



**PEER REVIEWER PANEL APPOINTMENT SUPERVISOR STANDARD  
AND SELF DECLARATION FORM**

- THIS FORM SHOULD BE USED ONLY BY APPLICANTS AS PART OF THE PEER REVIEWER PANEL APPOINTMENTS PROCESS.
- Use for **FAMILY** only

1. Details of organisation/supervisor applying			
<p>Organisation's name:</p> <p>Supervisor's forename:</p> <p>Supervisor's surname:</p> <p>Continuously qualified as a supervisor since (date):</p> <p>Account number(s) (as issued by us) of office(s) supervised:</p> <p>Postcode(s) of office(s) supervised (if no Account number):</p>			
2. Generic Supervisor Requirements			
<p>The supervisor meets the supervisory standards by having:</p> <p>(i) Supervised in the Family Category of Law and/or Class of Work at least one full-time Caseworker (or equivalent) for at least one year in the five-year period prior to completing this form. <input type="checkbox"/>; or</p> <p>(ii) Completed an approved training course covering key supervisory skills no earlier than 12 months prior to the completion of this form. <input type="checkbox"/>; or</p> <p>(iii) Completed the Level 3 or higher National Vocational Qualification (NVQ) standard (or any replacement from time to time) in supervising in the previous five year period. <input type="checkbox"/></p>			
3. Legal Competence Standard for Supervisors			
i)	Panel membership requirement	Give date of admittance	Give date of latest reaccreditation
	<p>Current membership of The Law Society's Family Law Accreditation</p> <p>Or</p> <p>The Law Society's Family Law Advanced Accreditation</p> <p>Or</p> <p>Current membership of The Law Society's Children Law Accreditation</p> <p>or</p>	<p>_____</p> <p>_____</p> <p>_____</p>	<p>_____</p> <p>_____</p> <p>_____</p>

	Current Part 1 (core assignment) of the Resolution Specialist Accreditation Scheme <i>or</i> Current Resolution Specialist Accreditation Scheme		
<b>ii)</b>	<b>Skills/Procedure/Knowledge examples from the last 12 months</b>	<b>File name/reference</b>	<b>Date closed/ worked on</b>
a)	1 example of the ability to recognise a possible contravention of the rights and freedoms expressed in the European Convention on Human Rights 1950, as given effect in the Human Rights Act 1998.	1.	1.

<b>4.</b>	<b>Family Case Involvement</b>					
	<p>If you work <b>full time</b> you have to demonstrate case involvement (350 hours each year) over the past 3 years (36 months). Please complete the details of this involvement in the <b>first three</b> columns below.</p> <p>If you work <b>part-time</b> you have to demonstrate case involvement (1050 hours in total) over the past 5 years (60 months). Please complete details of your case involvement in <b>all five</b> columns below.</p>					
Type of involvement	Minimum/Maximum hours allowed per year	Hours in past 12 months	Hours in past 13 to 24 months	Hours in past 25 to 36 months	Hours in past 37 to 48 months	Hours in past 49 to 60 months
		All supervisors			Part-time supervisors only	
a) Personal casework Direct (documented) supervision	Total minimum 235 hours comprising:					
	i) Personal casework (minimum 115 hours).					
	ii) Direct supervision					
b) File Review (including face-to-face)	Maximum 60 hours (i.e., approx. 50% of 115 hours)					
c) External training delivery (meeting any professional development)	Maximum 115 hours					

requirements of your Relevant Professional Body)						
d) Documented research and the production of publications	Maximum 115 hours					
e) Other supervision	Maximum 115 hours					
<b>TOTAL</b>	<b>Minimum 350 hours</b>					

### 5. Declaration

**This Supervisor is either a sole principal, an employee, a director, a partner in or a member of the organisation named at 1 above as at the date of completion of this form.**

Tick box to confirm

**I confirm that the information provided in this form is accurate.**

Name:

Role:

Dated: