Data Operations - request for change form for CBDS

RFC 1207

School Capacity (SCAP) new data items and valid values

Type of change

Amendment to School Capacity (SCAP) data items and code sets

Name and team/company of RFC Originator:

Data Ownership Team

Contact: Queries.SUPPLIER@education.gov.uk

Date RFC raised

16 March 2022

Date change required

As soon as possible

Priority

3

Priority ratings

1 = Top - Ministerial or legislative requirement

2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers

3 = Medium - Customer requirement, marginal net benefit

4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change

Section 1 – details of change

Data item / rule number

1 New data item – split site indicator; validation rule 1154Q will be used to check; and the following rules set not to trigger if split site indicator = 'YES' - 9090Q, 9095Q, 1047, 1053Q.

2 New data item - Net capacity assessment method

3 Net capacity assessment date; new rules 1057, 1058, 1157 and 1158

4 Amendment to valid values for 6th form calculation method

Description of change

New data item 1	
Other Information	
Data item name	Split site indicator
Description	Records whether or not a school has a split site
Type and format	A(1)
Code set/valid values	Y – Yes N - No (defaulted to No)
Item level validation	Rule 1154Q will be used to check this data item. The following rules will be coded not to trigger if split site indicator is 'Yes' - 9090Q, 9095Q, 1047, 1053Q
XML tag	<SplitSiteIndicator>
Status	Active
History notes	C
Multiplicity Notes	S

New data item 2	
Other Information	
Data item name	Net capacity assessment method
Description	The method the school used for calculating its net capacity
Type and format	A(4)
Code set/valid values	The following values are valid. These may be presented on CBDS either with a code set or listed with the data item: Null NCA - Net capacity assessment; FA - Funding agreement; TOS - Typical operating style (by exception)
Item level validation	N/A
XML tag	<NetCapacityMethod>
Status	Active
History notes	C
Multiplicity Notes	S

New data item 3	
Other Information	
Data item name	Net capacity assessment date
Description	The date at which the net capacity assessment took place
Type and format	CCYY-MM-DD
Code set/valid values	Valid date format
Item level validation	New rules 1057, 1058, 1157 and 1158
XML tag	<NetCapacityAssessmentDate>
Status	Active
History notes	C
Multiplicity Notes	S

4 Valid values amendment – 6th form capacity calculation method; CBDS reference N00748.

Happy if either the valid values are amended or a code set created.

Propose to amend from:

Null
Net capacity assessment;
Funding agreement;
PAN based;
Typical operating style;
Other;

Amend to:
Null
NCA - Net capacity assessment;
FA - Funding agreement;
PAN - PAN based;
TOS - Typical operating style;
OTH - Other;

Reason for change (including benefits)

Split site indicator: Inclusion of this new data item will allow schools to more accurately reflect their capacity return.

Net capacity method and date: This data is required because DfE currently does not know the method of calculation local authorities use to determine net capacity, or the date on which capacity was assessed. Therefore, informed judgements cannot be made about the quality and consistency of the data. Identifying local authorities which are having difficulties in maintaining net capacity assessments or using unexpected methods to calculate net capacity will allow us to better focus the data cleaning process.

Amending the valid values will assist developers.

Impact of not doing the change

If the changes are not adopted, data will not be as comprehensive and clear – and the use of the data will not be maximised.

Impact assessment to be undertaken by

DfE working group

Date consulted

17 March 2022

Response requested by

23 March 2022

Section 2 – impact analysis

Software suppliers' summary of impact assessment

No external suppliers

DfE internal colleagues' summary of impact assessment

DIT – Already implemented as part of development. NOTE change to Y/N codes in database for SplitSiteIndicator but these display as Yes / No on screen

DOT – Impact is to QA CBDS and update technical specification. Change approved.

PPP – Improved data allowing for improvements to analysis, and understanding of data quality issues within the data.

Service desk – No impact on service desk. Change approved.

Alternative Solutions / Workarounds (if appropriate)

N/A

Impact Assessed by (name)

DIT – Ian Windress (23/03/2022)

DOT – Alan Brooks (18/03/2022)

PPP – Rob Miller (24/3/22)

Tracey Dale, Service desk, 17/03/2022

Date

As above

Section 3 - outcome / decision

Date of review meeting

25 March 2022

Brief Summary of Discussion

Reviewed proposal and feedback. Decided to proceed.

Accept / Reject

Accept