UK Fisheries Fund – Privacy Notice

Who is collecting my data?

The data controller is Defra at:

• 2 Marsham Street, London SW1P 4DF

Send questions about how Defra uses your personal data and your associated rights to the Defra Data Protection Manager at <u>data.protection@defra.gov.uk</u> or

 Department for Environment, Food and Rural Affairs, SW Quarter, 2nd floor, Seacole Block, 2 Marsham Street, London SW1P 4DF

The Data Protection Officer responsible for monitoring that Defra is meeting the requirements of the legislation can be contacted at <u>defragroupdataprotectionofficer@defra.gov.uk</u> or at the above address.

What of my data is being collected and how is it used? What is the legal basis for the processing?

We will be collecting your name, date of birth, contact details, copies of your passport, driving license and utility bills, VAT Status, bank account details, vessel ownership and registration details and accounts/financial information.

We will only use your personal information to assess any grant applications you submit in the UK Seafood Fund system for eligibility and for grant claims to determine that you have defrayed the eligible expenditure in accordance with the terms and conditions set out in your offer of grant letter.

In applying for one of the available grants in the fisheries support system, you may be contacted by Defra or its contractors to optionally participate in the scheme evaluation. Defra routinely evaluates its programmes to learn how to best deliver such interventions in the future.

Processing is necessary for the performance of a contract, ie the grant.

Who will my data be shared with?

Defra will be sharing your information with the Marine Management Organisation (MMO). They in turn will share information collected in the Fisheries Support System under available grant schemes, which include the UK Seafood fund and the Inshore Vessel Monitoring System scheme with other Government Departments (including Marine Scotland, DAERA and the Welsh Government) and Agencies to comply with the grant scheme regulations and to enable grant payments to be made.

As a public authority, in certain situations, we may also be required by law to disclose information about you to other public authorities. For example, information may be disclosed where this is required to meet HMRC statutory requirements, any national security and/or law enforcement requirements.

However, any personal data shared under this scheme is only to the extent, and in such manner, as is necessary for the purposes of the grant scheme or as is required by Law.

In addition, the Department may also use your information for other legitimate purposes in line with the Data Protection Legislation, the Freedom of Information Act 2000 and the Environmental Information Regulations 2004

If you are relying on my consent to process my data, can I withdraw my consent? The processing of your data is not based on consent. You cannot withdraw it.

How long will my data be held for?

Your personal data will be kept by us for 6 years from the date that your grant scheme activity is fully completed and in line with our standard information retention policy.

What will happen if I don't provide the data?

Failure to provide this information will prevent us from progressing your application(s) for available grant schemes in the UK Fisheries Support System.

Will my data be used for automated decision-making or profiling?

The information you provide is not used for:

- automated decision making (making a decision by automated means without any human involvement)
- profiling (automated processing of personal data to evaluate certain things about an individual)

Will my data be transferred outside of the EEA? If it will, how will it be protected?

Defra will only transfer your data to another country that is deemed adequate for data protection purposes.

What are my rights?

Find out about your <u>individual rights</u> under the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018 (DPA 2018).

How do I complain?

You have the right to make a complaint to the Information Commissioner's Office at any time.