

# Withdrawn

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# Department for Work and Pensions

## Work Programme Live Running Memo

**To:** Work Programme Providers

**Cc:** Category Management Team - Work Programme  
Senior Performance Managers  
Performance Managers  
Mike Jones  
Nick Murphy  
Angela Hargreaves

**From:** Work Programmes Division

**Memo Serial Number:** WP LR192

**Date:** 26 May 2015

**Subject:** **1: Work Programme Key Performance Drivers correction; and**  
**2: PRaP Job Entry Pipeline clarification**

**Action:** For information and action

**Timing:** Immediate

## Work Programme Key Performance Drivers correction

### Background

Work Programme Live Running Memo 190 dated 8th May 2015 introduced the new quarterly Key Performance Drivers management information return for all providers aside from Maximus CPA18.

This memo provides a correction and clarification to Work Programme providers about the spread sheet to be completed.

### Summary and action

The Provider Guidance accompanying LR Memo 190 included the spread sheet you must use to complete your return to DWP. It has subsequently come to light that there was an error in the spread sheet embedded at Annex 1 of the guidance. The intention is for providers to complete the "Contract Delivery" tab only; the two "PG Performance" tabs should have been omitted from the spread sheet, so providers are not required to complete these.

A corrected version of the spread sheet is attached within the email:

Apologies for any confusion this may have caused.

The returns should be sent to the following Departmental in-box and must also be copied into the Performance Manager:

[CENTRALPERFORMANCE.TEAMINBOX@DWP.GSI.GOV.UK](mailto:CENTRALPERFORMANCE.TEAMINBOX@DWP.GSI.GOV.UK)

## **Further Information Contact Details**

Please contact [andy.whisker@dwp.gsi.gov.uk](mailto:andy.whisker@dwp.gsi.gov.uk) to discuss any issues you may have related to the Key Performance Drivers guidance and the content of the return before completing the first returns due in July.

## **2: PRaP Job Entry Pipeline clarification**

### **Background**

We wrote to you in March regarding implementation of the PRaP Job Entry Pipeline solution.

### **Summary and action**

We have subsequently had a number of queries from providers seeking further clarification on the PRaP Job Entry Pipeline definition given in the provider memo which was;

“A job that is likely to contribute to a Job Outcome in the future”

The clarification that has been agreed is as follows:

“A job that meets the requirements for a job outcome, off benefit and in work and likely to contribute to a JO in the future”.

## **Further Information Contact Details**

If you have any further queries regarding the PRaP Job Entry Pipeline clarification please e-mail, [mick.atkinson@dwp.gsi.gov.uk](mailto:mick.atkinson@dwp.gsi.gov.uk)

Regards

**Andy Whisker**

Work Programmes Division