

Student

Institution

CDMT

New student applies to the institution/s and is auditioned

The institution ranks the students in order of talent

Institution offers a place (NOT funding) to the student

Student provisionally accepts the place and confirms they want to apply for funding (by completing Self Declaration of Income)

Student completes a **Self Declaration of Income Form**

The institution records the students on the **Budget Management Spreadsheet** in order of talent

Using the information in the Self Declaration of Income the institution offers *provisional* funding to students in order of talent, until the budget is spent.
(No provisional DaDA funding to be offered before 1st March)

Institution sends 'clearing' data to CDMT

CDMT undertakes clearing process on a monthly basis between April-August and advise institutions where students are holding places

Students choose their preferred institution and formally accept a place

Following confirmation from the student that they have accepted a place, the institution gives a **Dance and Drama Award Application Form** to the new student

Student completes and submits (to the institution) the **Dance and Drama Award Application Form** together with appropriate **income evidence**

Institution assesses the Dance and Drama Award Application and evidence and determines the level of household income and the level of financial support

Institution offers final funding to students in order of talent, in accordance with the level of support as determined by their income assessment

Institution updates the Budget Management Spreadsheet