

Application for reimbursement of support attestation costs for movements of agri-food goods from Great Britain to Northern Ireland

Use this form to apply for reimbursement for the cost of getting a support attestation to move agri-food goods from Great Britain to Northern Ireland.

What you need to do to apply

Read the:

- [guidance on applying for reimbursement for support attestations \(SAs\)](#)
- conditions of payment included in this form

You can email the trader advice and guidance team for advice: MAS_SAINvoices@apha.gov.uk.

Submitting the form

Complete the declaration and return the signed and completed form by email to: MAS_SAINvoices@apha.gov.uk

You must include:

- the unique trader-generated support attestation number for each support attestation
- the certificate number of a Great Britain (GB) to Northern Ireland (NI) export health certificate (EHC) number linked to your support attestation from the relevant exporter
- copies of the support attestations - each must state 'Valid for GB-NI trade use only' in the header of each page
- copy of invoices from the certifying officer (including cost breakdown)

You should convert all SAs, invoices and evidence to PDF format before you submit them.

Business details

Customer name

Business name

Business address

Business postcode

Business UK telephone number (including area code)

Business email address

Evidence to support your application

Include the details for each support attestation you are applying to be reimbursed for in the table.

Unique support attestation number (required)	Reimbursement amount (in pound sterling) (required)	Linked GB-NI EHC certificate number (required)	Name of exporter (required)	Type of attestation (optional)

Conditions of payment

1. This application for reimbursement of the trader costs for SAs is part of the Movement Assistance Scheme (MAS) and subject to these conditions. MAS is operated by the Department for Environment, Food and Rural Affairs (Defra), acting through the Animal and Plant Health Agency (APHA) for this reimbursement scheme.
2. These conditions of payment apply to each claim for reimbursement under MAS for the cost of SAs obtained from 27 September 2021.
3. You can only apply to be reimbursed under this aspect of MAS if you are a trader who has incurred costs to obtain SAs as assurance for GB-NI EHCs that certify the movement of animal or plant products from Great Britain to Northern Ireland (with Northern Ireland being the final destination of the products).
4. You will only be eligible to be reimbursed if your SA is used for an EHC and relates to one or more of the following types of products currently covered under MAS:
 - a. live animals and animal products.
 - b. plants and plant products.
 - c. high-risk food and feed of non-animal origin (HRFNAO) products listed in Annex 2 of Regulation (EU) 2019/1793 and products listed in Annex 2 of Regulation (EU) 2020/1158 originating from countries listed in Annex 1 of Regulation (EU) 2020/1158.
 - d. organic products.
5. Subject to complying with the conditions, you will only be entitled to claim reimbursement for the SA costs you have incurred up to a maximum amount of £150 per attestation.
6. To receive payment under MAS you must submit your application, complete the declaration (and ensure this is done by an authorised individual when completed on behalf of a business), and include all the supporting evidence to MAS_SAinvoices@apha.gov.uk for APHA to verify and approve.
7. If your SA is dated 1 June 2022 or after, you should ensure that you apply for reimbursement of the cost of the SA within 90 days of the date of the attestation. Applications for the costs of SAs which are dated prior to 1 June 2022 must be received by APHA by 31 August 2022. Payment of reimbursements which fall outside of these time periods will be solely at APHA's discretion.
8. You must not submit an invoice to APHA for payment until you have received an email from APHA that confirms your application has been approved.
9. You must include a valid PO number on the front of every invoice. Invoices which are submitted to APHA without a valid PO number will not be paid. APHA will aim to pay invoiced amounts no later than 30 days after verifying that the invoice is valid and undisputed and includes a valid PO number.

10. Defra (acting through APHA) reserves the right to withhold funds and or decline your application if you fail to comply with any of these conditions or as it otherwise sees fit.
11. APHA may ask you for additional evidence to accompany your application. Your application could be declined if you do not provide this additional evidence. You should keep full and accurate records that validate your claim for a period of six years. Under the terms of the scheme, you will allow Defra and/or APHA to inspect these records during this six-year period to validate claims.
12. If APHA finds that you have received payments under MAS which do not meet the requirements of these conditions, you must repay APHA any such amounts within 30 days of demand for repayment.
13. Defra reserves the right to amend or discontinue the scheme to reimburse support attestation costs at any time.

Declaration

Read and complete the declaration. Where signing the declaration on behalf of an organisation, you must be authorised to do so on behalf of your organisation.

I declare that:

- the information in this form is complete, true, and correct
- I have read and accepted all the conditions of payment
- all support attestations referenced in this form are to support the movement of agri-food products from Great Britain to Northern Ireland only
- I will provide evidence to support the declarations made in this application

Signature

Name

Position in the business

Date

What we do with your personal data

Defra is the data controller for any personal data you supply to us.

We will hold and process any personal data you supply to us in accordance with our privacy policy on GOV.UK.

We will not share or disclose our personal data with any third party without your consent except as set out in our privacy policy.