



Freedom of Information Request: Insurance

Thank you for your email in which you requested the following information:

- *Please confirm the name, position and contact details (telephone number and email address) of the person responsible for arranging and administering the Authority's insurances.*
- *Which classes of commercial insurance do the Authority currently procure? When are these policies due for renewal?*
- *How much does the Authority spend annually on its insurance premium?*
- *Please confirm the name of the Authority's current insurance broker/advisor (if applicable).*
- *When was the contract for insurance broking services last reviewed/tendered?*
- *When will the current contract for insurance brokerage services expire? Is this subject to a potential extension?*

Under the Freedom of Information Act 2000 ('the Act'), you have the right to:

- know whether we hold the information you require
- be provided with that information (subject to any exemptions under the Act which may apply).

I can confirm that the Department for International Trade and the Department for Environment, Food and Rural Affairs extend their insurances to cover the majority of the Trade Remedies Authority's (TRA) requirements. When required, the TRA has made one-off arrangements for travel insurance.

Appeals procedure

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request and should be addressed to Knowledge and Information Management:

Knowledge and Information Management
Trade Remedies Authority
4th Floor, Northgate House
21-23 Valpy Street

Reading
London
RG1 1AF

Email: InformationRights@traderemedies.gov.uk

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Yours sincerely,

Information Rights

Trade Remedies Authority

E: InformationRights@trade.remedies.gov.uk