



Freedom of Information Request: Printers

Thank you for your email of 12 October in which you requested the following information:

- “1. Who is your preferred supplier for MFD/Printer Hardware? (Please state in multiple suppliers)
2. Please state the number of printers currently within the organisation, to include a breakdown of MFDs (multi-functional devices), Print Room devices and desktop printers.
3. What are your current annual page volumes (split by Colour and Mono)
4. What is the approximate annual spend for both hardware and services?
5. What date is your contract due for renewal?
6. Which procurement route or framework was used to procure this service?
7. Which person/role is responsible for procuring your printer contracts?”

Under the Freedom of Information Act 2000 ('the Act'), you have the right to:

- know whether we hold the information you require
- be provided with that information (subject to any exemptions under the Act which may apply).

The Trade Remedies Authority (TRA) was established on 1 June 2021 through the Trade Act. We do not hold the requested information prior to this date.

In response to the questions you have asked we can confirm the following:

1. Who is your preferred supplier for MFD/Printer Hardware? (Please state in multiple suppliers)

Kyocera.

2. Please state the number of printers currently within the organisation, to include a breakdown of MFDs (multi-functional devices), Print Room devices and desktop printers.

Two printers.

3. What are your current annual page volumes (split by Colour and Mono) –
This information is not held.

4. What is the approximate annual spend for both hardware and services?

£1,715.

5. What date is your contract due for renewal?

01 April 2022.

6. Which procurement route or framework was used to procure this service?

The service was procured prior to the establishment of the TRA. The Department for International Trade used the Crown Commercial Service – Framework Schedule 4, procurement process.

7. Which person/role is responsible for procuring your printer contracts?

Business Relationship Manager.

Appeals procedure

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original request and should be addressed to the Information Rights Unit:

Trade Remedies Authority
North Gate House, 4th Floor
21-23 Valpy Street
Reading
RG1 1AF

InformationRights@traderemedies.gov.uk

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

Yours sincerely,

Information Rights

Trade Remedies Authority

E: InformationRights@trade.remedies.gov.uk