Act 1998 (Accounts and Audit) Order 1998, the Commission is required to:

- (a) keep proper accounts and proper records in relation to the accounts; and
- (b) prepare a statement of accounts in respect of each financial year of the Commission.

The accounts have been prepared in accordance with a direction issued by the Northern Ireland Office (NIO) under the 1998 Act. The accounts incorporate a Statement of Comprehensive Net Expenditure, a Statement of Financial Position, a Statement of Cash Flows, a Statement of Changes in Taxpayers' Equity and related notes.

GOING CONCERN

The Statement of Financial Position at 31 March 2022 shows net liabilities of £82,368 (2021: £56,886). In addition, there are lease liabilities committed for future years of £62,353 (2021: £60,167).

The Commission's sponsoring body is the Northern Ireland Office as laid out in the Public Processions (Northern Ireland) Act 1998. The Commission's budget for 2022-23 has been approved by the Northern Ireland Office, and we received a three year financial settlement as part of the UK Government Spending Review covering the period 2022-25. Therefore it has been considered appropriate to adopt a going concern basis for the preparation of the 2021-2022 financial statements.

PARADING ACTIVITIES

The current legislation requires that all public processions, with the exception of funerals and Salvation Army organised parades, are notified to the police at least 28 days before the date of the parade. Parade related protests are required to be notified to the police at least 14 days before the date of the parade. These notices are then passed on to the Parades Commission. Notifications can be submitted manually at a Police Service for Northern Ireland (PSNI) station or by using the on-line notification function on the website www.paradescommission.org

The ongoing pandemic which has been affecting the country since 2020 continued to have an impact on

parading, particularly in the early part of the reporting period with restrictions on gatherings resulting in traditional Easter parades being cancelled. Throughout the period the Commission noted an increased level of parade cancellations than before the pandemic with the majority of parade organisers citing Covid-19 as the reason.

Some of the larger annual processions, including the twelfth July took place on a more localised basis with an increased number of small local demonstrations. Whilst the vast majority of feedback received by the Commission on these smaller localised parades was positive, there were a small number of areas where concern was raised at 'new routes' being opened up. The Commission acknowledges the work and engagement undertaken at a local level to ensure accommodations were reached and the Commission was pleased to note that these parades all passed without incident.

Throughout the early part of the reporting period, the Commission became aware of a relatively small number of unnotified parades taking place in opposition to the NI Protocol. Despite calls from some community activists to continue this stance of unnotified parades, the Commission has noted an increase in the number of notified parades, for which the stated purpose is 'opposition to the NI Protocol' and media coverage would suggest very few, if any unnotified parades against the NI Protocol taking place in the later part of the reporting period. The unnotified parades which did take place were a matter for the PSNI.

There was an increase (1,375) in the number of notified parades and parade related protests taking place during 2021-22 when compared with the previous year. However, the number of parades and parade related protests was still significantly lower than those which took place in 2019-20. See Table 1.

Table 1: detailed breakdown of Parades and Parade related protests notified to take place during the reporting period

| Parades and Parade related protests | 2021-22 | 2020-21 | 2019-20 |
|---|---------|---------|---------|
| Total notifications received: | 2,488 | 1,113 | 3,793 |
| Protestant/Unionist/Loyalist notifications | 1,846 | 690 | 2,312 |
| Catholic/Republican/Nationalist notifications | 42 | 30 | 99 |
| “other” notifications* | 600 | 393 | 1,382 |
| | | | |
| Total notifications considered sensitive: | 141 | 59 | 186 |
| Protestant/Unionist/Loyalist sensitive** | 135 | 52 | 176 |
| Catholic/Republican/Nationalist sensitive | 2 | 1 | 3 |
| “others” | 4 | 6 | 7 |
| | | | |
| Number of parades or parade related protests with conditions imposed: | 120 | 19 | 133 |
| Protestant/Unionist/Loyalist sensitive** | 118 | 18 | 124 |
| Catholic/Republican/Nationalist sensitive | 2 | 1 | 2 |
| “others” | 0 | 0 | 7 |

*Other category includes charity, civic, rural and sporting events, as well as church parades. Collectively, these made up 24 percent of the overall total number of parades.

**Protestant/Unionist/Loyalist (PUL) sensitive parades include 38 notified weekly protest parades in Portadown.

Sensitive Parades and Parade Related Protests

Some parades and parade related protests are deemed “sensitive” as they have the potential to raise concerns and community tensions. In making its decisions, the Commission seeks to balance the conflicting rights of different groups within the statutory criteria laid down in the legislation. It approaches all “sensitive parades” independently and fairly.

In 2021-22, 120 parades and parade related protests were subject to restrictions (2020-21: 19 and 2019-20:133). The type of restrictions placed on parades or parade related protests include the route, size and timing of a parade or parade related protest, type of music to be played, behaviour and dress code.

When the Health Protection (Coronavirus) Regulations 2020 were eased organisers began to notify parades again and the Commission faced the challenge of making decisions against the backdrop of these Regulations. The Commission was faced with a number of parades that appeared to be notified in contravention of the Health Protection (Coronavirus) Regulations. Whilst acting within the remit of its statutory powers, the Commission initially marked these parades as “sensitive parades” on the grounds that they potentially breached the regulations. In total, 11 parades were deemed “sensitive” on these grounds and ‘decisions’ issued. The ‘decisions’ reminded organisers of their responsibilities under these regulations and they were brought to the attention of the

Minister of Health, Chief Medical Officer, Chief Scientific Adviser and the PSNI. However, following engagement with stakeholders the Commission changed its approach and rather than making these parades sensitive, it issued correspondence to each organiser reminding them of their responsibilities.

The Commission's overall objective is to help bring about a situation in which parades can take place peacefully in an atmosphere of mutual respect.

KEY ISSUES AND RISKS THAT COULD AFFECT THE COMMISSION IN DELIVERY OF ITS OBJECTIVES

The principal risk identified is anything that would prevent the Commission from discharging its statutory duties in respect of notified processions and related protests. The highest ranking risks relate to our infrastructure, including maintenance of IT systems and protection of information. The continuing global Covid19 pandemic has resulted in staff continuing to carry out their duties on a hybrid working basis between home and the office. This has worked very successfully with staff and Commissioners being able to fulfil their statutory duties in this manner. There have been no detrimental effects on the financial position of the Commission. There have been no additional costs due to Covid-19 and all staff have remained gainfully seconded to the Commission with no need for staff redeployment or increased sickness absence. As we have no income streams there was no

loss to the Commission. The current political landscape is very unsettled with uncertainty around the feeling within the PUL community towards EU Exit and the NI Protocol. The Commission continues to monitor these political outworkings and any impacts they may have on its work. We will continue to engage with all stakeholders to encourage them to adhere to their obligations as per the Public Processions (Northern Ireland) Act 1998.

Within the executive processes of the Parades Commission, there is embedded a corporate risk register in line with Government guidance. Risks are identified, assessed in terms of likelihood and impact, and then ranked in terms of priority.

The risk register is kept under constant review and updated as necessary. Management consider signs or warnings of risks altering, examine existing controls to reduce or manage risks and, if necessary, take additional action.

PERFORMANCE ANALYSIS

In line with its sponsor department, the Northern Ireland Office, the Commission took an outcomes based accountability approach to its business planning this year. The below table details its key objectives, activities, performance measures and outcomes.

| | | |
|--|---|--|
| Objective 1 | Parades notifications are processed and published on the Commission website in a timely manner | |
| Key activities | <ul style="list-style-type: none"> • Process and publish all parade notifications on the Commission website • Hold formal meetings throughout the year for full consideration of sensitive parades • Gather information and evidence to ensure it takes into account all relevant factors • Draft determinations/decisions, where appropriate, following full consideration of all factors • Issue determinations/decisions in a timely manner | |
| Measures | Outputs | |
| <p># of notifications processed and uploaded to PCNI website</p> <p># of sensitive notifications considered by the Commission</p> <p># of determinations/ decisions issued within 5 days of the Commission meeting</p> | <p>2,771</p> <p>*this includes parades processed during the reporting period notified to take place outside the reporting parade. 2,488 parades were notified to take place during this period (this does not include those that were withdrawn by the organiser).</p> <p>148 sensitive notifications considered during the reporting period.</p> <p>141 sensitive parades notified to take place during the reporting period</p> <p>*11 marked sensitive due to covid-19</p> <p>148</p> | |

| Objective 2 | A greater understanding by the public of issues concerning public processions | |
|---|--|--|
| Key activities | <ul style="list-style-type: none"> • Include context to determinations/decisions to provide background to the decision making process and aid understanding • Make ourselves available for engagement with stakeholders and all members of society • Respond to media enquiries and other correspondence, as appropriate • Initiate survey work with NI Life and Times | |
| Measures | Outputs | |
| # of notifications processed and uploaded to PCNI website | 127 *there were 21 no action letters issued | |
| # of media enquiries dealt with Trend change in attitude/ perception of the general public on the stability of parading in Northern Ireland | 24 Meeting took place with NI Life and Times Survey and questions to be included in 2022 adult and youth survey. | |

| | | |
|--|--|--|
| Objective 3 | The Commission is kept informed of parading issues, including the conduct of public processions and protest meetings | |
| Key activities | <ul style="list-style-type: none"> • Engage proactively with parade and protest organisers, elected and community representatives and other stakeholders • Gather information and evidence to ensure the Commission has a comprehensive range of data on which to base decisions • Observe identified parades and prepare reports on the conduct of those parades • Monitor media reports and statements relating to processions and protest meetings and attend relevant events | |
| Measures | Outputs | |
| # of sensitive parades which the Commission has engagement with stakeholders | 131 | |
| # of parades observed | 22 (however some of these parades included multiple notifications for 12th July) | |
| # of observer reports prepared | 18 reports prepared. 22 updates provided at Commission meetings and recorded in Minutes | |

| | | |
|--|--|---|
| Objective 4 | Mediation is promoted and used as a means to resolve parading disputes | |
| Key activities | <ul style="list-style-type: none"> • Explore mediation in areas where local agreement has not been reached, to ensure that the parties are made aware of the benefits of dialogue • Facilitate mediation where appropriate | |
| Measures | | Outputs |
| # of parading disputes in which mediation is facilitated | | <p>The Commission has had significant engagement with stakeholders and has continued to undertake outreach. The Commission has not identified any circumstances which it considers formal mediation the appropriate form of action at the present time. The Commission has however seen some local engagement and accommodations reached.</p> |

| Objective 5 | Effective succession planning for the appointment of Commissioners and Secretariat staff | |
|---|--|--|
| Key activities | <ul style="list-style-type: none"> • Ensure staffing levels are adequate to discharge functions • Advertise Secretariat vacancies in a timely manner • Identify when vacancies in the Commission are likely to arise and liaise with NIO with regard to replacements • Ensure a suitable induction programme is in place and is provided to all Commissioners and members of the Secretariat | |
| Measures | Outputs | |
| # and % of secretariat vacancies unfilled for one month or more | 0 | |
| # and % of Commissioner vacancies | 0 | |
| % increase in knowledge of staff and Commissioners | 100% of Commissioners and staff stated their knowledge of parading and particularly sensitive parading areas had increased. | |

| Objective 6 | High standards of governance and stewardship maintained | |
|---|--|--|
| Key activities | <ul style="list-style-type: none"> • Audit and Risk Committee meet on a regular basis • Ensure adequate and appropriate systems are in place • Regularly review and monitor progress against the Business Plan • Regularly review and update Risk Register • Complete Stewardship statements • Attend governance meetings with Sponsor body • Completion of Annual Report and Accounts in a timely manner • Implementation of audit recommendations • Training for Commissioners and Secretariat • Completion of Audit Self Assessment • Completion of Commissioners' self assessment audit • Regular monitoring of budget to ensure spend within budget | |
| Measures | Outputs | |
| # of Audit and Risk Committee meetings | 4 | |
| # of Internal Audit Reports with an overall rating of satisfactory | 3 | |
| % spend against budget | The Commission finished the financial year in an 8% underspend position. | |
| % increase in audit and stewardship knowledge | 50% of Commissioners stated their knowledge of audit and stewardship had increased. | |
| Completion and publication of Annual Report and Accounts as per statute | Completed. Annual Report and Account published and laid before parliament 14th July 2021 | |

SUSTAINABILITY REPORT

The Commission has received a De minimus exemption from reporting on the full spectrum of sustainability requirements on the grounds that it is an Arms Length body with a staff complement of 7 and a floor space of 175m².

The Commission has a recycling policy that involves the recycling of dry office waste, recycling of print cartridges and using electronic means of communication where possible.

The Secretariat has developed an action plan to reduce the reliance on paper within the office practices using an electronic document record management system. The Commission uses a web based system for providing meeting papers to Commissioners and as a default uses e-mail rather than hard copy correspondence where possible. No A4 paper was purchased this year with existing supply being sufficient.

From March 2015, parade and protest organisers are able to notify parades and parade related protests on-line, reducing use of paper. The number of on-line notifications in 2021-22 was 68 per cent of total notifications, with 32 per cent being submitted in hard copy via the PSNI.

Over the reporting period the Commission has moved to a hybrid work model reducing the carbon footprint of staff and Commissioners travelling to the office, also resulting in the reduction in use of electricity.

The Commission used 13,949 units of electricity with a total spend on electricity of £1,876.

The Commission encourages the use of car pools and public transport for travelling to business engagements.

Over the reporting period the Commission's total spend on business related travel was £5,914. This was an increase on last year's spend due to the lifting of Covid-19 restrictions resulting in a hybrid return to office working, a greater number of engagements with stakeholders and an increase in the number of parades being monitored.

A handwritten signature in black ink, appearing to read 'S Teer', with a long horizontal stroke extending to the right.

S Teer
Secretary and
Accounting Officer

24 June 2022

ACCOUNTABILITY REPORT

Background

The Parades Commission for Northern Ireland is a non-departmental public body sponsored by the Northern Ireland Office. Created on 27 March 1997, its statutory responsibilities are set out in the Public Processions (Northern Ireland) Act 1998, amended by the Public Processions (Amendment) Northern Ireland Order 2005.

The Budget for the Commission is set by the Secretary of State for Northern Ireland and the financial activities form part of the NIO Resource Departmental Expenditure Limits (DEL) and Capital DEL estimates. In 2021-22, the Commission was allocated a budget of £827,900. Efficiencies were achieved during 2021-22 due to the global pandemic and the reduction of a full time member of administration staff to a six month agency recruitment, this resulted in reduced funding of £674K being received from NIO.

The Directors of the Commission comprise the Secretary and the Commissioners. Sarah Teer was appointed Secretary and Accounting Officer on 1 July 2020.

ROLE OF THE CHAIR OF THE PARADES COMMISSION

The Chair is required to attend and chair Commission meetings, ensuring that these meetings are at appropriate intervals. The Chair must develop policy and

provide strategic direction to the Commission to enable the effective and efficient performance of its statutory duties. The Chair must ensure personal and corporate compliance with the Code of Practice for Members of the Commission. The Chair must accept corporate responsibility for ensuring that the Commission complies with any statutory or administrative requirements for its use of public resources (including the promotion of regularity, propriety and value for money). The Chair shall assess the effectiveness and performance of the individual members of the Commission and report those assessments to the NIO.

COMMISSION MEMBERS

Members are appointed by the NIO. From January 2021 a new Commission was appointed on a three year term. From 1 April 2021 until 31 March 2022, membership of the Commission was as follows:

VERY REVD DR GRAHAM FORBES (Chair)

The Very Revd Dr Graham Forbes CBE is a retired Anglican clergyman and former Provost of St Mary's Cathedral, Edinburgh. His wide variety of public appointments include Chair of Court, Edinburgh Napier University, and Chair of the Scottish Committee of University Chairs. A former member of the Parole Board, he served as HM (Lay) Inspector of Constabulary and then as Chair of the Scottish Criminal Cases Review Commission which investigates alleged miscarriages of justice. Within health he served on the General Medical

Council, chaired the Scottish Parliament's Expert Group on the safety of the MMR vaccine and chaired the Mental Welfare Commission for Scotland. He is the Portuguese Hon Consul in Scotland.

JOELLE BLACK

Joelle was appointed to the Commission in May 2018. Joelle is a Barrister-at-law and has been a Principal Public Prosecutor with the Public Prosecution Service for Northern Ireland since 2008. During this period, Joelle was seconded by the Foreign and Commonwealth Office to EULEX Kosovo as a Special Prosecutor.

MARIAN CREE

Marian Cree is Legal Service Oversight Commissioner for Northern Ireland and formerly the Northern Ireland representative at the Competition and Markets Authority.

EIMEAR McALLISTER

Eimear McAllister practised at the Leeds Bar before leaving to focus on legal services regulation. She is currently Chair of fitness to practise panels for the Health and Care Professions Council (HCPC) and a member of the Parole Board.

DEREK WILSON

Derek Wilson is a former banker who chaired the Northern Ireland mortgage committee of UK Finance. He currently serves on a number of boards, committees and governing bodies, including the Northern Ireland

Housing Executive Board where he chairs the Resources and Performance Committee, having previously served on the Audit and Risk Assurance Committee for over five years. He is the Non-Executive Chair of the Northern Ireland Medical and Dental Training Agency, he sits on the Co-ownership Board, is a member of the governing body of the South Eastern Regional College and serves as a lay member on the Statutory Committee of the Pharmaceutical Society of NI.

BILLY GAMBLE

Billy Gamble now works as a Strategy Consultant following his retirement as a senior civil servant in the Northern Ireland Civil Service. During his civil service career, he held roles including Head of Good Relations & Reconciliation Division in the Office of the First and deputy First Minister, and Director of Regional Planning and Transportation in the Department for Regional Development.

He has previously held a number of board and trustee appointments, including membership of the board of the International Fund for Ireland, the Equality Commission for Northern Ireland, the Community Relations Council, the Integrated Education Fund and Community Foundation for Northern Ireland.

REGISTER OF INTERESTS

Commission members and senior secretariat staff are required to provide information of personal or business interests that might be perceived by a reasonable

member of the public to influence their judgement in the exercise of their public duty. The Parades Commission maintains a register of interests which is available for public inspection. No interests were declared which may be perceived to conflict with their regulatory role or management responsibilities.

PERSONAL DATA RELATED INCIDENTS

There were no personal data related incidents formally reported to the Information Commissioner's Office.

REMUNERATION AND STAFF REPORT

REMUNERATION POLICY

The remuneration of the Chair and Commissioners is determined by the Secretary of State for Northern Ireland.

The Parades Commission does not directly employ staff, it seconds staff from the Home Civil Service (HCS), the Northern Ireland Civil Service (NICS) or via the interchange scheme.

For senior civil servants seconded from HCS, the remuneration is set by the Prime Minister, following independent advice from the Review Body on Senior Salaries. In reaching its recommendations, the Review Body has regard to the following considerations:

- the need to recruit, retain and motivate suitably able and qualified people to exercise their responsibilities;
- regional/local variations in labour markets and their effects on the recruitment and retention of staff;
- Government policies for improving the public services, including the requirement on departments to meet the output targets for the delivery of departmental services;
- the funds available to departments as set out in the Government's departmental expenditure limits; and
- Government's inflation target.

For senior civil servants seconded from NICS, the remuneration is set by the Minister for Finance and Personnel following independent advice from the Review Body on Senior Salaries.

Further information about the work of the Review Body can be found at www.ome.uk.com.

The remuneration of all senior civil servants is entirely performance-related. Performance is appraised by line managers in respect of achievement of agreed objectives.

SERVICE CONTRACTS

The Constitutional Reform and Governance Act 2010 requires HCS appointments to be made on merit on the basis of fair and open competition. The Recruitment Principles published by the Civil Service Commission specify the circumstances when appointments may be made or otherwise. Unless otherwise stated below, the officials covered by this report hold appointments which are open-ended. Further information about the Civil Service Commissioners can be found at www.civilservicecommission.org.uk <http://www.nicscommissioners.org/>

NICS appointments are made in accordance with the Civil Service Commissioners for Northern Ireland's Recruitment Code, which requires appointment to be on merit on the basis of fair and open competition but also includes the circumstances when appointments may otherwise be made. Unless otherwise stated below,

the officials covered by this report hold appointments which are open-ended. Policy relating to notice periods and termination payments is contained in the NICS Staff Handbook. Further information about the Civil Service Commissioners can be found at www.nicscommissioners.org

Details of salaries and allowances paid, benefits in kind and accrued pension entitlement are shown below.

COMMISSIONERS' NUMBERS AND COSTS (AUDITED)

The total emoluments of the Commissioners (including the Chair) during the year ended 31 March 2022 amounted to £159,987 (2020-21: £198,253) and the expenses incurred by the Commissioners were £6,528 (2020-21: £nil). Both the Chair and Commissioners are non-Northern Ireland Civil Service, therefore their salaries are not pensionable. The salary received by the Chair and Commissioners for 2021-22 was as follows:

| Commission Member | 2021-22 | | 2020-21 | |
|--------------------------|-----------------------|---------------------------------------|-----------------------|---------------------------------------|
| | Salary Range £'000 | Benefits in Kind (to nearest £100) | Salary Range £'000 | Benefits in Kind (to nearest £100) |
| Graham Forbes (Chair) | 50–55 | – | 10–15* | – |
| Joelle Black | 20–25 | – | 20–25*** | – |
| Marian Cree | 20–25 | | 5–10** | |
| Derek Wilson | 20–25 | – | 5–10** | – |
| Eimear McAllister | 20–25 | – | 5–10** | – |
| Billy Gamble | 20–25 | – | 0–5** | – |

The Chair and Commissioners are all appointed for a three year term.

*The full year salary range for the Chair is £50,000 – £55,000, the current chair was appointed from 1 January 2021.

** The full year salary for Commissioners is £20,000 – £25,000. Commissioners Cree, Wilson and McAllister were appointed from 1 January 2021. Commissioner Gamble was appointed on 1 February 2021.

***The full year salary for Commissioners is £20,000 – £25,000. Commissioner Black was reappointed from 1 April 2021.

The Commissioners are expected to devote approximately two days per week to Commission business over the course of a year, with a proportionately greater commitment required during the summer months.

REMUNERATION (INCLUDING SALARY) AND PENSION ENTITLEMENTS 2021-22 – AUDITED

| Single Total Figure of Remuneration | | | | | | | | | | |
|-------------------------------------|-------------------|---------|--|---------|--|---------|---|---------|------------------|---------|
| Officials | Salary (£'000) | | Performance Pay or Bonus payments (£'000) | | Non-Cash Benefits (to nearest £100) | | Pension Benefits (to nearest £1,000) (£'000) | | Total (£'000) | |
| | 2021-22 | 2020-21 | 2021-22 | 2020-21 | 2021-22 | 2020-21 | 2021-22 | 2020-21 | 2021-22 | 2020-21 |
| Sarah Teer | 70-75 | 50-55* | - | - | - | - | 15 | 12* | 85 – 90 | 60-64* |

* Sarah Teer was appointed Secretary on 1 July 2020, the full year salary equivalent is £70,000 – £75,000.

No bonus payments were paid in 2021-22,
(2020-21: none).

Total remuneration includes salary, non-consolidated performance-related pay, benefits-in-kind as well as severance payments. It does not include employer pension contributions and the cash equivalent transfer value of pensions.

SALARY

This report is based on accrued payments made by the Commission and thus recorded in these accounts. “Salary” includes gross salary; overtime; recruitment and retention allowances; private office allowances and any other allowances to the extent that it is subject to UK taxation.

BENEFITS IN KIND

The monetary value of benefits in kind covers any benefits provided by the Parades Commission and treated by HM Revenue and Customs as a taxable emolument. There were no benefits-in-kind in 2021-22, (2020-21: none).

BONUSES

Bonuses are based on performance levels attained and are made as part of the appraisal process. Bonuses relate to the performance in the year in which they become payable to the individual. There were no bonuses paid in 2021-22 or 2020-21.

PENSION BENEFITS

| Pension Entitlements | | | | | |
|-----------------------------|---|---|---|---|------------------------------|
| | Real increase in pension age and lump sum at 31/3/22 | Total accrued pension age at 31/03/22 and related lump sum | Cash Equivalent Transfer Value at 31/03/22 | Cash Equivalent Transfer Value at 31/03/21 | Real increase in CETV |
| | £000 | £000 | £000 | £000 | £000 |
| Sarah Teer | 0-2.5 | 15-20 | 140 | 113 | 16 |

PENSION ARRANGEMENTS

The Secretary is a member of the Local Government Pension Scheme (Northern Ireland) (the Scheme) which is a funded defined benefit scheme, which provides retirement benefits for Council employees on a “career average revalued earnings” basis from 1 April 2015. Prior to that date benefits were built up on a “final salary” basis.

From 1 April 2015, a member builds up retirement pension at the rate of 1/49th pensionable pay for each year. Pension benefits in relation to membership between 1 April 2009 and 31 March 2015 were built up at the rate of 1/60th pensionable pay for each year of membership. There is no automatic lump sum provided in respect of membership after 31 March 2009. Pension benefits in relation to any membership before 1 April 2009 were built up at the rate of 1/80th (pension) and 3/80ths (tax-free lump sum) of pensionable pay for each year of membership up to 31 March 2009. At retirement, members may give up some pension for additional lump sum, subject to HM Revenue and Customs (HMRC) limits. The conversion rate is £12 additional lump sum for every £1 of pension given up.

The scheme is funded by contributions made by both employees and employers. Prior to 1 April 2009, a member’s contribution rates were fixed at 6% of their pensionable remuneration (except for those who were entitled to contribute to the Scheme at 5% before 1 February 2003 and have remained in continuous

employment). Tiered member contribution rates, determined by the whole-time equivalent rate of pay, were introduced from 1 April 2009. From 1 April 2015, the member contribution rates are determined on the actual rate of pay.

The ranges for the bands for tiered contribution rates are revised by the Department for Communities in April each year in accordance with the increase applied to a pension in payment.

The bands, effective from 1 April 2020 were as follows:

Employee Contribution Rates

| Band | Range | Employee Contribution Rate |
|-------------|-------------------|-----------------------------------|
| 1 | £0-£15,000 | 5.5% |
| 2 | £15,001- £22,900 | 5.8% |
| 3 | £22,901 – £38,300 | 6.5% |
| 4 | £38,301 – £46,400 | 6.8% |
| 5 | £46,401 – £91,900 | 8.5% |
| 6 | More than £91,901 | 10.5% |

Employers' contributions rates are determined by the fund's actuary every three years at the triennial valuation. A formal triennial actuarial valuation of the Fund as at 31 March 2019 was carried out in 2019/20 and set the employer contribution rates for the 3 years commencing 1 April 2020 as follows:

Employer Contribution Rates

| Year | Employer Contribution Rate |
|------------------------------|----------------------------|
| 1 April 2020 – 31 March 2021 | 19.5% |
| 1 April 2021 – 31 March 2022 | 19.5% |
| 1 April 2022 – 31 March 2023 | 19.5% |

The Local Government Pension Scheme Regulations (Northern Ireland) 2014 were made on 27 June 2014 and The Local Government Pension Scheme (Amendment and Transitional Provisions) Regulations (Northern Ireland) 2014 were made on 30 June 2014. Both sets of regulations are effective from 1 April 2015.

Cash Equivalent Transfer Values

A Cash Equivalent Transfer Value (CETV) is the actuarially assessed capitalised value of the pension scheme benefits accrued by a member at a particular point in time. The benefits valued are the member's accrued benefits and any contingent spouse's pension payable from the scheme. A CETV is a payment made by a pension scheme or arrangement to secure pension benefits in another pension scheme or arrangement when the member leaves a scheme and chooses to transfer the benefits accrued in their former scheme. The pension figures shown relate to the benefits that the individual has accrued as a consequence of their total membership of the pension scheme, not just their service in a senior capacity to which disclosure applies. The CETV figures, and from 2003-04 the other pension details, include the value of any pension benefit in another scheme or arrangement which the individual has

transferred to the NICS pension arrangements. They also include any additional pension benefit accrued to the member as a result of their purchasing additional years of pension service in the scheme at their own cost. CETVs are calculated in accordance with The Occupational Pension Schemes (Transfer Values) (Amendment) Regulations 2015 and do not take account of any actual or potential benefits resulting from Lifetime Allowance Tax which may be due when pension benefits are taken.

Real increase in CETV

This reflects the increase in CETV effectively funded by the employer. It does not include the increase in accrued pension due to inflation, contributions paid by the employee (including the value of any benefits transferred from another pension scheme or arrangement) and uses common market valuation factors for the start and end of the period. However, the real increase calculation uses common actuarial factors at the start and end of the period so that it disregards the effect of any changes in factors and focuses only on the increase that is funded by the employer.

COMPENSATION FOR LOSS OF OFFICE (Audited)

There were no redundancy or departure costs paid or payable by the Parades Commission in 2021-22 or 2020-21 in respect of Civil Service or other compensation schemes.

PAYMENTS TO PAST DIRECTORS (Audited)

No payments have been made to any person who was not a Director at the time the payment was made, but who had been a Director previously.

FAIR PAY DISCLOSURE (Audited)

The Commission is required to disclose the relationship between the remuneration of the most highly-paid Director, as disclosed in the remuneration table on page 31, in the organisation and the 25th, 50th and 75th percentile remuneration of the organisation's workforce.

Total remuneration represents salary and allowances as there were no bonuses, performance pay or non-cash benefits provided to employees this year (none in 2020-21). Staff are seconded from other organisations and their remuneration is set in line with the relevant HR policies within those organisations.

| | 2021-22 | 2020-21 | % change |
|--|-------------------------|-------------------------|----------|
| | Total Remuneration £000 | Total Remuneration £000 | |
| Band of Highest Paid Director's FTE Total Remuneration | 70–75 | 70–75 | 0% |
| Bonuses and Performance Pay | – | – | – |
| 25th Percentile | £23,239 | – | |
| Ratio 25th percentile | 3.12 | – | |
| Median 50th Percentile | £29,173 | £28,575 | 1.6% |
| Ratio 50th Percentile | 2.49 | 2.54 | |
| 75th Percentile | £35,002 | – | |
| Ratio 75th Percentile | 2.07 | – | |
| Total remuneration (excluding pension) | £413,249 | £425,575 | –3% |

The highest paid Director in the Parades Commission in the financial year 2021-22 was paid in the band £70,000 – £75,000 (2020-21 was £70,000 – £75,000). In 2021-22, the salary of the highest paid Director, was 2.49 times (2020-21: 2.54 times) the median remuneration of the workforce, which was £29,099 (2020-21: £28,575). The decrease from 2.54 to 2.49 is due to a small increase in the median salary due to the reduction in staff numbers.

Remuneration ranged from £20,000 to £75,000 (2020-21: £20,000 to £75,000).

The calculations exclude the remuneration to the Commissioners as their employment terms and conditions, including rates of remuneration, are determined by the United Kingdom Government, and the Parades Commission for Northern Ireland is unable to influence those rates. Details of their remuneration are provided above.

STAFF REPORT (Audited)

Number of Senior Civil Service Staff

| Grade of Senior Civil Servant | 2021-22 Number of Staff | 2020-21 Number of Staff |
|--------------------------------------|------------------------------------|------------------------------------|
| 5 | 1 | 1 |

Staff Numbers and Costs (Audited)

Average number of persons engaged

The average number of full-time equivalent persons engaged during the year was as follows:

| | 2021-22 | | | 2020-21 | |
|------------------|-------------|----------------|----------------|--------------|-----------|
| | Total | Commissioners* | Seconded Staff | Agency Staff | Total |
| Directly Engaged | 6 | 6 | | | 7 |
| Other | 6.8 | | 6 | 0.8 | 7 |
| Total | 12.8 | 6 | 6 | 0.8 | 14 |

* The Commissioners are expected to devote approximately two days per week to Commission business over the course of a year, with a proportionately greater commitment required during the summer months. Each commissioner is included as one whole-time equivalent person in the above numbers.

| | | 2021-22 | 2020-21 |
|------------------------|----------------------------------|---------------|----------------|
| | Commissioners and Seconded staff | Agency Staff | Total |
| | £ | £ | £ |
| Wages and Salaries | 390,827 | 22,422 | 413,249 |
| Social security costs | 42,070 | - | 42,070 |
| Other pension costs | 45,382 | - | 45,382 |
| Total net costs | 478,279 | 22,422 | 500,701 |
| | | | 425,575 |
| | | | 45,439 |
| | | | 53,799 |
| | | | 524,813 |

Staff Composition

| | 2021-22 | | | 2020-21 | | |
|-----------------------------|---|--|--|---|--|--|
| | Total Average Number of Persons Engaged | Average Number of Female Persons Engaged | Average Number of Male Persons Engaged | Total Average Number of Persons Engaged | Average Number of Female Persons Engaged | Average Number of Male Persons Engaged |
| Commissioners | 6 | 3 | 3 | 7 | 5 | 2 |
| Senior Civil Service | 1 | 1 | 0 | 1 | 1 | 0 |
| Secretariat Staff | 5.8 | 1 | 4.8 | 6 | 5 | 1 |
| Total | 12.8 | 5 | 7.8 | 14 | 11 | 3 |

Average Staff Turnover

The Commission does not currently employ staff, all members of the Secretariat are on secondment or are agency workers.

The average number of staff movements for full-time equivalent permanent persons employed during the year was as follows:

| | 2021-22 |
|---|---------|
| Joiners | 3 |
| Leavers | (5) |
| Transfers In from Other Government Bodies | 3 |
| Transfers Out to Other Government Bodies | (5) |
| Agency Staff | 0.8 |
| Net Movement | (3.2) |

This equates to a staff turnover rate of 73.5%

Managing Attendance

The Parades Commission is comprised of seconded civil servants and manages attendance in line with the policies of secondees' parent departments. Staff absence arising as a result of illness, including injuries, disability or other health problems, was approximately 1 day per employee in 2021-22 (2020-2021:1 day).

Disabled Employees

The Parades Commission aims to ensure that there is no discrimination on the grounds of disability and that access to employment and career advancement in the Commission is based solely on ability, qualifications and

suitability for the post. The Commission complies with all existing legislation in regard to its disabled employees.

Equal Opportunities

In keeping with the NIO Equal Opportunities Policy Statement, everyone in the Parades Commission has the right of opportunity and to a good and harmonious working environment and atmosphere in which all staff are encouraged to apply their diverse talents and in which no member of staff feels under threat or intimidation.

Employee Involvement

The Commission does not directly employ staff, all staff are on secondment and the Commission does not contribute to the Civil Service People Survey, however the Commission acknowledges that the maintenance of a highly skilled workforce is key to the future of the business. The Parades Commission is committed to and complies with the policies of equal opportunity and responsibility for employee and career development of all staff.

The Parades Commission recognises the benefits of keeping employees informed of the progress of the business and of involving them in the Commissions performance. During the year the employees were regularly provided with information regarding the financial and economic factors affecting the performance of the Commission and on other matters of concern to them, as employees, through notices and regular staff meetings. All members of the secretariat are required to complete

training through the Civil Service Learning platform on areas such as fraud, managing information and inclusion.

As the Commission does not directly employ the Secretariat, policies in relation to pay and benefits are set by the home organisations.

Health & Safety

The Parades Commission recognises its legal responsibilities in relation to the health and safety of its staff and is committed to operating an effective health and safety regime. In line with this commitment the Commission has complied with the relevant legislation.

Expenditure on Consultancy

There was no expenditure on consultancy in 2021-22 (2020-21: £nil).

Off-payroll engagements

There were no off-payroll engagements in 2021-22 (2020-21: £nil).

Exit packages (Audited)

There were no exit packages in 2021-22 (2020-21: £nil).

STATEMENT OF ACCOUNTING OFFICER'S RESPONSIBILITIES

Under paragraph 12(1) and para (2) of Schedule 1 to the Public Processions (Northern Ireland) Act 1998, the Secretary of State (with the consent of HM Treasury and Northern Ireland Office) has directed the Parades Commission for Northern Ireland to prepare for each financial year, a statement of accounts in the form and on the basis set out in the Accounts Direction. The accounts are prepared on an accruals basis and must give a true and fair view of the state of affairs of the Parades Commission for Northern Ireland and of its comprehensive net expenditure, statement of financial position, changes in taxpayers' equity and cash flows for the financial year.

In preparing the accounts, the Accounting Officer is required to comply with the requirements of the *Government Financial Reporting Manual* and in particular to:

- observe the Accounts Direction issued by the Northern Ireland Office on behalf of the Secretary of State, including the relevant accounting and disclosure requirements, and apply suitable accounting policies on a consistent basis;
- make judgements and estimates on a reasonable basis;
- state whether applicable accounting standards as set out in the *Government Financial Reporting Manual*

have been followed, and disclose and explain any material departures in the financial statements;

- prepare the financial statements on a going concern basis; and
- confirm that the annual report and accounts as a whole is fair, balanced and understandable and take personal responsibility for the annual report and accounts and the judgments required for determining that it is fair, balanced and understandable.

The Accounting Officer of the Northern Ireland Office has designated the Secretary as the Accounting Officer for the Parades Commission for Northern Ireland.

The responsibilities of an Accounting Officer, including responsibility for the propriety and regularity of the public finances for which the Accounting Officer is answerable, for keeping proper records and for safeguarding the Parades Commission for Northern Ireland's assets, are set out in *Managing Public Money* published by the HM Treasury.

As the Accounting Officer, I have taken all the steps that I ought to have taken to make myself aware of any relevant audit information and to establish that the Parades Commission for Northern Ireland's auditors are aware of that information. So far as I am aware, there is no relevant audit information of which the auditors are unaware. I confirm that the Annual report and Accounts as a whole is fair, balanced and understandable. I take personal responsibility for the Annual Report and Accounts and the judgements required for determining that it is fair, balanced and understandable.

GOVERNANCE STATEMENT

Introduction and Context

The Parades Commission for Northern Ireland (the Commission) is an independent executive non-departmental public body sponsored by the Northern Ireland Office (NIO) which was created on 27 March 1997. It was given statutory responsibilities on 16 February 1998 by the commencement of the Public Processions (Northern Ireland) Act 1998.

As at 31 March 2022 the Commission had six Commissioners, including its Chair. It is supported by a secretariat. The secretariat had on average six seconded staff, including myself, all seconded to the Commission from public sector bodies together with 0.8 Agency staff. I was appointed to the position of Secretary 1st July 2020.

The Commission normally meets on a weekly basis and has a collective responsibility for approving any significant changes relating to the operation or use of resources of the Parades Commission. The Commission also has an Audit and Risk Committee which meets formally four times a year, or more frequently as required, to assist and advise the Accounting Officer on governance responsibilities. Any recommendations made by the Audit and Risk Committee must be approved by the Commission.

As Accounting Officer, I regularly discuss operational performance and corporate issues with the sponsor group within the NIO.

Scope of Responsibility

As Accounting Officer, I have responsibility for maintaining a sound system of internal governance that supports the achievement of the Commission's policies, aims and objectives, whilst safeguarding the public funds and assets for which I am personally responsible, in accordance with the responsibilities assigned to me in Managing Public Money. As such, I am responsible for ensuring propriety and regularity in the handling of those public funds; and for the day-to-day operations and management of the Commission.

I am also responsible for the effective operation of the secretariat and for managing its financial and human resources. I provide advice and support to the Chair and Commissioners in support of their aims and objectives and in undertaking their statutory responsibilities. One of the statutory responsibilities of the Commission is "to keep under review, and make such recommendations as it thinks fit to the Secretary of State, concerning, the operation of the Act". There were no recommendations made to the Secretary of State for Northern Ireland in 2021-22. There were no Ministerial directions in the 2021-22 financial year.

Governance Framework

In my role as Accounting Officer, I discharge my responsibilities with the support of the Audit and Risk Committee and my Management Team. This is outlined below:



Commission's Performance

The statutory duties of the Commission include:

- promoting greater understanding by the general public of issues concerning public processions;
- promoting and facilitating mediation as a means of resolving disputes concerning public processions;
- keeping itself generally informed as to the conduct of public processions and protest meetings; and
- keeping under review, and making such recommendations as it thinks fit to the Secretary of State concerning, the operation of the Act.

Throughout 2021-22 the Commission effectively discharged its statutory functions and duties. It received representation and where necessary, issued determinations on parades and parade related protests. In line with best practice, the operational procedures of the Commission and the quality of data used by the Commission is kept under continuous review to ensure that the Commission is content that it is provided with all requisite information to enable it to make informed decisions.

Attendance at Commission meetings during 2021-22 is set out in the following table:

| Commissioners | Commission Meeting Attendance/Eligible to attend |
|-----------------------|---|
| Graham Forbes (Chair) | 38/38 |
| Joelle Black | 36/38 |
| Marian Cree | 37/38 |
| Billy Gamble | 37/38 |
| Eimear McAllister | 38/38 |
| Derek Wilson | 38/38 |

All meetings were quorate.

Strategic objectives were agreed to reflect the Commission's statutory duties and functions, incorporating its strategic vision. The Commission uses these objectives as a basis for the 2021-22 Business Plan. The 2021-22 Business Plan can be found on the website.

Audit and Risk Committee

The Audit and Risk Committee supports the Accounting Officer and the Commission in their responsibilities for the management of risk and the effectiveness of the internal system of control and governance arrangements. The Committee fulfils this responsibility by reviewing whether proportionate assurances for meeting the Commission's and Accounting Officer's responsibilities are available and by testing the reliability and integrity of these assurances. This includes oversight of the effective operation and impact of the Framework Document and the Commission's business planning process.

The Audit and Risk Committee is comprised of five Commissioners, and must have two Commissioners in attendance to be quorate. The Committee is also attended by the Accounting Officer, Deputy Secretary, Internal Audit, the National Audit Office (as external auditors), external accountant and representatives from the sponsor department. The Committee meets four times per year and more frequently as required. In addition to providing all Commissioners with a copy of the minutes of meetings of the Committee, the Chair of the Audit and Risk Committee briefs the Commission after each meeting.

Attendance at the Audit and Risk Committee is disclosed in table below:

| Membership in 2021/22 | No. of Meetings attended/ Eligible to attend |
|------------------------------|---|
| Joelle Black | 4/4 |
| Marian Cree | 4/4 |
| Eimear McAllister | 4/4 |
| Derek Wilson | 4/4 |
| Billy Gamble | 3/4 |

All meetings were quorate.

During the 2021-22 financial year, the Audit and Risk Committee advised the Commission on the following significant areas:

- The accounting policies, the accounts and the annual report of the organisation, including the process for review of the accounts prior to submission for audit,

level of errors identified and management's letter of representation to the external auditors;

- The risk management process;
- The planned activity and results of both internal and external audit;
- The adequacy of management responses to issues identified by audit activity, including the external auditor's Audit Completion Report and the progress on the implementation of recommendations from internal and external audit reports; and
- Specific, significant issues for the attention of the Committee.

Based on the views expressed by the Accounting Officer, the Internal Auditors and the External Auditors, the Committee was satisfied with its overall effectiveness.

Corporate Governance

The Commission conducts its affairs in accordance with a comprehensive corporate governance framework. Although not part of central government, the Commission abides by the spirit and principles set out in the Corporate Governance Code (*Corporate governance in central government departments, code of good practice, published by HM Treasury and the Cabinet Office, April 2017*) as far as applicable. There are elements of the Code which are either not applicable to the Commission e.g. the composition of the board, or which are disproportionate due to the size and remit of the

organisation and good governance can be achieved by other more proportionate means. The Commission has a comprehensive Framework Document agreed with the NIO which sets down its values and principles, roles and responsibilities and clear lines of accountability.

As Accounting Officer, I have responsibility for reviewing the effectiveness of the control environment and I am satisfied that the Commission has the necessary policies and controls in place to ensure good governance and meet the Code of Practice as far as applicable. This review is informed by the work of staff who have the responsibility for the development and maintenance of the control framework, by the work of internal audit and by the findings of the external auditors in their report to those charged with governance and any other reports. I also complete Stewardship Statements bi-annually. These statements help to identify areas of improvement and provide assurances to the NIO's Principal Accounting Officer on the effectiveness of management controls. The statements also inform the content of this Governance Statement.

The Commission has a raising concerns (whistleblowing) policy in place to ensure that staff who raise concerns receive a response and are informed about how their concerns are being dealt with. The handling of complaints is set out in the Commission's Complaints Procedure.

Internal Audit Reports Submitted to Audit and Risk Committee

In 2021-22 ASM were internal auditors to the Parades Commission, appointed through a tender competition. The services provided by ASM operate to standards defined by the Public Sector Internal Audit Standards.

Internal Audit's work plan is informed by an analysis of the risk to which the Commission is exposed and the plan is considered by the Audit and Risk Committee before it is agreed by the Commission.

Internal Audit's findings are presented to the Audit and Risk Committee and copies of all final reports are sent to me, as Accounting Officer. In addition, Internal Audit provides an annual written statement to the Audit and Risk Committee, setting out a formal opinion on the adequacy and effectiveness of the Committee's risk management, control and governance processes. Internal Audit conducted three reviews on the following activities during 2021-22:

- Review of Payroll and Recruitment;
- Review of Succession Planning, Induction Training and Knowledge Sharing (In relation to Staff and Commissioners); and
- Follow-up review from 2020-21.

All of the above reports received 'Satisfactory' opinion ratings. There were four Priority 3 recommendations made, these are low level recommendations which

could lead to an increased risk exposure. All of these recommendations have been accepted by management and will be implemented during 2021-22.

In the Annual Assurance Statement, the Internal Auditors stated that, during the year ended 31 March 2022, the Commission's systems in relation to risk management, control and governance were adequate and operated effectively, thereby providing an overall 'Satisfactory' assurance in relation to the effective and efficient achievement of the Commission's objectives.

Risk Assessment

The Commission's corporate governance controls are designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. Risks are managed on an ongoing basis in a process that is designed to identify and prioritise the risks to the achievement of the Commission's policies, aims and objectives; to evaluate the likelihood of those risks being realised and the impact should they be realised; and to manage them efficiently, effectively and economically. The system of internal control was in place for the year ended 31 March 2022 and up to the date of approval of the annual report and accounts, and accords with HM Treasury guidance.

The system is based on a framework of regular management information, administrative procedures,

including the segregation of duties, and a system of delegation and accountability. In particular it includes:

- Comprehensive budgeting systems with an annual budget which is reviewed and agreed by the Secretary to the Commission;
- Regular reviews of periodic and annual financial reports which indicate financial performance; and
- As appropriate, formal project management disciplines.

Throughout the year the Commission had a risk register in place that has been assessed and considered at management level. The register has been scrutinised, discussed at both the Audit and Risk Committee and Commission meetings.

The Commission operates a “traffic light” corporate risk register in line with Government guidance. The Commission revised its corporate risk register following feedback received from the internal auditors. Changes have been made to the format of the register and each risk has been assigned a risk owner. The register is kept under constant review, with a formal quarterly review, and update by management as necessary. Risks are identified and assessed in terms of likelihood of occurrence and impact of risk. Management considers signs of risks changing, examines existing risk control tools and, if necessary, takes remedial action.

The Commission’s risks are identified by the Commissioners, by me as Accounting Officer and by my

management team and they are ratified by the Audit and Risk Committee and the Commission. The risks have been ranked according to 'Likelihood' and 'Impact'. We have also assessed what actions are in place, or need to be taken, to mitigate the organisational risks identified.

During the course of 2021-22 our main risks were financial and reputational risks, including procedures not being followed, maintenance of IT systems and protection of our information including risk from cyber attack. One risk has remained high in 2021-22 regarding loss of knowledge due to staff turnover, as a result of a number of key Secretariat staff contracts coming to an end. The risk as a result of the global outbreak of Covid-19 meant that business continuity plans were activated to mitigate the impact and ensured that the Commission could continue with business as usual with minimal disruption; however, it is likely that Covid-19 will have a continuing impact on the work of the Commission.

On-going operational risks are managed as follows:

- all operational risks are identified, captured, evaluated and controlled by me and my management team and communicated to the Audit and Risk Committee;
- Any changes to the assessment and evaluation of risk are noted by the Audit and Risk Committee and ratified by the full Commission; and
- The full Commission has a responsibility to lead on determining and evaluating the Commission's risks; and

- Risks are communicated to staff by management, via regular staff meetings and in the risk register.

Personal Data Related Incidents

There were no personal data related incidents formally reported to the Information Commissioner's Office.

Significant Internal Control Issues

There were no significant internal control issues identified during 2021-22.

Events after the Reporting Period

There are no events to note.



S Teer
Secretary and
Accounting Officer

24 June 2022

Parliamentary Accountability and Audit Report

The accounts of the Parades Commission for Northern Ireland are audited by the Comptroller and Auditor General under the Public Processions (Northern Ireland) Act 1998. The audit fee charged was £16,500 (£15,500 in 2020-21). The auditors received no fees for non-audit services.

All expenditure was applied to the purpose intended by Parliament (audited).

No fees or charges were collected by the Parades Commission for Northern Ireland (audited).

The Parades Commission for Northern Ireland has no remote contingent liabilities (audited) (2020-21:nil)

The Parades Commission for Northern Ireland had no losses or special payments (audited) (2020-21:nil)

The Parades Commission for Northern Ireland's net expenditure in 2021-22 was £674,653. The total comprehensive expenditure for prior years was as follows:

Expenditure and income

| | 2021-22 | 2020-21 | 2019-20 |
|--|----------------|----------------|----------------|
| | £ | £ | £ |
| Net Expenditure | 674,653 | 731,617 | 776,217 |
| Other Comprehensive Expenditure | 23 | (3) | (35) |
| Total Comprehensive Expenditure | 674,676 | 731,614 | 776,182 |



S Teer
Secretary and
Accounting Officer

24 June 2022

THE CERTIFICATE AND REPORT OF THE COMPTROLLER AND AUDITOR GENERAL TO THE HOUSES OF PARLIAMENT

Opinion on financial statements

I certify that I have audited the financial statements of the Parades Commission for Northern Ireland for the year ended 31 March 2022 under the Public Processions (Northern Ireland) Act 1998.

The financial statements comprise the Parades Commission for Northern Ireland's:

- Statement of Financial Position as at 31 March 2022;
- Statement of Comprehensive Net Expenditure, Statement of Cash Flows and Statement of Changes in Taxpayers' Equity for the year then ended; and
- the related notes including the significant accounting policies.

The financial reporting framework that has been applied in the preparation of the financial statements is applicable law and UK adopted international accounting standards.

In my opinion, the financial statements:

- give a true and fair view of the state of the Parades Commission for Northern Ireland's affairs as at 31 March 2022 and its net expenditure for the year then ended; and
- have been properly prepared in accordance with the Public Processions (Northern Ireland) Act 1998 and Secretary of State directions issued thereunder.

Opinion on regularity

In my opinion, in all material respects, the income and expenditure recorded in the financial statements have been applied to the purposes intended by Parliament and the financial transactions recorded in the financial statements conform to the authorities which govern them.

Basis for opinions

I conducted my audit in accordance with International Standards on Auditing (UK) (ISAs UK), applicable law and Practice Note 10 *Audit of Financial Statements and Regularity of Public Bodies in the United Kingdom*. My responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of my certificate

Those standards require me and my staff to comply with the Financial Reporting Council's *Revised Ethical Standard 2019*. I have also elected to apply the ethical standards relevant to listed entities. I am independent

of the Parades Commission for Northern Ireland in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK. My staff and I have fulfilled our other ethical responsibilities in accordance with these requirements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Conclusions relating to going concern

In auditing the financial statements, I have concluded that the Parades Commission for Northern Ireland's use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work I have performed, I have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Parades Commission for Northern Ireland's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

My responsibilities and the responsibilities of the Accounting Officer with respect to going concern are described in the relevant sections of this certificate.

The going concern basis of accounting for the Parades Commission for Northern Ireland is adopted in consideration of the requirements set out in HM

Treasury's Government Financial Reporting Manual, which require entities to adopt the going concern basis of accounting in the preparation of the financial statements where it anticipated that the services which they provide will continue into the future.

Other Information

The other information comprises information included in the Annual Report but does not include the financial statements nor my auditor's certificate. The Accounting Officer is responsible for the other information.

My opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in my certificate, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact.

I have nothing to report in this regard

Opinion on other matters

In my opinion the part of the Remuneration and Staff Report to be audited has been properly prepared in accordance with Secretary of State directions issued under the Public Processions (Northern Ireland) Act 1998.

In my opinion, based on the work undertaken in the course of the audit:

- the parts of the Accountability Report subject to audit have been properly prepared in accordance with Secretary of State directions made under the Public Processions (Northern Ireland) Act 1998; and
- the information given in the Performance and Accountability Reports for the financial year for which the financial statements are prepared is consistent with the financial statements and is in accordance with the applicable legal requirements.

Matters on which I report by exception

In the light of the knowledge and understanding of the Parades Commission for Northern Ireland and its environment obtained in the course of the audit, I have not identified material misstatements in the Performance and Accountability Report

I have nothing to report in respect of the following matters which I report to you if, in my opinion:

- I have not received all of the information and explanations I require for my audit; or
- adequate accounting records have not been kept by the Parades Commission for Northern Ireland or returns adequate for my audit have not been received from branches not visited by my staff; or
- the financial statements and the parts of the Accountability Report subject to audit are not in agreement with the accounting records and returns; or
- certain disclosures of remuneration specified by HM Treasury's Government Financial Reporting Manual have not been made or parts of the Remuneration and Staff Report to be audited are not in agreement with the accounting records and returns; or
- the Governance Statement does not reflect compliance with HM Treasury's guidance.

Responsibilities of the Accounting Officer for the financial statements

As explained more fully in the Statement of Accounting Officer's Responsibilities, the Accounting Officer is responsible for:

- maintaining proper accounting records;

- the preparation of the financial statements and Annual Report in accordance with the applicable financial reporting framework and for being satisfied that they give a true and fair view;
- ensuring that the Annual Report and accounts as a whole is fair, balanced and understandable;
- internal controls as the Accounting Officer determines is necessary to enable the preparation of financial statement to be free from material misstatement, whether due to fraud or error; and
- assessing the Parades Commission for Northern Ireland's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Accounting Officer anticipates that the services provided by the Parades Commission for Northern Ireland will not continue to be provided in the future

Auditor's responsibilities for the audit of the financial statements

My responsibility is to audit, certify and report on the financial statements in accordance with the Public Processions (Northern Ireland) Act 1998.

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a certificate that includes my opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Extent to which the audit was considered capable of detecting non-compliance with laws and regulations including fraud

I design procedures in line with my responsibilities, outlined above, to detect material misstatements in respect of non-compliance with laws and regulations, including fraud. The extent to which my procedures are capable of detecting non-compliance with laws and regulations, including fraud is detailed below.

Identifying and assessing potential risks related to non-compliance with laws and regulations, including fraud

In identifying and assessing risks of material misstatement in respect of non-compliance with laws and regulations, including fraud, we considered the following:

- the nature of the sector, control environment and operational performance including the design of the Parades Commission for Northern Ireland's accounting policies.

- Inquiring of management, Parades Commission for Northern Ireland's head of internal audit and those charged with governance, including obtaining and reviewing supporting documentation relating to the Parades Commission for Northern Ireland's policies and procedures relating to:
 - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
 - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud; and
 - the internal controls established to mitigate risks related to fraud or non-compliance with laws and regulations including the Parades Commission for Northern Ireland's controls relating to the Parades Commission for Northern Ireland's compliance with the Public Processions (Northern Ireland) Act 1998 and Managing Public Money;
- discussing among the engagement team regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, I considered the opportunities and incentives that may exist within the Parades Commission of Northern Ireland for fraud and identified the greatest potential for fraud in the following areas: posting of unusual journals and bias in management estimates. In common with all audits

under ISAs (UK), I am also required to perform specific procedures to respond to the risk of management override of controls.

I also obtained an understanding of the Parades Commission of Northern Ireland's framework of authority as well as other legal and regulatory frameworks in which the Parades Commissions of Northern Ireland operates, focusing on those laws and regulations that had a direct effect on material amounts and disclosures in the financial statements or that had a fundamental effect on the operations of the Parades Commission of Northern Ireland. The key laws and regulations I considered in this context included the Public Processions (Northern Ireland) Act 1998, Managing Public Money, employment law and tax Legislation.

Audit response to identified risk

As a result of performing the above, the procedures I implemented to respond to identified risks included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described above as having direct effect on the financial statements;
- enquiring of management and the Audit and Risk Committee concerning actual and potential litigation and claims;

- reading and reviewing minutes of meetings of those charged with governance and the Commission and internal audit reports; and
- in addressing the risk of fraud through management override of controls, testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

I also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

A further description of my responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of my certificate.

Other auditor's responsibilities

I am required to obtain evidence sufficient to give reasonable assurance that the income and expenditure reported in the financial statements have been applied to the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Report

I have no observations to make on these financial statements.

Gareth Davies
Comptroller and Auditor General

Date

National Audit Office
157-197 Buckingham Palace Road
Victoria
London
SW1W 9SP

Financial Statements for the Year Ended 31 March 2022

Statement of Comprehensive Net Expenditure for the year ended 31 March 2022

| | | 2021-22 | 2020-21 |
|---|----------|----------------|----------------|
| | Notes | £ | £ |
| Expenditure | | | |
| Staff costs | 2 | 500,701 | 524,813 |
| Other expenditure | 3 | 171,499 | 199,786 |
| Depreciation and amortisation | 3 | 3,447 | 5,789 |
| Revaluation | 3 | 6 | – |
| (Gain) / loss on disposal | 3 | – | 1,229 |
| Net Expenditure | | 675,653 | 731,617 |
| Interest payable | | – | – |
| Net Expenditure after interest | | 675,653 | 731,617 |
| Other Comprehensive Expenditure | | | |
| <i>Items that will not be reclassified to net operating costs:</i> | | | |
| Net (gain)/loss on revaluation of property, plant and equipment | 5 | 23 | – |
| Net (gain)/loss on revaluation of Intangibles | 6 | – | (3) |
| Total Comprehensive Expenditure for the year ended 31 March 2022 | | 675,676 | 731,614 |

The above expenditure is derived from continuing operations.

The notes on pages [83-99](#) form part of these accounts.

Statement of Financial Position as at 31 March 2022

| | | 2021-22 | | 2020-21 | |
|--|-------|-----------|------------------|----------|-----------------|
| | Notes | £ | £ | £ | £ |
| Non-current assets: | | | | | |
| Property, plant and equipment | 5 | | 1,596 | | 4,849 |
| Intangible assets | 6 | | – | | 223 |
| Total non-current assets | | | 1,596 | | 5,072 |
| Current assets: | | | | | |
| Trade and other receivables | 8 | 17,404 | | 10,547 | |
| Total current assets | | | 17,404 | | 10,547 |
| Total assets | | | 19,000 | | 15,619 |
| Current liabilities: | | | | | |
| Trade and other payables | 10 | (101,368) | | (72,505) | |
| Total current liabilities | | | (101,368) | | (72,505) |
| Non-current assets less net current liabilities | | | (82,368) | | (56,886) |
| Assets less liabilities | | | (82,368) | | (56,886) |
| Taxpayers' deficit | | | | | |
| Revaluation reserve | | | 19 | | 218 |
| General reserve | | | (82,387) | | (57,104) |
| | | | (82,368) | | (56,886) |

The financial statements on pages 76-82 were approved by the Commission on 15 June 2022 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'Steel', written in a cursive style.

_____ 24th June 2022 _____

Accounting Officer Date

The notes on pages 83-99 form part of these accounts.

Statement of Cash Flows for the year ended 31 March 2022

| | | 2021-22 | 2020-21 |
|--|-------|------------------|------------------|
| | Notes | £ | £ |
| Cash flows from operating activities | | | |
| Net Expenditure after interest | SoCNE | (675,653) | (731,617) |
| Adjustments for non-cash transactions: | | | |
| Depreciation & amortisation | 5,6 | 3,447 | 5,790 |
| Revaluations through SoCNE | | 6 | – |
| Adjust for (gain) / loss on disposal | 5 | – | 1,228 |
| (Increase) / decrease in trade and other receivables | 8 | (6,857) | 414 |
| <i>Less movements in receivables relating to items not passing through the Net Expenditure account</i> | | | |
| Increase / (decrease) in trade payables | 10 | 28,863 | (15,867) |
| <i>Less movements in payables relating to items not passing through the Net Expenditure account</i> | | – | – |
| Net cash outflow from operating activities | | (650,194) | (740,052) |
| Cash flows from investing activities | | | |
| Purchase of property, plant and equipment | | – | – |
| Net cash outflow from investment activities | | – | – |

| | | 2021-22 | 2020-21 |
|---|--------|----------------|----------------|
| | Notes | £ | £ |
| Cash flows from financing activities | | | |
| Funding from Parent Department | SoCITE | 650,194 | 740,052 |
| Net cash inflow from financing activities | | 650,194 | 740,052 |
| Net decrease in cash and cash equivalents in the period | 9 | – | – |
| Cash and cash equivalents at the beginning of the period | 9 | – | – |
| Cash and cash equivalents at the end of the period | 9 | – | – |

The notes on pages [83-99](#) form part of these accounts.

Statement of Changes in Taxpayers' Equity for the year ended 31 March 2022

| | | General Reserve | Revaluation Reserve | Total Reserves |
|--|-------|-----------------|---------------------|------------------|
| | Notes | £ | £ | £ |
| Balance at 31 March 2020 | | (65,940) | 616 | (65,324) |
| Changes in Taxpayers' equity for 2020-21 | | | | |
| Net gain/(loss) on revaluation of property, plant and equipment. | 5 | – | – | – |
| Net gain/(loss) on revaluation of intangible assets | 6 | – | 3 | 3 |
| Comprehensive expenditure for the year | | (731,617) | – | (731,617) |
| Transfers between reserves | | 401 | (401) | – |
| Funding from parent | | 740,052 | – | 740,052 |
| Balance at 31 March 2021 | | (57,104) | 218 | (56,886) |
| Changes in Taxpayers' equity for 2021-22 | | | | |
| Net gain/(loss) on revaluation of property, plant and equipment | 5 | – | (23) | (23) |
| Net gain/(loss) on revaluation of intangible assets | 6 | – | – | – |
| Comprehensive expenditure for the year | | (675,653) | – | (675,653) |

| | | General Reserve | Revaluation Reserve | Total Reserves |
|---------------------------------|--------------|------------------------|----------------------------|-----------------------|
| | Notes | £ | £ | £ |
| Transfers between reserves | | 176 | (176) | – |
| Funding from parent | | 650,194 | – | 650,194 |
| Balance at 31 March 2022 | | (82,387) | 19 | (82,368) |

The notes on pages [83-99](#) form part of these accounts.

Notes to the Parades Commission's Accounts for the year ended 31 March 2022

1. Statement of accounting policies

The Financial statements have been prepared in accordance with the 2021-22 Government Financial Reporting Manual (FReM) issued by HM Treasury. The accounting policies contained in the FReM apply International Financial Reporting Standards (IFRS) as adapted or interpreted for the public sector context. Where the FReM permits a choice of accounting policy, the accounting policy which is judged to be most appropriate to the particular circumstances of the Parades Commission for Northern Ireland for the purpose of giving a true and fair view has been selected. The particular policies adopted by the Parades Commission for Northern Ireland for the year ending 31 March 2022 are described below. They have been applied consistently in dealing with items that are considered material to the accounts.

1.1 Accounting convention

The accounts have been prepared in accordance with the historical cost convention, modified by the revaluation of non-current assets.

The accounts comply with the accounting standards issued or adopted by the Accounting Standards Board, FReM and accounting and disclosure requirements

issued by the Treasury, insofar as those requirements are appropriate.

1.2 Critical accounting estimates and key judgements

The preparation of financial statements in conformity with IFRS requires the use of accounting estimates and assumptions. It also requires management to exercise its judgement in the process of applying the accounting policies. We continually evaluate our estimates, assumptions and judgements based on available information and experience. As the use of estimates is inherent in financial reporting, actual results could differ from these estimates. The estimates and assumptions which have the most significant risk of causing a material adjustment to the carrying amounts of assets and liabilities are discussed below.

(i) – Depreciation of property, plant and equipment

Depreciation is provided in the accounts so as to write-down the respective assets to their residual values over their expected useful lives and as such the selection of the estimated useful lives and the expected residual values of the assets requires the use of estimates and judgements. Details of the useful lives are as shown in Note 1.4.

(ii) – Impairment of property, plant and equipment

Where there is an indication that the carrying value of items of property, plant and equipment may have been impaired through events or changes in circumstances, a

review will be undertaken of the recoverable amount of that asset.

1.3 Funding

The Statement of Financial Position at 31 March 2022 shows net liabilities of £82,368 (2021: £56,886). In addition, there are lease liabilities committed for future years of £62,353 (2021: £60,167).

The Commission's sponsoring body is the Northern Ireland Office as laid out in the Public Processions (Northern Ireland) Act 1998. The Commission's budget for 2022-23 has been approved by the Northern Ireland Office, and we received a three year financial settlement as part of the UK Government Spending Review covering the period 2022-25. Therefore it has been considered appropriate to adopt a going concern basis for the preparation of the 2021-2022 financial statements.

1.4 Property, plant and equipment and depreciation

Expenditure on items, or groups of items, of property, plant and equipment costing £1,000 or more (including VAT) is capitalised. Expenditure on a complete computer unit is classified as capital expenditure regardless of the price. Expenditure on printer is classified as capital expenditure if the purchase cost of an individual item (including VAT) is over £500.

On initial recognition, separate component assets are identified and are measured at cost including any costs such as installation directly attributable to bringing them

into working condition. Owned assets are subsequently re-valued annually using appropriate indices compiled by the Office for National Statistics.

All non-property operational assets are measured at cost and are subsequently re-valued annually using appropriate indices compiled by the Office for National Statistics (ONS).

Depreciation is provided on a straight line basis at rates calculated to write-off the cost less estimated residual value of each asset over its expected useful life. Depreciation is charged in the month following acquisition. The estimated useful lives for depreciation purposes are:

| | |
|-----------------------|----------|
| Furniture & equipment | 15 years |
| Computer hardware | 5 years |

1.5 Intangible Assets

Identifiable intangible assets are recognised when the Commission controls the asset, it is probable that future economic benefits attributable to the asset will flow to the Commission and the cost of the assets can be reliably measured.

The Commission's intangible assets consist of software licences where expenditure is £1,000 (including VAT) and website development.

Intangible assets are re-valued annually using appropriate indices compiled by the ONS. Amortisation is provided on a straight line basis. The estimated useful lives for amortisation purposes are:

Website development 5 years

1.6 Operating Leases

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

1.7 Pensions

Past and present employees are covered by the provisions of the Principal Civil Service Pension Schemes (PCSPS), the Principal Civil Service Pension Schemes (NI) (PCSPS (NI)) and the Local Government Pension Scheme (Northern Ireland) which are described in Note 2. The defined benefit schemes are unfunded and the Commission is unable to identify its share of the underlying liability. The Commission recognises the expected cost of these elements on a systematic and rational basis over the period during which it benefits from employees' services by payment to the PCSPS, PCSPS (NI) and the Scheme of amounts calculated on an accruing basis. Liability for payment of future benefits is a charge on the PCSPS, PCSPS (NI) and the Scheme. In respect of the defined contribution schemes – Principal Civil Service Pension Schemes (PCSPS), the Principal Civil Service Pension Schemes (NI) (PCSPS (NI)) and the Local Government Pension Scheme (Northern Ireland) – the Commission recognises the contributions payable for the year.

1.8 Value Added Tax

The Commission is not VAT registered, therefore all expenditure is inclusive of VAT and included in the capitalised value of non-current assets.

1.9 Staff Costs

Under IAS19 Employee Benefits, all staff costs must be recorded as an expense as soon as the organisation is obligated to pay them. This includes the cost of any untaken leave as at the year end.

1.10 Accounting standards, interpretations and amendments to published standards adopted in the year ended 31 March 2022

The Parades Commission has reviewed the standards, interpretations and amendments to published standards that became effective during 2021-22 and which are relevant to its operations. The adoption of these standards has not had a significant impact on the Commission's financial position or results.

1.11 Impending application of newly issued accounting standards not yet effective

The following standards or interpretations have been issued by the International Accounting Standards Board but have not been adopted:

IFRS 16 Leases replaces IAS 17 Leases and is effective for periods beginning on or after 1 January 2019. However, for bodies applying the Government Financial Reporting Manual (FReM), HM Treasury have

agreed with the Financial Reporting Advisory Board (FRAB) to defer the implementation of IFRS 16 Leases until 1 April 2022. The commission will be impacted by this implementation in relation to the Andras House property lease.

Previous working papers appear to have included 10 carpark spaces but the lease only accounts for 4.

On initial application of IFRS 16, PCNI will recognise right-of-use assets and lease liabilities for each identified lease, based on the present value of future cash flows for each lease over the applicable lease term determined in accordance with the new standard. PCNI expects to recognise the following opening balances in 2022-23:

| | Land and buildings £ |
|---|-------------------------|
| SOFP | |
| Right of Use Asset | 52,659 |
| Lease Liability | (52,659) |
| SOCNE | |
| Depreciation Expected – 2022/23 | 31,794 |
| Interest expense expected – 2022/23 | 425 |
| IAS 17 basis Rental payments expected – 2022/23 | (31,519) |
| Increased/(Decreased) Expenditure | 700 |

IFRS 17 Insurance contracts was issued in May 2017 and applies to annual reporting periods beginning on or after 1 April 2025. It will have no impact on the accounts of the Commission.

1.12 Segmental Reporting

All the activities carried out by the Parades Commission relate to a single business and are reported internally on this basis.

2. Staff Costs

Staff costs comprise:

| | | | 2021-22 | 2020-21 |
|------------------------|----------------|---------------|----------------|----------------|
| | Seconded staff | Agency Staff | Total | Total |
| | £ | £ | £ | £ |
| Wages and Salaries | 390,827 | 22,422 | 413,249 | 425,575 |
| Social security costs | 42,070 | – | 42,070 | 45,439 |
| Other pension costs | 45,382 | – | 45,382 | 53,799 |
| Total net costs | 478,279 | 22,422 | 500,701 | 524,813 |

Further detail is provided in the Remuneration and Staff Report

3. Other Expenditure

There were no payments made to the auditors during the year for non-audit services (2021: £nil)

| | | 2021-22 | 2020-21 |
|--|------|----------------|----------------|
| | Note | £ | £ |
| Other Expenditure: | | | |
| Rent and rates | | 64,299 | 69,477 |
| Computer maintenance and software | | 50,184 | 86,351 |
| Professional advisers' fees | | 18,834 | 22,360 |
| Auditors remuneration | | 16,500 | 15,500 |
| Travel, subsistence & hospitality | | 7,941 | 273 |
| Accommodation costs | | 6,219 | 2,777 |
| Telecommunications | | 4,492 | 421 |
| Advertising & publications | | 2,273 | 1,722 |
| Other expenditure | | 757 | 905 |
| Subtotal Other Expenditure | | 171,499 | 199,786 |
| Non-cash items: | | | |
| Amortisation | 6 | 223 | 1,423 |
| Depreciation | 5 | 3,224 | 4,367 |
| Subtotal | | 3,447 | 5,790 |
| (Gain) / loss on disposal | 5 | – | 1,228 |
| Revaluations up / (down) through SoCNE | 5 | 6 | – |
| Subtotal non-cash items | | 3,453 | 7,018 |
| Total expenditure | | 174,952 | 206,804 |

4. Income

There was no income received in 2021-22 or 2020-21.

5.a. Property, Plant and Equipment

| | Computer hardware | Furniture & equipment | Total |
|---|-------------------|-----------------------|---------------|
| | £ | £ | £ |
| Cost or valuation | | | |
| At 1 April 2021 | 51,270 | 6,593 | 57,863 |
| Revaluations through SoCNE | (150) | – | (150) |
| Revaluations through Reserves | (43) | – | (43) |
| At 31 March 2022 | 51,077 | 6,593 | 57,670 |
| Depreciation | | | |
| At 1 April 2021 | 46,421 | 6,593 | 53,014 |
| Charged in year | 3,224 | – | 3,224 |
| Revaluations through SoCNE | (127) | – | (127) |
| Revaluations through Reserves | (37) | – | (37) |
| At 31 March 2022 | 49,481 | 6,593 | 56,074 |
| Carrying amount at 31 March 2022 | 1,596 | – | 1,596 |
| Carrying amount at 31 March 2021 | 4,849 | – | 4,849 |
| Asset financing: | | | |
| Owned | 1,596 | – | 1,596 |
| Carrying amount at 31 March 2022 | 1,596 | – | 1,596 |

5.b. Property, Plant and Equipment (continued)

| | Computer Hardware | Furniture & Equipment | Total |
|---|----------------------|--------------------------|----------------|
| | £ | £ | £ |
| Cost or valuation | | | |
| At 1 April 2020 | 56,195 | 6,593 | 62,788 |
| Disposals | (4,925) | – | (4,925) |
| Revaluations through SoCNE | – | – | – |
| At 31 March 2021 | 51,270 | 6,593 | 57,863 |
| Depreciation | | | |
| At 1 April 2020 | 45,981 | 6,363 | 52,344 |
| Charged in year | 4,137 | 230 | 4,367 |
| Disposals | (3,697) | – | (3,697) |
| At 31 March 2021 | 46,421 | 6,593 | 53,014 |
| Carrying amount at 31 March 2021 | 4,849 | – | 4,849 |
| Carrying amount at 31 March 2020 | 10,214 | 230 | 10,444 |
| Asset financing: | | | |
| Owned | 4,849 | – | 4,849 |
| Carrying amount at 31 March 2021 | 4,849 | – | 4,849 |

6.a Intangible assets

| | Website | Total |
|---|---------------|---------------|
| | £ | £ |
| Cost or valuation | | |
| At 1 April 2021 | 89,001 | 89,001 |
| At 31 March 2022 | 89,001 | 89,001 |
| Depreciation | | |
| At 1 April 2021 | 88,778 | 88,778 |
| Charged in year | 223 | 223 |
| At 31 March 2021 | 89,001 | 89,001 |
| Carrying amount at 31 March 2022 | – | – |
| Carrying amount at 31 March 2021 | 223 | 223 |
| Asset financing: | | |
| Owned | – | – |
| Carrying amount at 31 March 2022 | – | – |

6.b Intangible assets (continued)

| | Website | Total |
|---|---------------|---------------|
| | £ | £ |
| Cost or valuation | | |
| At 1 April 2020 | 88,987 | 88,987 |
| Revaluations through Reserves | 14 | 14 |
| At 31 March 2021 | 89,001 | 89,001 |
| Depreciation | | |
| At 1 April 2020 | 87,344 | 87,344 |
| Charged in year | 1,423 | 1,423 |
| Revaluations through Reserves | 11 | 11 |
| At 31 March 2021 | 88,778 | 88,778 |
| Carrying amount at 31 March 2021 | 223 | 223 |
| Carrying amount at 31 March 2020 | 1,643 | 1,643 |
| Asset financing: | | |
| Owned | 223 | 223 |
| Carrying amount at 31 March 2021 | 223 | 223 |

7. Financial instruments

As the cash requirements of the Commission are met through funding provided by the Northern Ireland Office, financial instruments play a more limited role in creating and managing risk than would apply to a non-public sector body. The majority of financial instruments relate to contracts to buy non-financial items in line with the non-departmental public bodies expected purchase and usage requirements and the non-departmental public body is therefore exposed to little credit, liquidity or market risk.

8. Trade receivables and other current assets

| | 2021-22 | 2020-21 |
|---|---------------|---------------|
| | £ | £ |
| Amounts falling due within one year: | | |
| Prepayments and Accrued Income | 11,058 | 10,547 |
| Other Receivables | 6,346 | – |
| Total | 17,404 | 10,547 |

9. Cash and cash equivalents

The Parades Commission does not operate a bank account in its own name. The Commission authorises NIO to make payments from the NIO bank account on behalf of the Commission, through Account NI, the Northern Ireland Civil Service accounting system. These payments must be authorised by the Commission in advance and are treated as funding in the financial statements. NIO staff do not have permission to authorise any bank payments on behalf of the Parades Commission. Purchasing and payment controls and regular reconciliation of the general ledger accounts provides assurance that only authorised spend is included within the Commission Accounts.

10. Trade payables and other current liabilities

| | 2021-22 | 2020-21 |
|---|----------------|---------------|
| | £ | £ |
| Amounts falling due within one year: | | |
| Trade Payables | 12,499 | 35,548 |
| Accruals and deferred income | 88,869 | 36,957 |
| Total | 101,368 | 72,505 |

11. Commitments under leases

11.1 Operating leases

Total future minimum lease payments under operating leases are given in the table below for each of the following periods.

| | 2021-22 | 2020-21 (restated) |
|---|---------------|-----------------------|
| Buildings | £ | £ |
| Not later than one year | 34,224 | 34,224 |
| Later than one year and not later than five years | 28,129 | 62,353 |
| Later than five years | – | – |
| | 62,353 | 96,576 |

The lease on Andras House dated 27th January 2021 commenced 26 Jan 2021 and terminates 25 Jan 2024. The Andras House car park licence dated 1 March 2020 commenced 26 Jan 2021 and terminates 25 Jan 2024. In 2020-21 the commitment disclosure was incorrectly calculated and therefore the disclosures have been restated for this error. This has resulted in an increase in the commitment of £36,410 (£1,200 not later than one year £35,210 Later than one year and not later than

five years). The restatement has no impact on any other presented note or primary statement.

11.2 Finance leases

The Parades Commission has no obligations under finance leases.

12. Capital Commitments

The Parades Commission does not have any capital commitments as at 31 March 2022 (31 March 2021: £nil).

13. Contingent Liabilities disclosed under IAS 37

The Parades Commission has no contingent liabilities at 31 March 2022 (31 March 2021: £nil).

14. Related-party transactions

The Parades Commission is an independent statutory body, established by the Public Processions (Northern Ireland) Act 1998, and funded by the Secretary of State through the Northern Ireland Office.

The Northern Ireland Office is regarded as a related party. During the year, the Parades Commission has had various material transactions with the Northern Ireland Office including the Crown Solicitor's Office.

None of the Parades Commission members, key managerial staff or other related parties has undertaken any material transactions with the Parades Commission during this year.

15. Events after the Reporting Date

There were no events after the reporting date which required disclosure or adjustment of the Accounts.

In accordance with the requirements of IAS 10, events after 31 March 2022 are considered up to the date on which the accounts are authorised for issue by the Accounting Officer. This is interpreted as the date of the Comptroller and Auditor General's Audit Certificate.

The Annual Report and Accounts were authorised for issue by the Accounting Officer on the same date as the Comptroller and Auditor General signed the audit certificate.

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