

Do Not Staple

Form AR27

Trade Union and Labour Relations (Consolidation) Act 1992

Annual Return for an Employers' Association

Name of Employers' Association:	NATIONAL ASSOCIATION OF FARRIERS, BLACKSMITHS AND AGRICULTURAL		
Year ended:	31 December 2020		
List No:			
Head or Main Office:	UNIT 156 THE FORGE		
	STONELEIGH PARK		
	KENILWORTH		
	WARWICKSHIRE		
Postcode	CV8 2LG		
Website address (if available)			
Has the address changed during the year to which the return relates?	Yes	<input type="checkbox"/>	No <input checked="" type="checkbox"/> ('X' in appropriate box)
General Secretary:	HOLLY FLACK		
Contact name for queries regarding the completion of this return:	HOLLY FLACK		
Telephone Number:	02476 696595		
E-mail:	MEMBERSHIP@BFBA.CO.UK		

Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 1093602

You should sent the annual return to the following address stating the name of the union in subject:

For Employers' Associations based in England and Wales: returns@certoffice.org

For Employers' Associations based in Scotland: ymw@tcyoung.co.uk

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Return of Members

(see note 9)

Number of members at the end of the year				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (Including Channel Islands)	Totals
840				840

Change of Officers

Please complete the following to record any changes of officers during the twelve months covered by this return.

Position held	Name of Officer ceasing to hold office	Name of Officer appointed	Date of Change

Officers in post

(see note 10)

Please complete list of all officers in post at the end of the year to which this form relates.

Name of Officer	Position held
C D'ARCY	PRESIDENT
BT BENSON	VICE PRESIDENT
A BUNYARD	TREASURER
H DYER	EXECUTIVE COMMITTEE
A BUNYARD	EXECUTIVE COMMITTEE
C D'ARCY	EXECUTIVE COMMITTEE
H DYER	EXECUTIVE COMMITTEE
R SHAVE	EXECUTIVE COMMITTEE
P MARTIN	EXECUTIVE COMMITTEE
S BROWN	EXECUTIVE COMMITTEE

Revenue Account / General Fund

(see notes 11 to 16)

Previous Year		£	£
	Income		
	From Members	105,053	105,053
	Subscriptions, levies, etc		
	Investment income		
	Interest and dividends (gross)		
	Bank interest (gross)		
	Other (specify)		
	INVESTMENT INCOME	57	57
	MEMORIAL FUND	200	200
	Total Investment Income	257	257
	Other Income		
	Rents received	960	960
	Insurance commission	15,022	15,022
	Consultancy fees	2,442	2,442
	Publications/Seminars	-12,331	-12,331
	Miscellaneous receipts (specify)		
	ADVERTISING	64,033	64,033
	MERCHANDISE	1,431	1,431
	Total of other income		71,557
	Total income		176,867
	Interfund Transfers IN		
	Expenditure		
	Administrative expenses		
	Remuneration and expenses of staff	24,289	24,289
	Occupancy costs	-5,041	-5,041
	Printing, Stationery, Post	73,988	73,988
	Telephones	1,750	1,750
	Legal and Professional fees	18,978	18,978
	Miscellaneous (specify)		
	Computer & website costs	4,495	4,495
	Total of Admin expenses		118,459
	Other Charges		
	Bank charges	1,658	1,658
	Depreciation		
	Sums written off	-1,000	-1,000
	Affiliation fees	6,044	6,044
	Donations	110	110
	Conference and meeting fees		
	Expenses		
	Miscellaneous (specify)		
	Total of other charges		6,812
	Taxation		
	Total expenditure		125,271
	Interfund Transfers OUT		
	Surplus/Deficit for year		51,596
	Amount of fund at beginning of year		227,257
	Amount of fund at end of year		278,853

Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

Account 2		Fund Account	
Name of account:		£	£
Income			
From members			
Investment income			
Other Income (specify)			
[Greyed out area]			
		Total Income	
Interfund Transfers IN			
Expenditure			
Administrative expenses			
Other expenditure (specify)			
[Greyed out area]			
		Total Expenditure	
Interfund Transfers OUT			
Surplus (Deficit) for the year			
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			

Account 3		Fund Account	
Name of account:		£	£
Income			
From members			
Investment income			
Other income (specify)			
[Greyed out area]			
		Total Income	
Interfund Transfers IN			
Expenditure			
Administrative expenses			
Other expenditure (specify)			
[Greyed out area]			
		Total Expenditure	
Interfund Transfers OUT			
Surplus (Deficit) for the year			
Amount of fund at beginning of year			
Amount of fund at the end of year (as Balance Sheet)			

Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

Account 4		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Account 5		Fund Account	
Name of account:		£	£
Income	From members		
	Investment income		
	Other income (specify)		
		Total Income	
	Interfund Transfers IN		
Expenditure	Administrative expenses		
	Other expenditure (specify)		
		Total Expenditure	
	Interfund Transfers OUT		
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

Account 6		Fund Account	
Name of account:		£	£
Income			
From members			
Investment income			
Other income (specify)			
		Total Income	
Interfund Transfers IN			
Expenditure			
Administrative expenses			
Other expenditure (specify)			
		Total Expenditure	
Interfund Transfers OUT			
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Account 7		Fund Account	
Name of account:		£	£
Income			
From members			
Investment income			
Other income (specify)			
		Total Income	
Interfund Transfers IN			
Expenditure			
Administrative expenses			
Other expenditure (specify)			
		Total Expenditure	
Interfund Transfers OUT			
		Surplus (Deficit) for the year	
		Amount of fund at beginning of year	
		Amount of fund at the end of year (as Balance Sheet)	

Balance Sheet as at []

(see notes 19 and 20)

Previous Year		£	£
	Fixed Assets (as at Page 8)		
	Investments (as per analysis on page 9)		
	Quoted (Market value £) as at Page 9		
	Unquoted (Market value £) as at Page 9		
	Total Investments		
	Other Assets		
	Sundry debtors	30,173	30,173
	Cash at bank and in hand	292,856	292,856
	Stocks of goods	8,370	8,370
	Others (specify)		
	Total of other assets	331,399	331,399
	Total Assets		331,399
227,257	Revenue Account/ General Fund	278,853	
	Revaluation Reserve		
	Liabilities		
		61,659	
	Total Liabilities		61,659
	Total Assets		331,399

Fixed Assets account

(see note 21)

	Land and Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total £
Cost or Valuation				
At start of period				
Additions during period				
Less: Disposals				
Less: Depreciation				
Total to end of period				
Book Amount at end of period				
Freehold				
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
Total of Fixed Assets				

Analysis of Investments

(see note 22)

Quoted		Other Funds
	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	Total Quoted (as Balance Sheet)	
	Market Value of Quoted Investments	
Unquoted	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted investments (to be specified)	
	Total Unquoted (as Balance Sheet)	
	Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

Analysis of investment income (Controlling interests)

(see note 23)

Does the association, or any constituent part of the association, have a controlling interest in any limited company?

Yes		No	
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If Yes name the relevant companies:

Company name	Company registration number (if not registered in England & Wales, state where registered)
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Incorporated Employers' Associations

Are the shares which are controlled by the association registered in the association's name

Yes		No	
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If NO, please state the names of the persons in whom the shares controlled by the association are registered.

Company name	Names of shareholders
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Unincorporated Employers' Associations

Are the shares which are controlled by the association registered in the names of the association's trustees?

Yes		No	
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If NO, state the names of the persons in whom the shares controlled by the association are registered.

Company name	Names of shareholders
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Summary Sheet

(see notes 24 to 33)

	All Funds	Total Funds
		£
Income		
From Members	105,053	105,053
From Investments	257	257
Other Income (including increases by revaluation of assets)	71,557	71,557
Total Income	176,867	176,867
Expenditure (including decreases by revaluation of assets)		
Total Expenditure	125,271	125,271
Funds at beginning of year (including reserves)	227,257	227,257
Funds at end of year (including reserves)	278,853	278,853
ASSETS		
	Fixed Assets	
	Investment Assets	
	Other Assets	331,399
	Total Assets	331,399
Liabilities	Total Liabilities	52,546
Net Assets (Total Assets less Total Liabilities)		278,853

Summary Sheet

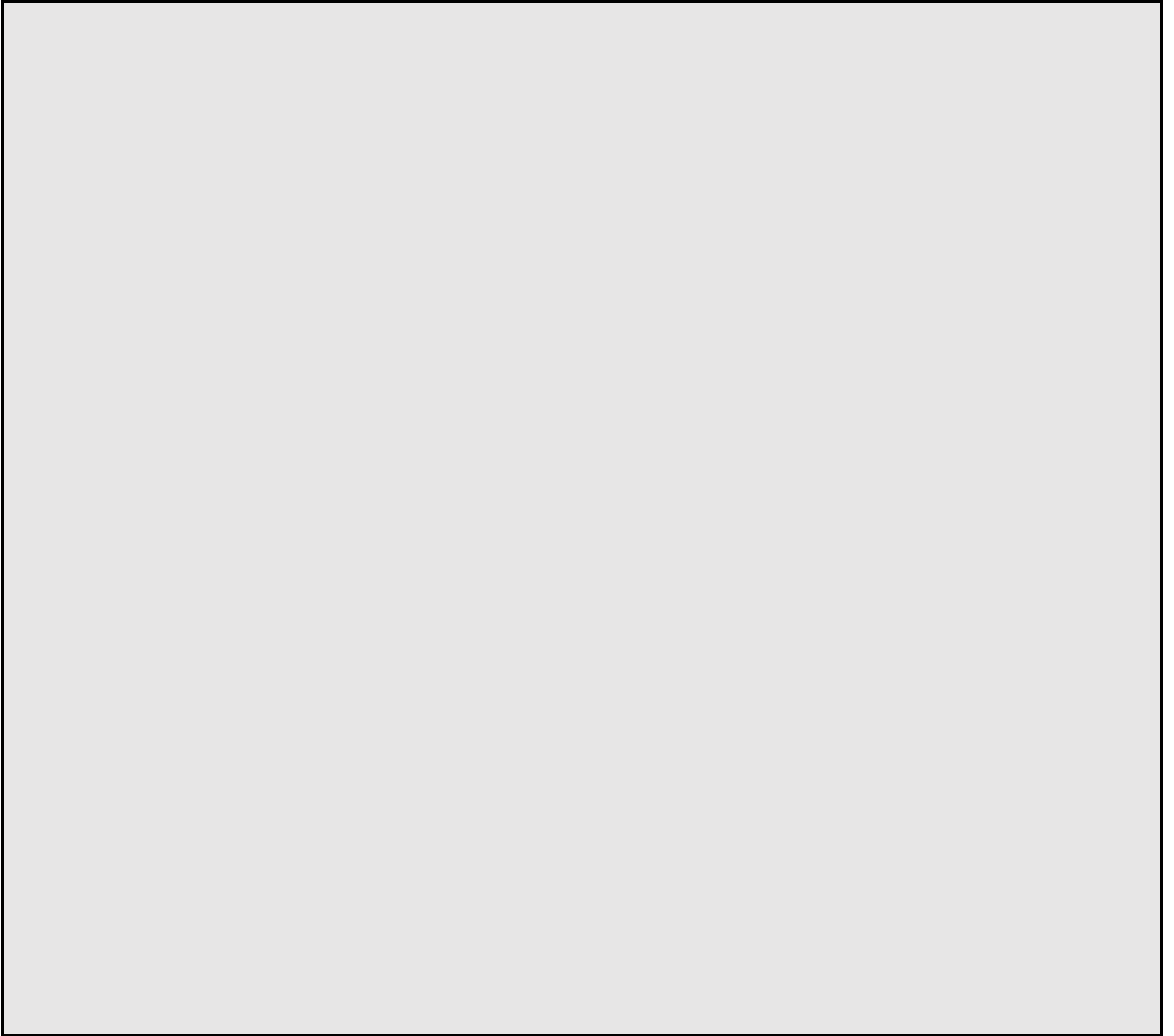
(see notes 24 to 33)

		All Funds	Total Funds
		£	£
Income			
From Members			
From Investments			
Other Income (including increases by revaluation of assets)			
	Total Income		
Expenditure (including decreases by revaluation of assets)			
	Total Expenditure		
Funds at beginning of year (including reserves)			
Funds at end of year (including reserves)			
ASSETS			
	Fixed Assets		
	Investment Assets		
	Other Assets		
	Total Assets		
Liabilities			
	Total Liabilities		
Net Assets (Total Assets less Total Liabilities)			

Notes to the accounts

(see note 34)

All notes to the accounts must be entered on or attached to this part of the return.



Accounting policies

(see notes 35 & 36)



Signatures to the annual return

(see notes 37 and 38)

Including the accounts and balance sheet contained in the return.

Please copy and paste your electronic signature here

Secretary's Signature:	Chairman's Signature:
	(or other official whose position should be stated)
Name: Holly Flack	Name: Mr Craig D'Arcy
Date: 03 June 2021	Date: 03 June 2021

Checklist

(see note 39)

(please enter 'X' as appropriate)

Is the return of officers attached? (see Page 2)	Yes		No	
Has the list of officers been completed? (see Page 2A)	Yes		No	
Has the return been signed? (see Note 37)	Yes		No	
Has the auditor's report been completed? (see Note 41)	Yes		No	
Is the rule book enclosed? (see Note 39)	Yes		No	
Has the summary sheet been completed? (see Notes 6 and 24 to 33)	Yes		No	

Checklist for auditor's report

(see notes 41 to 44)

The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

Please explain in your report overleaf or attached.

2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:

- a. kept proper accounting records with respect to its transactions and its assets and liabilities; and
- b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in note 43)

Please explain in your report overleaf or attached.

3. Your auditors or auditor must include in their report the following wording:

In our opinion the financial statements:

- give a true and fair view of the matters to which they relate to.
- have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992.

Auditor's report (continued)

We have audited the financial statements of the National Association of Farriers, Blacksmiths and Agricultural Engineers (the 'Association') for the year ended 31 December 2020 which comprise of a Profit & Loss Account, Balance Sheet and Notes to the financial statements, including a summary of significant accounting policies. The financial framework that has been applied in their preparation is as directed by the Rules of the Association and its resolutions. In our opinion the financial statements: give a true and fair view of the state of the Association's affairs at 31 December 2020, of its profit for the year ended 31 December 2020; have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; have been prepared in accordance with the requirements of sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992, and; a satisfactory system of control has been maintained and the accounts are in agreement with the accounting records

Signature(s) of auditor or auditors:



Name(s):

Steven R Mugglestone

Michael Harwood & Co

Profession(s) or Calling(s):

FCA

Address(es)

Michael Harwood & Co, Chartered Accountants and Registered Auditors
Greville House, 10 Jury Street, Warwick, Warwickshire, CV34 4EW

Date:

15 May 2021

Contact name for enquiries and telephone number:

Steven Mugglestone 01926 419444

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.