

Request by a company for information from a vehicle's record



Please read the notes below before you fill in this form

Guidance notes and relevant information – £5 enquiries

Cheques and postal orders should be made payable to 'DVLA Swansea'. We cannot accept damaged or altered cheques. If you send us a damaged or altered cheque, your application will be rejected and returned to you. Please do not send cash. Send this form with any additional documents and the appropriate fee to: DVRE, DVLA, Swansea, SA99 1AJ.

If you require keeper at date of event information, please use V888/2A

A copy of the request may be provided to the registered keeper if they ask for it.

If you process or store any personal information electronically, you must have a data protection registration number. For further information on how to obtain this number, you should visit the Information Commissioners website at www.ico.org.uk

Multiple requests

If you make more than one request for information, you must fill in a separate V888/2B form for each request.

For guidance on how to request information from DVLA, please see MIS546 'Giving people information from our vehicle record' at www.gov.uk/request-information-from-dvla

Fill in the sections below and over the page using black ink and CAPITAL LETTERS.

1. Company details

Company name:	Data protection registration number:
Other trading names (if applicable):	Expiry date:
	<u> </u>
Address (not PO Box addresses):	Note: If your address is different to the one on the ICO website linked to your data protection registration number, or you do not have a data protection registration number, you must provide proof of your current address. For example, use company headed paper or an invoice.
	If you do not provide proof, we will not be able to deal with your application and will return it to you.
Postcode:	Companies House number (if applicable):
Contact phone number:	
	Your reference number (if applicable):
Email address:	roal reference number (il applicable).
Details provided may be used to contact you regarding your application.	
Vehicle registration number: Make and model (if unknown, please explain why):	
Exact date of event:	
Please state what information you need, why you need it and how you are going to use it.	
	Please continue on a separate sheet if necessar



Buying a vehicle?
The tax is no longer transferable so you must tax it
before you use it.
www.gov.uk/vehicletaxrules

Piesse select the correct option:	Please quote the vehicle registration number you are enquiring about	out:
Full location (including postcode) of incident. If motorway, please provide nearest junction: Please supply: • the reasons why you believe it to be fraud • signed authorisation if acting on behalf of another company • an explanation if you require current keeper or previous keeper B) Bankruptcy or Liquidation Please supply: • an order or certificate of appointment as liquidator, administrator or trustee in bankruptcy • signed authorisation if acting on behalf of another company C) Judgment Please supply: • a signed Judgment order stamped by the court • the reason Judgment was obtained 4. Declaration — You must sign and date this declaration or we will be unable to process your require further information, please check www.gov.uk/request-information-from-dvla I declare that the information given is correct to the best of my knowledge. I will not use the information that I am given for any other purpose than that stated in section 2 and I will not pass the information on to any third parties without DVLA permission. I am aware that I is an offence to unlawfully obtain personal data which is contrary to data protection laws. The penalties for these offences are fines issued in the Magistrates Court or Crown Court. I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of data protection laws. I am aware of and agree to the terms and conditions	A) Full or partial history for solicitors, insurance company or loss adjusters	Client's full name: Client's vehicle registration number: Make and model of vehicle (if unknown, please explain why):
* signed authorisation if acting on behalf of another company * an explanation if you require current keeper or previous keeper B) Bankruptcy or Liquidation Please supply: * an order or certificate of appointment as liquidator, administrator or trustee in bankruptcy * signed authorisation if acting on behalf of another company C) Judgment Please supply: * a signed Judgment order stamped by the court * the reason Judgment was obtained 4. Declaration — You must sign and date this declaration or we will be unable to process your request I declare that the information given is correct to the best of my knowledge. I will not use the information that I am given for any other purpose than that stated in section 2 and I will not pass the information on to any third parties without DVLA permission. I am aware that it is an offence to unlawfully obtain personal data which is contrary to data protection laws. The penalties for these offences are fines issued in the Magistrates Court or Crown Court. I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of data protection laws. I am aware of and agree to the terms and conditions Name of the deceased: Name of the deceased: Name of the deceased: Name of the decased: Name of the death: Please supply: a document stating that you have been appointed as executor of the will or have been granted probate, or exidence as executor of the will or have been granted probate, or exidence as executor of the will or have been granted probate, or exidence as executor of the will or have been granted probate, or exidence as executor of the will or have been granted probate, or exidence as executor of the will or have been granted probate, or exidence is a document stating that you have been appointed as executor of the will or have been granted probate, or exidence is a cop	If motorway, please provide nearest junction: Please supply:	If motorway, please provide nearest junction:
as executor of the will or have been granted probate, or signed authorisation that you are acting on behalf of the executor of the will or have been granted probate signed authorisation that you are acting on behalf of the executor of the will or have been granted probate F) Other If your scenario is not listed or you require further information, please check www.gov.uk/request-information-from-dvla I declare that the information given is correct to the best of my knowledge. I will not use the information that I am given for any other purpose than that stated in section 2 and I will not pass the information on to any third parties without DVLA permission. I am aware that it is an offence to unlawfully obtain personal data which is contrary to data protection laws. The penalties for these offences are fines issued in the Magistrates Court or Crown Court. I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of data protection laws. I am aware of and agree to the terms and conditions	 signed authorisation if acting on behalf of another company an explanation if you require current keeper or previous keeper B) Bankruptcy or Liquidation Please supply: an order or certificate of appointment as liquidator, administrator or trustee in bankruptcy 	Name of the deceased: Date of death: Please supply: • a copy of death certificate
I declare that the information given is correct to the best of my knowledge. I will not use the information that I am given for any other purpose than that stated in section 2 and I will not pass the information on to any third parties without DVLA permission. I am aware that it is an offence to unlawfully obtain personal data which is contrary to data protection laws. The penalties for these offences are fines issued in the Magistrates Court or Crown Court. I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of data protection laws. I am aware of and agree to the terms and conditions	C) Judgment Please supply: • a signed Judgment order stamped by the court	as executor of the will or have been granted probate, or • signed authorisation that you are acting on behalf of the executor of the will or have been granted probate F) Other If your scenario is not listed or you require further information,
knowledge. I will not use the information that I am given for any other purpose than that stated in section 2 and I will not pass the information on to any third parties without DVLA permission. I am aware that it is an offence to unlawfully obtain personal data which is contrary to data protection laws. The penalties for these offences are fines issued in the Magistrates Court or Crown Court. I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of data protection laws. I am aware of and agree to the terms and conditions	4. Declaration – You must sign and date this declarat	ion or we will be unable to process your request
	knowledge. I will not use the information that I am given for any other purpose than that stated in section 2 and I will not pass the information on to any third parties without DVLA permission. I am aware that it is an offence to unlawfully obtain personal data which is contrary to data protection laws. The penalties for these offences are fines issued in the Magistrates Court or Crown Court. I am aware that I am legally obliged to handle and dispose of any information provided to me by DVLA in line with the principles of data protection laws. I am aware of and agree to the terms and conditions	Full name: Position in company: Signature:

All evidence to support your enquiry must be kept for a minimum of 2 years from the date of enquiry.

You must give DVLA, or an agent acting on our behalf, access to this evidence and any other information about your use of our information upon request. All personal data received from DVLA must be deleted once you have finished with it.

You cannot pass information obtained from DVLA to third parties who are not acting on your behalf without permission from DVLA.

If we get a legitimate complaint or receive evidence that you have obtained, used or handled information unlawfully and in breach of the principles of the data protection laws, we can pass it on to the Information Commissioner and refuse all future requests.

You can find further details and the latest guidance on when we release information from our records on our website www.gov.uk/request-information-from-dvla

DVLA handles your personal data in accordance with road vehicle law and data protection laws. The law allows us to release your data to the police and other enforcement bodies. We also provide data to other parties where the law allows it. For further information about how we process your data, your rights and who to contact, see our privacy notice at www.gov.uk/dvla/privacy-policy