

Form AR21

Trade Union and Labour Relations (Consolidation) Act 1992

Annual Return for a Trade Union

Name of Trade Union:

The Writers Guild of Great Britain

Year ended:

31 December 2021

List no:

Head or Main Office address:

First Floor

134 Tooley Street

London

Postcode SE1 2TU

Website address (if available)

www.writersguild.org.uk

Has the address changed during the year to which the return relates?

Yes

No

X

('X' in appropriate box)

General Secretary:

Ms Eleanor Peers

Telephone Number:

020 7833 0777

Contact name for queries regarding the completion of this return

Mehboob Chagpar

Telephone Number:

01250 870718

E-mail:

mehboob@gillespiesca.co.uk

Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 0330 109 3602

You should send the annual return to the following email address stating the name of the union in subject:

For Unions based in England and Wales: returns@certoffice.org

For Unions based in Scotland: ymw@tcyoung.co.uk

Contents

Trade Union's details.....	1
Return of members.....	2
Change of officers.....	2
Officers in post.....	2a
General fund.....	3
Analysis of income from federation and other bodies and other income.....	4
Analysis of benefit expenditure shown at general fund.....	5
Accounts other than the revenue account/general fund.....	6-8a
Political fund account.....	9-9vii
Analysis of administrative expenses	10
Analysis of officials' salaries and benefits.....	11
Analysis of investment income.....	12
Balance sheet as at.....	13
Fixed assets account.....	14
Analysis of investments.....	15
Analysis of investment income (controlling interests).....	16
Summary Sheet.....	17
Summary sheet (Only for Incorporated Bodies).....	17a
Information on Industrial action ballots.....	18-19
Information on Industrial action.....	20-21
Notes to the accounts.....	22
Accounting policies.....	23
Signatures to the annual return.....	23
Checklist.....	23
Checklist for auditor's report.....	24
Auditor's report (continued).....	25
Membership audit certificate.....	i-iii
Guidance on completion.....	26

Return of Members

(see notes 10 and 11)

	Number of members at the end of the year				Totals
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)	
	2,739	29	6	86	2,860
Total	2,739	29	6	86	A 2,860

Number of members at end of year contributing to the General Fund

2,860

Number of members included in totals box 'A' above for whom no home or authorised address is held:

Change of Officers

Please complete the following to record any changes of officers during the twelve months covered by this return

Position Held	Name of Officer ceasing to hold Office	Name of Officer Appointed	Date of change
Deputy Chair	William Gallagher		29.06.2021

State whether the union is:

a. A branch of another trade union?

Yes

No

If yes, state the name of that other union:

b. A federation of trade unions?

Yes

No

If yes, state the number of affiliated unions:

and names:

Officers in post

(see note 12)

Please complete list of all officers in post at the end of the year to which this return relates.

Name of Officer	Position held and date elected
Ms Sandy Toksvig	President 29.06.2021
Ms Lisa Holdsworth	Chair 29.06.2021
Mr Tim Stimpson	Deputy Chair 29.06.2021
Ms Eleanor Peers	General Secretary 29.06.2021
Ms Gail Renanrd	Treasurer 29.06.2021

General Fund

(see notes 13 to 18)

	£	£
Income		
From Members: Contributions and Subscriptions		601,444
From Members: Other income from members (specify)		
Total other income from members		
Total of all income from members		601,444
Investment income (as at page 12)		20
Other Income		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)	39,192	
Total of other income (as at page 4)		39,192
		640,656
	Total income	
	Interfund Transfers IN	
Expenditure		
Benefits to members (as at page 5)		118,727
Administrative expenses (as at page 10)		465,385
Federation and other bodies (specify)		
Affiliations and Donations		18,161
Total expenditure Federation and other bodies		18,161
Taxation		7,310
		609,583
	Total expenditure	
	Interfund Transfers OUT	
		31,073
	Surplus (deficit) for year	
		686,224
	Amount of general fund at beginning of year	
		717,297
	Amount of general fund at end of year	

Analysis of income from federation and other bodies and other income

(see notes 19 and 20)

Description	£
Federation and other bodies	
Total federation and other bodies	
Any Other Sources	
Awards Income	32,198
Other Income	1,394
SSVC Donations	5,600
Total other sources	39,192
Total of all other income	39,192

Analysis of benefit expenditure shown at the General Fund

(see notes 21 to 23)

			£
Representation – Employment Related Issues		brought forward	47,719
		Advisory Services	
Representation – Non Employment Related Issues		Other Cash Payments	
Legal & Professional Fees	41,531		
		Education and Training services	
		Communications	20,068
		Guild Award Expenses	50,940
Communications			
Postage and Telephone	3,519		
Meeting Expenses	2,669		
		Negotiated Discount Services	
Dispute Benefits			
		Other Benefits and Grants (specify)	
carried forward	47,719	Total (should agree with figure in General Fund)	118,727

(See notes 21 and 23)

Fund 2		Fund Account	
Name:		£	£
Income	From members		723
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		723
	Interfund Transfers IN		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Interfund Transfers OUT		
	Surplus (Deficit) for the year		723
	Amount of fund at beginning of year		60,167
	Amount of fund at the end of year (as Balance Sheet)		60,890
	Number of members contributing at end of year		

Fund 3		Fund Account	
Name:		£	£
Income	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other income as specified		
	Total Income		
	Interfund Transfers IN		
Expenditure	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	Total Expenditure		
	Interfund Transfers OUT		
	Surplus (Deficit) for the year		
	Amount of fund at beginning of year		
	Amount of fund at the end of year (as Balance Sheet)		
	Number of members contributing at end of year		

Analysis of administrative expenses and other outgoings excluding amounts charged to political fund accounts

(see notes 34 and 35)

		£
Administrative Expenses		
Remuneration and expenses of staff		348,419
Salaries and Wages included in above	348,419	
Auditors' fees		11,280
Legal and Professional fees		2,414
Occupancy costs		59,388
Stationery, printing, postage, telephone, etc.		555
Expenses of Executive Committee (Head Office)		
Expenses of conferences		2,011
Other administrative expenses (specify)		
Membership Systems		17,981
Computer support		15,195
Sundry		7,709
Other Outgoings		
Bank charges and interest		344
Depreciation		89
Outgoings on land and buildings (specify)		
Other outgoings (specify)		
tretert		
Total		465,385
Charged to:	General Fund (Page 3)	465,385
Total		465,385

Analysis of officials' salaries and benefits

(see notes 36 to 46 below)

Office held	Gross Salary	Employers N.I. contributions	Benefits			Total
			Pension Contributions	Other Benefits		
£	£	£		Description	Value £	£
General Secretary	65,615	7,793	5,832			79,240

Analysis of investment income

(see notes 47 and 48)

	Political Fund £		Other Fund(s) £
Rent from land and buildings			
Dividends (gross) from:			
Equities (e.g. shares)			
Interest (gross) from:			
Government securities (Gilts)			
Mortgages			
Local Authority Bonds			
Bank and Building Societies			20
Other investment income (specify)			
			20
		Total investment income	20
		Credited to:	
		General Fund (Page 3)	20
		Political Fund	
		Total Investment Funds	20

Balance sheet as at

31 December 2021

(see notes 49 to 52)

Previous Year		£	£
352	Fixed Assets (at page 14)		263
	Investments (as per analysis on page 15)		
	Quoted (Market value £ ())		
	Unquoted		
	Total Investments		
	Other Assets		
	Loans to other trade unions		49,248
	Sundry debtors		898,566
	Cash at bank and in hand		
	Income tax to be recovered		
	Stocks of goods		
	Others (specify)		
	Total of other assets		947,814
	Total assets		948,077
686,224	General fund (page 3)		717,297
60,167			60,890
	Political Fund Account		
£54,551	Liabilities		
	Amount held on behalf of central trade union political fund		
£65,449	Sundry Creditors		65,137
	Accrued Expenses		104,753
£126,399		Total liabilities	169,890
		Total assets	948,077

Fixed assets account

(see notes 53 to 57)

	Land and Buildings		Furniture and Equipment £	Motor Vehicles £	Not used for union business £	Total £
	Freehold £	Leasehold £				
Cost or Valuation						
At start of year			51,734			51,734
Additions						
Disposals						
Revaluation/Transfers						
At end of year			51,734			51,734
Accumulated Depreciation						
At start of year			51,382			51,382
Charges for year			89			89
Disposals						
Revaluation/Transfers						
At end of year			51,471			51,471
Net book value at end of year			263			263
Net book value at end of previous year			352			352

Summary sheet

(see notes 62 to 73)

	All funds except Political Funds	Political Funds £	Total Funds £
Income			
From Members	602,167		602,167
From Investments	20		20
Other Income (including increases by revaluation of assets)	39,192		39,192
Total Income	641,379		641,379
Expenditure (including decreases by revaluation of assets)			
Total Expenditure	609,583		609,583
Funds at beginning of year (including reserves)	746,391		746,391
Funds at end of year (including reserves)	778,187		778,187
Assets			
Fixed Assets			263
Investment Assets			
Other Assets			947,814
		Total Assets	948,077
Liabilities		Total Liabilities	169,890
Net Assets (Total Assets less Total Liabilities)			778,187

Notes to the accounts

(see notes 82 and 83)

All notes to the accounts must be entered on or attached to this part of the return.

Accounting Convention

The financial statements are prepared under the historical cost convention and in accordance with the FRS 102 Section 1A Small Entities. The Financial Reporting Standard applicable in the UK and Republic of Ireland and Companies Act 2006.

Subscriptions

Subscriptions are accounted for on receipt basis.

Donations

Donations to the Guild are accounted for when received.

Depreciation

Depreciation is provided on all tangible fixed assets at rates estimated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows:

Office Equipment	25% on written down value
------------------	---------------------------

Computer Equipment	25% on written down value
--------------------	---------------------------

Operating Leases

Rental payments in respect of operating leases are charged to the income and expenditure account.

THE WRITERS' GUILD OF GREAT BRITAIN

ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

THE WRITERS' GUILD OF GREAT BRITAIN

ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

CONTENTS

	Pages
Statement of Responsibilities of the Executive Council	3
Report of the Auditors	4 - 5
General Fund	6
Welfare Fund	7
Royalties Account	8
Balance Sheet	9
Accounting Policies	10
Notes to the Accounts	11 - 14
Extracts from the Statement to Members	15

STATEMENT OF RESPONSIBILITIES OF THE EXECUTIVE COUNCIL

The legislation relating to trade unions requires the Guild to submit a return for each calendar year to the Certification Officer. This return contains accounts which must give a true and fair view of the state of affairs of the Guild at the year end and of its transactions for the year then ended. The accounts set out on the following pages have been prepared on the same basis and are used to complete the return to the Certification Officer.

In relation to the Writers' Guild of Britain the requirement to prepare accounts that give a true and fair view is the responsibility of the Executive Council. The Executive Council is responsible for preparing accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). In so doing the Executive Council is required to:

- Select suitable accounting policies and apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed.
- Prepare the accounts on the going concern basis unless it is inappropriate to do so.

The Executive Council is responsible for keeping proper accounting records and establishing and maintaining a satisfactory system of control over its records and transactions in order to comply with the Trade Union and Labour Relations (Consolidation) Act 1992 (Amended). They are also responsible for safeguarding the assets of the Guild and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE INDEPENDENT AUDITORS

TO THE MEMBERS OF

THE WRITERS' GUILD OF GREAT BRITAIN

We have audited the financial statements of the Writers' Guild of Great Britain for the year ended 31 December 2021, set out on pages 3 to 14. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the Guild's members, as a body. Our audit work has been undertaken so that we might state to the Guild's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Guild and the Guild's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the Union's National Executive Council and auditors

As explained more fully in the Statement of Responsibilities of the Guild's Executive Council on page 3, the National Executive Council is responsible for the preparation of financial statements which give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of whether the accounting policies are appropriate to the Guild's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the Guild's Executive Council; and the overall presentation of the financial statements.

Opinion on financial statements

In our opinion the financial statements give a true and fair view of the state of the Guild's affairs as of 31 December 2021 and of its income and expenditure for the year then ended.

Matters on which we are required to report by exception.

We are required by the Trade Union and Labour Relations (Consolidation) Act 1992 (Amended) to report to you by exception in respect of the following matters if, in our opinion:

- A satisfactory system of control over transactions has not been maintained.
- The Guild has not kept proper accounting records.
- The financial statements are not in agreement with the books of account.
- We have not received all the information and explanations we need for our audit.

We have nothing to report to you in respect of the above matters.

Alexander Gillespie
Senior Statutory Auditor
Gillespie Inverarity & Co. Ltd
Chartered Accountants and Registered Auditors
33 Leslie Street
Blairgowrie
Perthshire
PH10 6AW

Dated:

THE WRITERS' GUILD OF GREAT BRITAIN

INCOME AND EXPENDITURE ACCOUNT

GENERAL FUND

YEAR ENDED 31 DECEMBER 2021

	NOTE	2021	2020
		£	£
INCOME			
Subscriptions		601,444	547,198
Other income		39,212	14,442
		640,656	561,640
EXPENDITURE			
Staff costs		348,419	321,487
Membership Activity and Communication Costs	2	118,727	52,211
Premises and Equipment Costs	3	74,368	62,778
Administration Expenses	4	60,759	49,175
		602,273	485,651
PROFIT(LOSS)FOR THE YEAR		38,383	75,989
CORPORATION TAX	5	7,310	(14,460)
PROFIT FOR THE YEAR		31,073	61,529
BALANCES BROUGHT FORWARD		686,224	624,695
BALANCES CARRIED FORWARD		717,297	686,224

There are no recognised gains and liabilities other than those passing through the income and expenditure account.

THE WRITERS' GUILD OF GREAT BRITAIN

INCOME AND EXPENDITURE ACCOUNT

WELFARE FUND

YEAR ENDED 31 DECEMBER 2021

	2021	2020
	£	£
RECEIPTS		
Donations (members)	723	21,810
	<hr/> 723 <hr/>	<hr/> 21,810 <hr/>
EXPENDITURE		
Loans Written Off	0	7,242
	<hr/> 0 <hr/>	<hr/> 7,242 <hr/>
(LOSS)/PROFIT FOR THE YEAR	723	14,568
BALANCES BOUGHT FORWARD	60,167	45,599
BALANCES CARRIED FORWARD	<hr/> 60,890 <hr/>	<hr/> 60,167 <hr/>

THE WRITERS' GUILD OF GREAT BRITAIN

RECEIPTS AND PAYMENTS

ROYALTIES ACCOUNT

YEAR ENDED 31 DECEMBER 2021

	2021	2020
	£	£
RECEIPTS		
Royalties received	35,768	14,085
	<hr/> 35,768	<hr/> 14,085
 PAYMENTS		
Distribution to Members	25,182	11,379
	<hr/> 25,182	<hr/> 11,379
 NET (DECREASE)/INCREASE	 10,586	 2,706
MONIES HELD FOR DISTRIBUTION B/FWD	54,551	51,845
MONIES HELD FOR REDISTRIBUTION C/FWD	<hr/> 65,137	<hr/> 54,551

THE WRITERS' GUILD OF GREAT BRITAIN

BALANCE SHEET

YEAR ENDED 31 DECEMBER 2021

	NOTE	2021		2020	
		£	£	£	£
FIXED ASSETS					
Tangible Fixed Assets	6		263		352
CURRENT ASSETS					
Debtors and Prepayments		25,510		14,374	
Loans to Members (Welfare Fund)		23,738		15,866	
Cash at Bank and in Hand		898,566		835,799	
		947,814		866,039	
CURRENT LIABILITIES					
Royalties collected for Members		65,137		54,551	
Creditors and Accruals		104,753		65,449	
		169,890		120,000	
NET CURRENT ASSETS					
			777,924		746,039
			778,187		746,391
Represented by:					
GENERAL FUND					
			717,297		686,224
WELFARE FUND					
			60,890		60,167
			778,187		746,391

ELEANOR PEERS

GENERAL SECRETARY

LISA HOLDSWORTH

CHAIR

Approved for issue to the members:

THE WRITERS' GUILD OF GREAT BRITAIN

ACCOUNTING POLICIES

YEAR ENDED 31 DECEMBER 2021

Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the FRS 102 Section 1A Small Entities. The Financial Reporting Standard applicable in the UK and Republic of Ireland and Companies Act 2006.

Subscriptions

Subscriptions are accounted for on receipt basis.

Donations

Donations to the Guild are accounted for when received.

Expenditure

All expenditure in the accounts is inclusive of VAT where applicable.

Depreciation

Depreciation is provided on all tangible fixed assets at rates estimated to write off the cost, less estimated residual value, of each asset over its expected useful life as follows:

Office Equipment	25% on written down value
Computer equipment	25% on written down value

Operating Leases

Rental payments in respect of operating leases are charged to the income and expenditure account.

THE WRITERS' GUILD OF GREAT BRITAIN

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

	2021	2020
	£	£
1 OTHER INCOME		
Bank interest	20	196
Awards Income	32,198	6,500
Other Income	1,394	2,146
SSVC Donations	5,600	5,600
	<hr/> 39,212 <hr/>	<hr/> 14,442 <hr/>
2 MEMBERSHIP ACTIVITY AND COMMUNICATION COSTS		
Postage and Telephone	3,519	3,868
Meetings Expenses	2,669	3,328
Guild Awards Expenses	50,940	5,975
Legal Representation	41,531	27,747
Communications	20,068	11,293
	<hr/> 118,727 <hr/>	<hr/> 52,211 <hr/>

THE WRITERS' GUILD OF GREAT BRITAIN

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

	2021	2020
	£	£
3 PREMISES AND EQUIPMENT COSTS		
Rent Rates and Utilities	51,943	45,023
Insurance	3,999	3,941
Repairs and Maintenance	502	900
Equipment Hire	2,640	5,679
Computer Support	15,195	7,117
Depreciation	89	118
	74,368	62,778
4 ADMINISTRATION EXPENSES		
Membership System	17,981	14,396
Stationary	555	480
Archive Storage	304	655
Travelling and Subsistence	2,011	2,084
Affiliation Fees	18,161	13,376
Audit and Accountancy	11,280	11,280
Bank charges and Interest	344	350
Sundry	7,709	4,420
Contract Vetting Fee	2,414	2,134
	60,759	49,175

THE WRITERS' GUILD OF GREAT BRITAIN

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

5 TAX CHARGE ON SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES

	2021	2020
	£	£
Corporation Tax Change for the Year	7,310	14,460

6 TANGIBLE FIXED ASSETS

	Office Equipment £	Computer Equipment £	Total £
COST			
At 1 st January 2021	18,066	33,668	51,734
Additions	-	-	-
Disposals	-	-	-
At 31 st December 2021	18,066	33,668	51,734
DEPRECIATION			
At 1 st January 2021	17,960	33,422	51,382
Disposals	-	-	-
Charges for the Year	27	62	89
At 31 st December 2021	17,987	33,484	51,471
NET BOOK VALUE			
At 31 st December 2021	79	184	263
At 31 st December 2020	106	246	352

THE WRITERS' GUILD OF GREAT BRITAIN

NOTES TO THE ACCOUNTS

YEAR ENDED 31 DECEMBER 2021

7 OPERATING LEASES

At 31 December 2021, there were annual commitments under non-cancellable operating leases as set out below:

	2021	2020
	£	£
Operating Lease Which Expires		
In Less Than Five Years	35,300	33,500

THE WRITERS' GUILD OF GREAT BRITAIN

Information to be provided to Members as required under the Trade Union and Labour Relations (Consolidation) Act 1992 (Amended) for the year ended 31 December 2021

SUMMARY OF SALARIES AND BENEFITS PROVIDED

During the year, the General Secretary received a gross salary of £65,615 and Pension Contributions of £5,832.

The President and the members of the Executive Council do not receive any salaries or any benefits. They are reimbursed for any expenditure incurred by them in the performance of their duties on behalf of the Guild as is the General Secretary.

DECLARATION TO MEMBERS

We are also required by the Trade Union and Labour Relations (Consolidation) Act 1992 (Amended) to include the following declaration in this statement to all members. The wording is as prescribed by the Act.

“A member who is concerned that some irregularity may be occurring, or have occurred, in the conduct of the financial affairs of the union may take steps with the view to investigating further, obtaining clarification and, if necessary, securing regularisation of that conduct.

The member may raise any such concerns with such one or more of the following as it seems appropriate to raise it with: the officials of the union, the trustees of the property of the union, the auditor or auditors of the union, the Certification Officer (who is an independent officer appointed by the Secretary of State) and the police.

Where a member believes that the financial affairs of the union have been or are being conducted in breach of the law or in breach of rules of the union and contemplates bringing civil proceedings against the union or responsible officials or trustees, he should consider obtaining independent legal advice.”


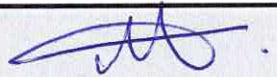
Accounting policies

(see notes 84 and 85)

Signatures to the annual return

(see notes 86 & 87)

Including the accounts and balance sheet contained in the return. Please copy and paste your electronic signature here

Secretary's Signature:  <hr/> Name: Eleanor Peers <hr/> Date: 20/05/2022	Chairman's Signature:  (or other official whose position should be stated) <hr/> Name: Lisa Holdsworth <hr/> Date: 20/05/2022
---	--

Checklist

(see notes 88 to 89)

(please tick as appropriate)

Has the return of change of officers been completed? (see Page 2 and Note 12)	Yes	<input checked="" type="checkbox"/>	No	
Has the list of officers in post been completed? (see Page 2 and Note 12)	Yes	<input checked="" type="checkbox"/>	No	
Has the return been signed? (see Pages 23 and 25 and Notes 86 and 95)	Yes	<input checked="" type="checkbox"/>	No	
Has the auditor's report been completed? (see Pages 20 and 21 and Notes 2 and 77)	Yes	<input checked="" type="checkbox"/>	No	
Is a rule book enclosed? (see Notes 8 and 88)	Yes	<input checked="" type="checkbox"/>	No	
A member statement is: (see Note 80)	Enclosed	<input checked="" type="checkbox"/>	To follow	
Has the summary sheet been completed? (see Page 17 and Notes 7 and 62)	Yes	<input checked="" type="checkbox"/>	To follow	
Has the membership audit certificate been completed? (see Page i to iii and Notes 97 and 103)	Yes	<input checked="" type="checkbox"/>	No	

Auditor's report (continued)

Per attached.

Signature(s) of auditor or auditors:

a Gillespie

Name(s):

Gillespie Inverarity & o

Profession(s) or Calling(s):

Chartered Accountants

Address(es):

33 Leslie Street

Blairgowrie

Perthshire

Postcode

PH10 6AW

Date

07-06-2024

Contact name for inquiries and telephone number:

Mehboob Chagpar 01250 870718

N.B. When notes to the account are referred to in the auditor's report a copy of those notes must accompany this return.

Membership audit certificate

made in accordance with section 24ZD of the Trade Union and Labour
Relations (Consolidation) Act 1992

(See notes 97 to 103)

At the end of the reporting period preceding the one to which this audit relates was the total membership of the trade union greater than 10,000?

No

If "YES" please complete SECTION ONE below or provide the equivalent information on a separate document to be submitted with the completed AR21

If "NO" please complete SECTION TWO below or provide the equivalent information on a separate document to be submitted with the completed AR21

Membership audit certificate

Section one

For a trade union with more than 10,000 members, required by section 24ZB of the 1992 Act to appoint an independent assurer

- 1 In the opinion of the assurer appointed by the trade union was the union's system for compiling and maintaining its register of the names and addresses of its members satisfactory to secure, so far as is reasonably practicable, that the entries in its register were accurate and up-to-date throughout the reporting period?

Yes / No

- 2 In the opinion of the assurer has he/she obtained the information and explanations necessary for the performance of his/her functions?

Yes / No

If the answer to **either** questions 1 or 2 above is "NO" the assurer must:

- (a) set out below the assurer's reasons for stating that
- (b) provide a description of the information or explanation requested or required which has not been obtained
- (c) state whether the assurer required that information or those explanations from the union's officers, or officers of any of its branches or sections under section 24ZE of the 1992 Act
- (d) send a copy of this certificate to the Certification Officer as soon as is reasonably practicable after it is provided to the union.

Membership audit certificate


Section two

For a trade union with no more than 10,000 members at the end of the reporting period preceding the one to which this audit relates.

To the best of your knowledge and belief has the trade union during this reporting period complied with its duty to compile and maintain a register of the names and addresses of its members and secured, so far as is reasonably practicable, that the entries in the register are accurate and up-to-date?

Yes

If "No" Please explain below:

Signature	
Name	Ms Eleanor Peers
Office held	General Secretary
Date	20/05/2022