

Form AR27

Trade Union and Labour Relations (Consolidation) Act 1992

Annual Return for an Employers' Association

Name of Employers' Association:

Year ended:

List No:

Head or Main Office:

Postcode

Website address (if available)

Has the address changed during the year to which the return relates?

Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	('X' in appropriate box)
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General Secretary:

Contact name for queries regarding the completion of this return:

Telephone Number:

E-mail:

Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 1093602

You should sent the annual return to the following address stating the name of the union in subject:

For Employers' Associations based in England and Wales: returns@certoffice.org

For Employers' Associations based in Scotland: ymw@tcyoung.co.uk

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Return of Members

(see note 9)

Number of members at the end of the year				
Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (Including Channel Islands)	Totals
684	13	3	5	705

Change of Officers

Please complete the following to record any changes of officers during the twelve months covered by this return.

Position held	Name of Officer ceasing to hold office	Name of Officer appointed	Date of Change
N/A			

Revenue Account / General Fund

(see notes 11 to 16)

Previous Year			£	£
	Income			
92,447	From Members	Subscriptions, levies, etc	88,258	88,258
	Investment income	Interest and dividends (gross)		
107		Bank interest (gross)	12	12
		Other (specify)		
1,118		Dividends received	650	650
4,009		Profit/Loss on Sale of Investments		
5,234		Total Investment Income	662	662
	Other Income	Rents received		
		Insurance commission		
		Consultancy fees		
		Publications/Seminars		
		Miscellaneous receipts (specify)		
18,777		Government Grants		
9,350		Commission	9,994	9,994
21,654		Sale of Goods	25,628	25,628
49,781		Total of other income		35,622
147,462		Total income		124,542
		Interfund Transfers IN		
	Expenditure			
93,941	Administrative expenses	Remuneration and expenses of staff	76,872	76,872
13,000		Occupancy costs	12,398	12,398
3,769		Printing, Stationery, Post	3,390	3,390
1,441		Telephones	1,816	1,816
4,482		Legal and Professional fees	4,166	4,166
		Miscellaneous (specify)		
2,810		Legal Aid	2,719	2,719
450		Sundry	713	713
1,845		Advertising	2,635	2,635
121,738		Total of Admin expenses		104,709
2,796	Other Charges	Bank charges	3,332	3,332
2,567		Depreciation	3,758	3,758
		Sums written off		
		Affiliation fees		
		Donations		
		Conference and meeting fees		
		Expenses		
		Miscellaneous (specify)		
6,410		Computer Expenses	5,776	5,776
1,224		Loan Interest	946	946
1,568		Subscriptions	1,744	1,744
14,565		Total of other charges		15,556
1,919		Taxation	3	3
138,222		Total expenditure		120,268
		Interfund Transfers OUT		
9,240		Surplus/Deficit for year		4,274
		Amount of fund at beginning of year		400,049
9,240		Amount of fund at end of year		404,323

Officers in post

(see note 10)

Please complete list of all officers in post at the end of the year to which this form relates.

Name of Officer	Position held
ANDREW LEE	CHAIRMAN
MICHAEL LAMONT	VICE CHAIRMAN
SCOTT SMITH	EXECUTIVE
STEVE KENNEDY	EXECUTIVE
DARRAN YATES	EXECUTIVE
DAVID SAVILLE	EXECUTIVE
PAUL THRUPP	EXECUTIVE

Balance Sheet as at [31 December 2021]

(see notes 19 and 20)

Previous Year		£	£
211,288	Fixed Assets (as at Page 8)	211,618	211,618
	Investments (as per analysis on page 9)		
77,782	Quoted (Market value £ 90,145) as at Page 9		77,782
	Unquoted (Market value £) as at Page 9		
77,782	Total Investments	77,782	77,782
	Other Assets		
14,555	Sundry debtors	15,206	15,206
128,487	Cash at bank and in hand	121,004	121,004
26,123	Stocks of goods	32,959	32,959
	Others (specify)		
169,165	Total of other assets	169,169	169,169
	Total Assets		458,569
400,049	Revenue Account/ General Fund	404,323	4,274
	Revaluation Reserve		
	Liabilities		
48,801	Loans	41,197	
9,385	Sundry Creditors	13,049	
58,186	Total Liabilities		54,246
458,235	Total Assets		458,569

Fixed Assets account

(see note 21)

	Land and Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total £
Cost or Valuation				
At start of period	203,584	25,605	49,408	278,597
Additions during period			4,089	4,089
Less: Disposals		-25,605	-36,933	-62,538
Less: Depreciation			-8,530	-8,530
Total to end of period	203,584		8,034	211,618
Book Amount at end of period	203,584		8,034	211,618
Freehold	203,584			203,584
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired)				
Total of Fixed Assets	203,584		8,034	211,618

Analysis of Investments

(see note 22)

Quoted		Other Funds
	British Government & British Government Guaranteed Securities	
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	Listed shares	77,782
	Total Quoted (as Balance Sheet)	77,782
	Market Value of Quoted Investments	90,145
Unquoted	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted investments (to be specified)	
	Total Unquoted (as Balance Sheet)	
	Market Value of Unquoted Investments	

* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

Summary Sheet

(see notes 24 to 33)

		All Funds	Total Funds
		£	
Income			
From Members		88,258	88,258
From Investments		662	662
Other Income (including increases by revaluation of assets)		35,622	35,622
	Total Income	124,542	124,542
Expenditure (including decreases by revaluation of assets)			
	Total Expenditure	120,268	120,268
Funds at beginning of year (including reserves)			
		400,049	400,049
Funds at end of year (including reserves)			
		404,323 4,274	404,323 4,274
ASSETS			
	Fixed Assets		211,618
	Investment Assets		77,782
	Other Assets		169,169
	Total Assets		458,569
Liabilities			
	Total Liabilities		454,295
Net Assets (Total Assets less Total Liabilities)			
			404,323 4,274

Summary Sheet

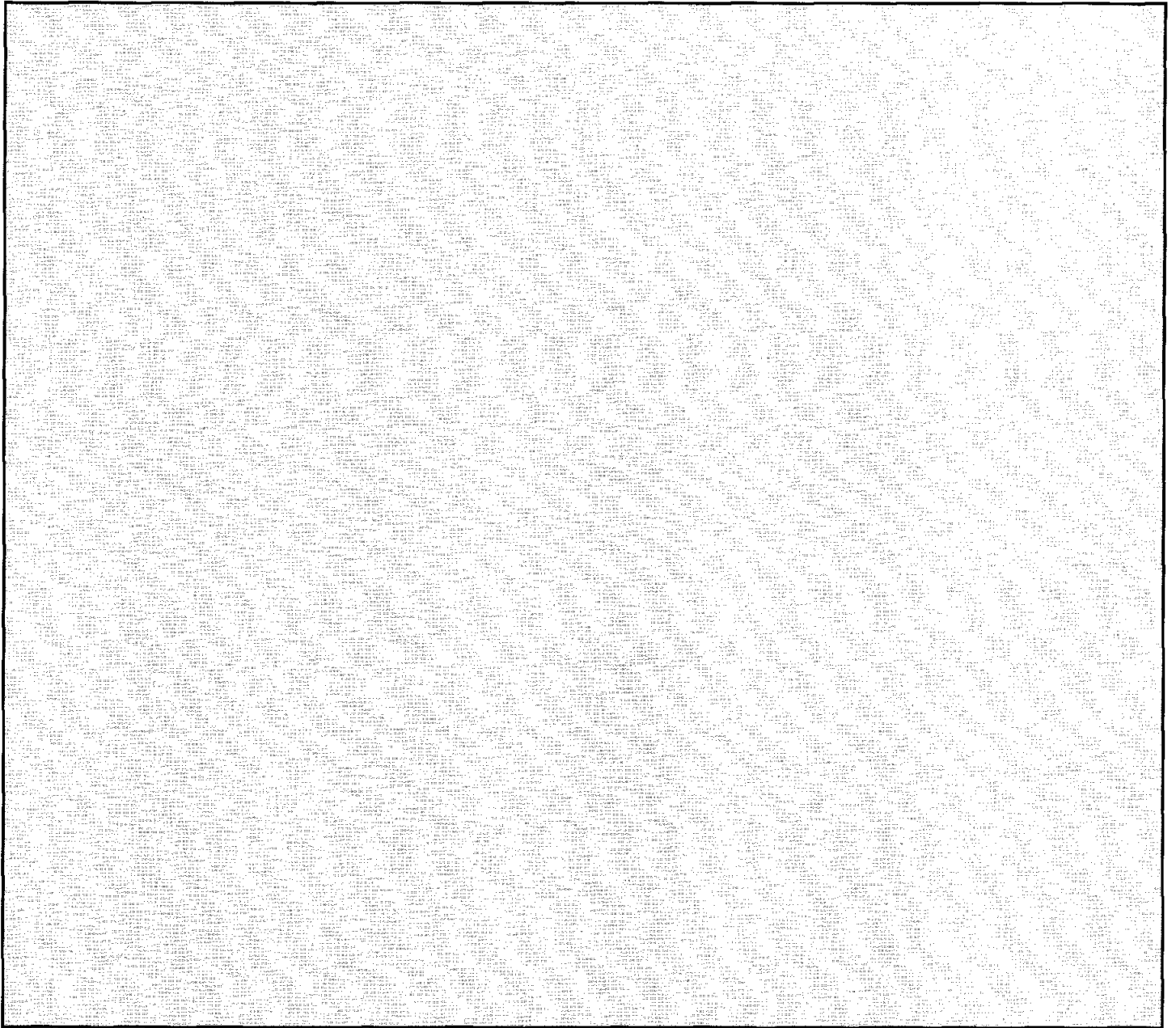
(see notes 24 to 33)

		All Funds	Total Funds
		£	£
Income			
From Members			
From Investments			
Other Income (including increases by revaluation of assets)			
	Total Income		
Expenditure (including decreases by revaluation of assets)			
	Total Expenditure		
Funds at beginning of year (including reserves)			
Funds at end of year (including reserves)			
ASSETS			
	Fixed Assets		
	Investment Assets		
	Other Assets		
	Total Assets		
Liabilities			
	Total Liabilities		
Net Assets (Total Assets less Total Liabilities)			

Notes to the accounts

(see note 34)

All notes to the accounts must be entered on or attached to this part of the return.



Accounting policies

(see notes 35 & 36)


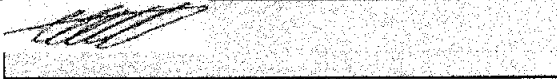


Signatures to the annual return

(see notes 37 and 38)

Including the accounts and balance sheet contained in the return.

Please copy and paste your electronic signature here

Secretary's Signature:		Chairman's Signature:	
			(or other official whose position should be stated)
Name:	Beryl Murray	Name:	Joseph Andrew Lee
Date:	04 May 2022	Date:	04 May 2022

Checklist

(see note 39)

(please enter 'X' as appropriate)

Is the return of officers attached? (see Page 2)	Yes		No	
Has the list of officers been completed? (see Page 2A)	Yes		No	
Has the return been signed? (see Note 37)	Yes		No	
Has the auditor's report been completed? (see Note 41)	Yes		No	
Is the rule book enclosed? (see Note 39)	Yes		No	
Has the summary sheet been completed? (see Notes 6 and 24 to 33)	Yes		No	

Checklist for auditor's report

(see notes 41 to 44)

The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

Please explain in your report overleaf or attached.

2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:

- a. kept proper accounting records with respect to its transactions and its assets and liabilities; and
- b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in note 43)

Please explain in your report overleaf or attached.

3. Your auditors or auditor must include in their report the following wording:

In our opinion the financial statements:

- give a true and fair view of the matters to which they relate to.
- have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992.

Auditor's report (continued)

WE HAVE AUDITED THE FINANCIAL STATEMENTS IN ACCORDANCE WITH THE REQUIRMENTS OF THE SECION 28, 32 AND 36 OF TRADE UNION AND LABOUR (CONSOLIDATION) ACT 1992. IN OUR OPINION THE FINANCIAL STATEMENTS GIVE A TRUE AND FAIR VIEW OF THE FEDERATIONS FINANCIAL AFFFAIRS AT 31ST DECEMBER 2021 AND OF ITS TRANSACTIONS OF THE YEAR THEN ENDED.

Signature(s) of auditor or auditors:	<i>DA Savidge</i>	
Name(s):	David Savidge	
Profession(s) or Calling(s):	F.C.C.A.	
Address(es)	Allen Mills Howard & co 48 Union Street Hyde SK14 1ND	
Date:	29th April 2022	
Contact name for enquiries and telephone number:	0161 366 6535	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.