



# CIVIL NUCLEAR CONSTABULARY

## Email

[REDACTED]

### **The Executive Office**

Civil Nuclear Constabulary

Building F6 Culham Science Centre

Abingdon

Oxon

OX14 3DB

Tel: 03303 135400

Website: <https://www.gov.uk/cnc>

26<sup>th</sup> November 2021

Dear [REDACTED]

I am writing in response to your request for information regarding the below. Your request has been handled under Section 1(1) of the Freedom of Information Act 2000. In accordance with Section 1(1) (a) of the Act I hereby confirm that the CNC/CNPA does hold information of the type specified.

**In accordance with the FOI Act (2001), I am writing to seek the following information:**

**1. Would you please provide copies of the following documents, your current:**

- a. ICT Strategy**
- b. ICT management team structure and work contact details**
- c. In-year ICT budget**
- d. MTFP, as relates to future ICT investments**
- e. Strategic change portfolio of ICT projects and programmes**

**2. Has the organization got a contract for Robotic Processing Automation (RPA) [a software technology that makes it easy to build, deploy, and manage software robots that emulate humans' actions interacting with digital systems and software] technology?**

**If yes,**

**O Which software is being used?**

**O Please name the supplier the contract is with. – (is this direct with the software supplier or via a partner)**

**○ Is the software on premise or cloud hosted – please provide details of cloud hosting arrangements**

**○ Please supply contract start dates and end dates.**

**○ Please confirm which procurement route was used?**

**○ Please confirm the annual spend on the robotic processing automation contract.**

**○ Who is the key contact within the Force that looks after RPA**

**○ Which areas within the business are currently using RPA e.g., Finance, HR, Operations?**

**If no,**

**○ Are you planning to look at RPA in the next 12 months**

**○ Name of the contact who would lead the RPA opportunity review**

1. The above information is exempt from disclosure under Section 21 (information accessible to the applicant by other means). We are not required to release information if it is reasonably accessible to you in another way. The information can be found by following the link, where similar FOI requests can be found.

<https://www.gov.uk/search/all?organisations%5B%5D=civil-nuclear-constabulary&order=updated-newest&parent=civil-nuclear-constabulary>

2. RPA is included in our Microsoft 365 Cloud environment (called Power Automate) and is currently in limited experimental use to understand capabilities.

- Our Reseller for the Microsoft Licences is Insight Direct Ltd, procured from the Government Framework RM1054 Schedule 4 F123/1/17.
- Contract Start 29/2/2019 and ends 28/1/2022.
- There is no identifiable cost specifically for RPA.
- The overall administration of the M365 environment falls to the Head of IT.
- Limited use has been made within HR, Finance, and Information Governance to automate manual processes such a loading or converting files, tracking tasks and automating reminders.

The Civil Nuclear Constabulary is a specialist armed police service dedicated to the civil nuclear industry, with Operational Policing Units based at 10 civil nuclear sites in England and Scotland and over 1600 police officers and staff. The Constabulary headquarters is at Culham in Oxfordshire. The civil nuclear industry forms part of the UK's critical national infrastructure and the role of the Constabulary contribute to the overall framework of national security.

The purpose of the Constabulary is to protect licensed civil nuclear sites and to safeguard nuclear material in transit. The Constabulary works in partnership with the appropriate Home Office Police Force or Police Scotland at each site. Policing services required at each site are agreed with nuclear operators in accordance with the Nuclear Industries Security Regulations 2003 and ratified by the UK regulator, the Office for Nuclear Regulation (ONR). Armed policing services are required at most civil nuclear sites in the United Kingdom. The majority of officers in the Constabulary are Authorised Firearms Officers.

The Constabulary is recognised by the National Police Chiefs' Council (NPCC) and the Association of Chief Police Officers in Scotland (ACPOS). Through the National Coordinated Policing Protocol, the Constabulary has established memorandums of understanding with the local police forces at all 10 Operational Policing Units. Mutual support and assistance enable the Constabulary to maintain focus on its core role.

We take our responsibilities under the Freedom of Information Act seriously but, if you feel your request has not been properly handled or you are otherwise dissatisfied with the outcome of your request, you have the right to complain. We will investigate the matter and endeavour to reply within 3 – 6 weeks. You should write in the first instance to:

Kristina Keefe  
Disclosures Officer  
CNC  
Culham Science Centre  
Abingdon  
Oxfordshire  
OX14 3DB

E-mail: [FOI@cnc.pnn.police.uk](mailto:FOI@cnc.pnn.police.uk)

If you are still dissatisfied following our internal review, you have the right, under section 50 of the Act, to complain directly to the Information Commissioner. Before considering your complaint, the Information Commissioner would normally expect you to have exhausted the complaints procedures provided by the CNPA.

The Information Commissioner can be contacted at:

FOI Compliance Team (complaints)  
Wycliffe House

Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

If you require any further assistance in connection with this request please contact us at our address below:

Kristina Keefe  
Disclosures Officer  
CNC  
Culham Science Centre  
Abingdon  
Oxfordshire  
OX14 3DB  
E-mail: [FOI@cnc.pnn.police.uk](mailto:FOI@cnc.pnn.police.uk)

Yours sincerely  
Kristina Keefe  
Disclosures Officer