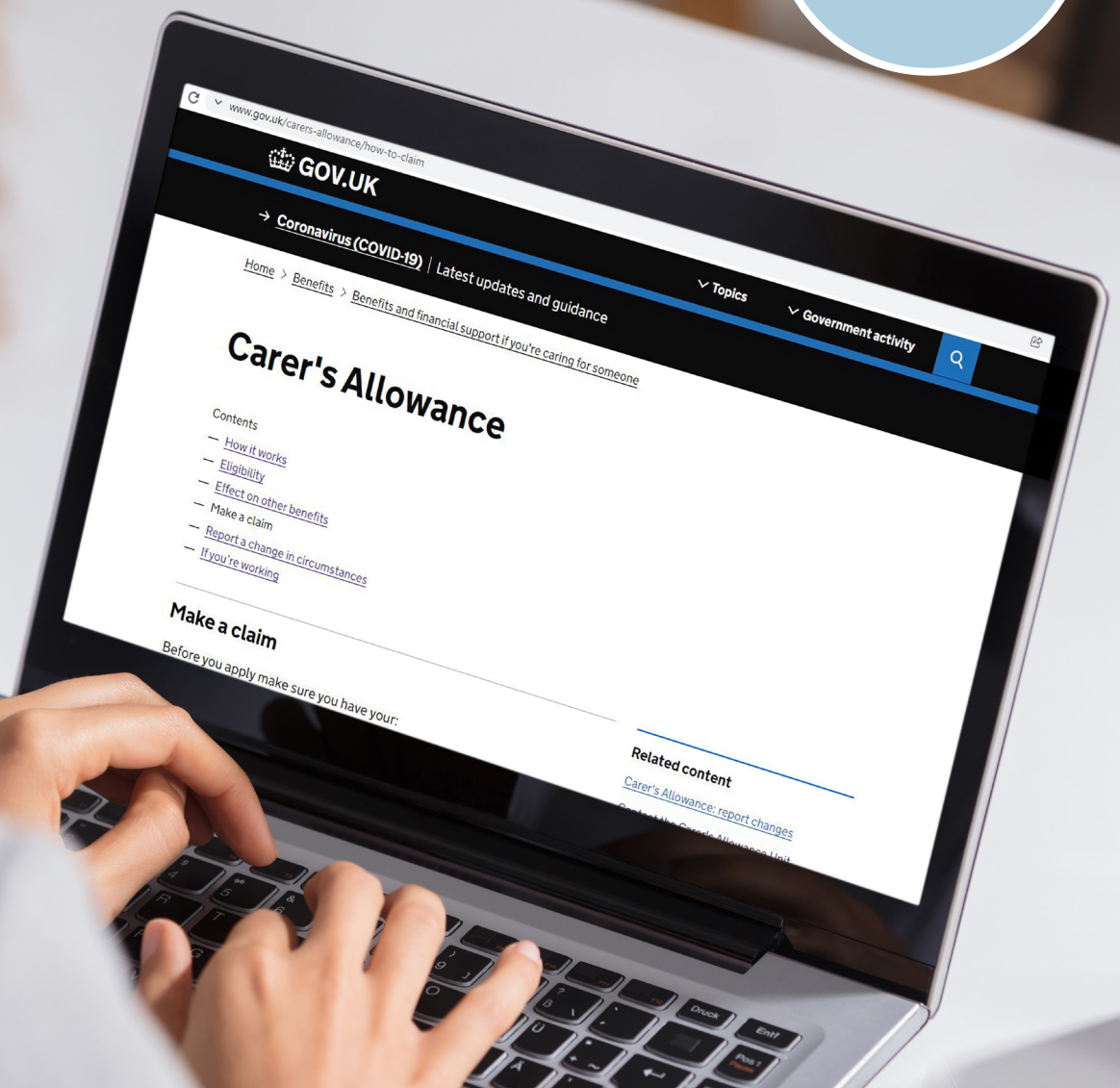




Applying for Carer's Allowance

Easy
Read



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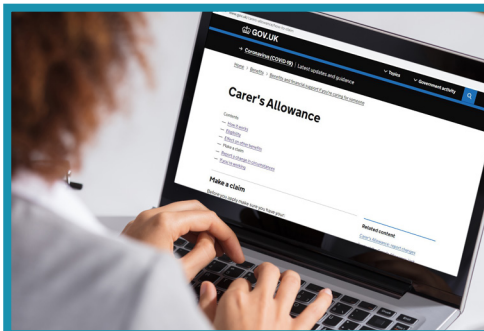
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Information you will need to make a claim

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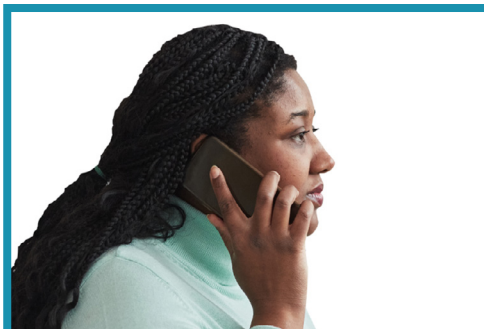
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1

Introduction



Department
for Work &
Pensions

Carer's Allowance is a benefit from the Department for Work and Pensions.



You could get Carer's Allowance if:

- You care for someone for at least 35 hours a week
- They get certain disability benefits.



The person you care for does not need to be a relative, and you do not need to live with them.



This information will tell you:

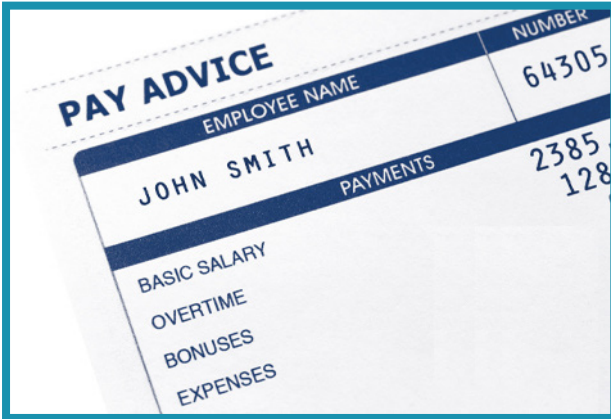
- How to apply for Carer's Allowance
- How to report a change in your circumstances
- What to do if you disagree with our decision.

For more Easy Read information on Carer's Allowance, go to www.gov.uk

Search for **Easy Read Carer's Allowance**.

2

Information you will need to make your claim



Your bank and work details.
Recent payslips or your P45 if you recently stopped working.

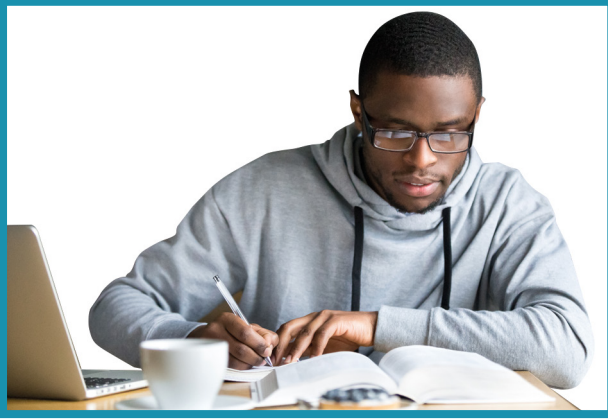


Your National Insurance number if you have one.
If you have a partner, their National Insurance number if they have one.



Details of any expenses you pay.
This could include:

- Pension contributions
- The costs of caring for your children, or the person you usually care for, whilst you are at work.



Your College or University course details, if you are a student.

You will also need some details about the person you care for including:

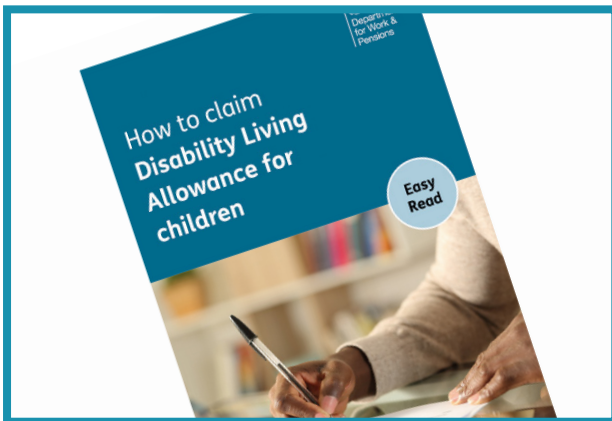


Their name, date of birth and address.



Their National Insurance number if they have one.

You will need some information about their disability benefits, such as:



- Disability Living Allowance



- Attendance Allowance
- Constant Attendance Allowance



- Personal Independence Payment



- Armed Forces Independence Payment



If you live in Scotland:

- Child Disability Payment
- Adult Disability Payment.

3

How to apply

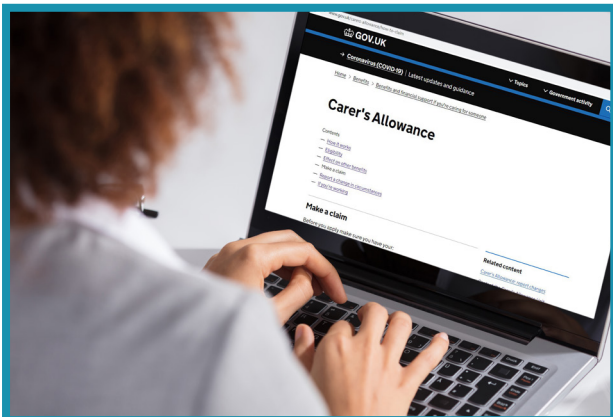


Applying for Carer's Allowance online is the quickest way to make a claim.

To do this, go to www.gov.uk/carers-allowance/how-to-claim and select **Apply now**.



If you cannot apply for Carer's Allowance online, you can fill in an application form and send it by post.



You can fill the form in on a device, such as your computer or mobile phone, then print it off.



Or you can print a blank claim form and fill it in using a pen.



You can call us and ask us to send you a form in the post.

Telephone: **0800 731 0297**

Textphone: **0800 731 0317**



If you get a State Pension, you need to fill in a different claim form.

For Carer's Allowance claim forms, go to www.gov.uk/dwp/carers-allowance-claim-form



Please check you have signed and dated the claim form before you send it to us.



Send your completed form to:

Carer's Allowance Unit
Mail Handling Site A
Wolverhampton
WV98 2AB

You do not need a postage stamp.

Get more help and advice

- **Carers UK**
www.carersuk.org
- **Carers Trust**
www.carers.org
- **Citizens Advice**
www.citizensadvice.org.uk/benefits/sick-or-disabled-people-and-carers/carers-allowance
- **NHS: Carer's Direct Helpline**
www.nhs.uk/conditions/social-care-and-support-guide/help-from-social-services-and-charities/helplines-and-forums

4

If your circumstances change



If your circumstances change, you must tell us straight away.

Do not wait for us to contact you.

IMPORTANT

If you do not tell us, you may have to go to court or pay a fine.

Changes to tell us about could include:



You have stopped caring for the person you claimed for (even if for just a week or more).



The person you care for no longer gets disability benefits.



If you start a job, or the amount of pay you get changes.

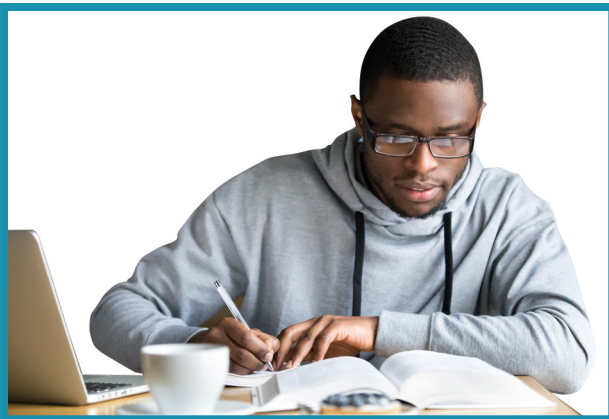


You, or the person you care for:

- Go into hospital
- Go into a care or nursing home
- Go on holiday abroad.



You have a new phone number, address, or bank details.



If you start full-time education or study 21 hours or more a week.



If someone else cares for the same person as you, **only 1 of you can get:**

- Carer's Allowance
- Universal Credit Carer's Element.



Any change to your immigration status, if you are not a British citizen.

5

If you do not agree with our decision



If you do not agree with our decision, you can ask us to look at it again.



When we look at the decision again, we call this a **Mandatory Reconsideration**.



A '**Mandatory Reconsideration**' means we will look at:

- The information you originally gave us
- Any new information you provide
- If there have been any changes in your circumstances.

We use this information to see whether we can change our decision.

1
month

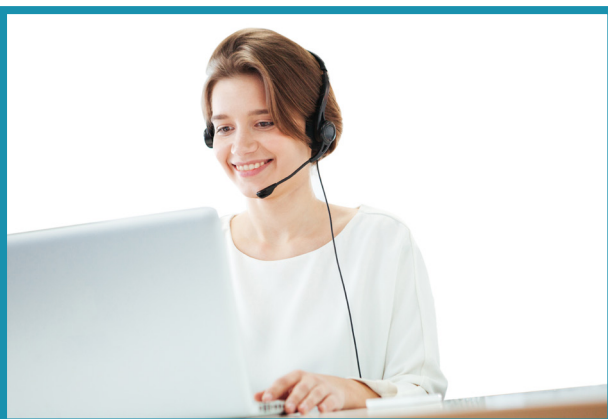
You usually need to ask us to look at your claim again within **1 month** of the date on your decision letter.



If you would like to talk to us about our decision, please call the Carer's Allowance Unit:

Telephone: **0800 731 0297**

Textphone: **0800 731 0317**



If you cannot hear or speak on the phone, use **Relay UK**:

18001 then **0800 731 0297**

Relay UK used to be known as Next Generation Text (NGT).



If you are deaf and use British Sign Language you may be able to use the **Video Relay Service** (known as VRS).

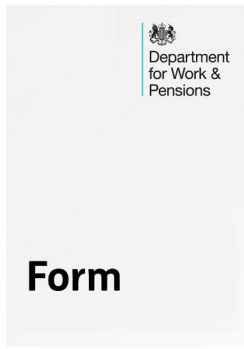


You can write a letter telling us why you do not agree with our decision.

Please send your letter to the address on your decision letter.



If you do not have your decision letter, contact the office where you applied for the benefit.



You can also fill in a '**Mandatory Reconsideration** request form'.

To get the form and learn more about a **Mandatory Reconsideration**, go to www.gov.uk and search for **Mandatory Reconsideration**.

For more Easy Read information on Carer's Allowance, go to www.gov.uk and search for **Easy Read Carer's Allowance**.