#### NatEng_logo_New-Green

**Registration form for Class Licence WML-CL25**

**Stage 1 of 2: Registration form**

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| * Please complete this registration document in BLOCK CAPITALS using dark ink or type. * The application should be completed and signed by the person wishing to register. * Please complete all relevant sections of the form as failure to do so could delay your registration. * This form can be completed electronically and emailed to us at [wildlife.scicons@naturalengland.org.uk](mailto:wildlife@naturalengland.org.uk) * Alternatively, completed forms should be posted to Natural England at the address shown opposite. * If you experience any problems in completing this form, please tell us using the contact details opposite. | Wildlife Licensing  Natural England Horizon House Deanery Road Bristol, BS1 5AH  Tel. 020 802 61089  Email [wildlife.scicons@naturalengland.org.uk](mailto:wildlife.scicons@naturalengland.org.uk) |

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| * Upon registration you will be informed in writing (normally within 5 working days but can be up to 15) and will be supplied with a copy of the relevant licence and any supporting documents (for example, return forms or procedures to follow). * Once the exact location of the nest(s) to be diversionary fed is known, you will need to provide this information in a [Nest Location Form](https://www.gov.uk/government/publications/hen-harriers-licence-for-diversionary-feeding-cl25) before you can use the licence. * Landowner permission must be given via the Nest Location Form (or a letter provided with the Nest Location Form) before you can use the licence. * You must read and understand the licence and its conditions prior to use and follow the conditions of that licence. * If you are unsure of anything within the licence then please contact us (details above) for clarification or guidance. | |  | | --- | | **This box is for office use only** | | Application ID number:    Charter deadline: | |

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| **PART A Personal and Contact Details** |

**Lock**

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| **Title:** (e.g. Mr, Mrs, Miss, Ms) |  | **Forenames:** |  | **Surname:** |  |

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| **Address:** | Postcode: |

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| **Daytime telephone number:** |  | **Mobile number:** | |
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| **Email address: (Please remember to notify us if you change your email address)** |
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| **PART B - Site details** | | |
| Please give the name of the estate or site where you anticipate diversionary feeding will be required: | | |  | | |
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Note: Once the exact location of the nest(s) to be diversionary fed is known, you will need to provide this information in a Nest Location Form.

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| **PART C - Applicant’s experience** |

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| Please detail any previous experience of diversionary feeding hen harriers, including the location and date of previous diversionary feeding: | |  | |
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| **PART D - Accredited Agents** |

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| Please list all persons you wish to authorise as Accredited Agents[[1]](#footnote-1) to act under your registration: | | | |  | | |
| Accredited Agent name(s) | Contact telephone number | Experience of diversionary feeding hen harriers | | |
| **PART E - Declarations** | | | | |

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| **Lock** | Have you, or any persons named in this form by you, been convicted of any wildlife-related or animal welfare offence? | | | *Tick as appropriate* |
|  |  | | | YES  NO | |
|  | | If ‘**YES’**, please give details, including dates |  | | |

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| **Who collects your data** |
| The data controller is Natural England, Foss House, Kings Pool, 1-2 Peasholme Green, York, Y01 7PX.  Send questions about how we use your personal data and your associated rights to the Natural England Data Protection Manager at:   * Natural England, County Hall, Spetchley Road, Worcester, WR5 2NP * [foi@naturalengland.org.uk](mailto:foi@naturalengland.org.uk)   The Defra group Data Protection Officer is responsible for checking that Natural England complies with legislation. You can contact them at:   * Department for Environment, Food and Rural Affairs, SW Quarter, 2nd floor, Seacole Block, 2 Marsham Street, London SW1P 4DF * [DefraGroupDataProtectionOfficer@defra.gsi.gov.uk](mailto:DefraGroupDataProtectionOfficer@defra.gsi.gov.uk) |
| **What data’s collected and how it’s used** |
| The information on the licence application form and any supporting material will be used by Natural England to undertake our licensing functions. This will include, but is not limited to:   * assessing your application * issuing a licence if applicable * monitoring compliance with licence conditions * collating licence returns and reports   The personal information Natural England processes will include, but is not limited to:   * your name, * contact details * customer type * reasons for wanting a licence |
| **The legal basis for processing your data** |
| Processing is necessary for the:   * performance of a task carried out in the public interest * exercise of official authority vested in the data controller.   The task is to conduct the licensing functions as delegated by Defra to Natural England under section 78 of the Natural Environment and Rural Communities Act 2006.  Natural England’s processing of personal data relating to wildlife-related or animal welfare offences or related security measures is carried out only under official authority. This information is used in assessing an application as it is a material fact. |
| **Consent to process your data** |
| The processing of your data is not based on consent. You cannot withdraw it. |
| **Who Natural England shares your data with** |
| Natural England may share your information with third parties:   * at certain stages of the licensing process * for particular licence applications   Natural England may do this to:   * check information you provide on a licence application * discuss your application with a third party that’s supporting the application * get or check specialist or technical information about an application * monitor effects on protected species   Natural England only shares information when necessary and anonymously whenever possible.  The table shows the organisations Natural England shares information with and the species, activities and purposes it does this for. |

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| |  |  |  |  | | --- | --- | --- | --- | | **Organisation** | **Species** | **Activity** | **Sharing purpose** | | Statutory nature conservation bodies[[2]](#footnote-2) | Various | Various | Compliance, enforcement, licence assessment | | Defra and its executive agencies[[3]](#footnote-3) | Various | Various | Compliance, enforcement, licence assessment | | Devolved administrations[[4]](#footnote-4) | Various | Various | Compliance, enforcement, licence assessment | | Marine Management Organisation | Marine | Various | Compliance, enforcement, licence assessment | | Police | Various | Various | Compliance, enforcement activity | | Local planning authorities | Various | Development licences | Compliance, enforcement, licence assessment | | Bat Conservation Trust | Bats | All activities | Licence assessment, species protection | | British Trust for Ornithology | Birds | Photography and ringing | Compliance, enforcement, licence assessment, species protection | | Deer Initiative | Deer | Night shooting and translocation | Licence assessment | | Zoological Society of London | Various | Various | Disease risks | | Industry and charitable bodies[[5]](#footnote-5) | Various | Various | Application support |   Natural England respects your personal privacy when responding to access to information requests. It only shares information when necessary to meet the statutory requirements of the Environmental Information Regulations 2004 and the Freedom of Information Act 2000. |
| **How long Natural England holds personal data** |
| Natural England will keep your personal data for 7 years after the expiry of your licence or longer if stated in the licence conditions. |
| **What happens if you do not provide the data** |
| Natural England will be unable to assess your application for a wildlife licence if you do not provide the data. |
| **Use of automated decision-making or profiling** |
| The information you provide is not used for:   * automated decision making (making a decision by automated means without any human involvement) * profiling (automated processing of personal data to evaluate certain things about an individual) |
| **Transfer of data outside the European Economic Area (EEA)** |
| Your data will not be transferred outside of the EEA. |
| **Your rights** |
| Find out about your [individual rights](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/) under the General Data Protection Regulation (GDPR), the Data Protection Act 2018. |
| **Complaints** |
| You have the right to [make a complaint](https://ico.org.uk/make-a-complaint/) to the Information Commissioner’s Office at any time. |
| **Natural England’s personal information charter** |
| Our [personal information charter](https://www.gov.uk/government/organisations/natural-england/about/personal-information-charter) explains more about your rights over your personal data. |

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|  | | I understand that a Nest Location Form (detailing the location of the nest(s) to be diversionary fed, and giving landowner permission for the licensed works and monitoring) must be submitted to, and accepted by, Natural England before registration to use this licence is complete.  I have read and understood the guidance provided in this application form. I declare that the particulars given are correct to the best of my knowledge and belief, and I apply for registration in accordance with these particulars. | | | |
|  | Signature of  applicant | |  | Date |  | |

*For applications submitted electronically, please either insert an electronic signature above or tick this box to confirm agreement with this declaration*

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|  | Name in  BLOCK LETTERS |  |  |  |

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| **Important Advice**   * Under the Wildlife and Countryside Act 1981 (as amended) and the Conservation of Habitats and Species Regulations 2017, any person who in order to obtain a licence knowingly or recklessly makes a statement or representation, or furnishes a document or information which is false in a material particular, shall be guilty of an offence and may be liable to criminal prosecution. Any person found guilty of such an offence is liable, on summary conviction, to imprisonment for a term not exceeding six months or to an unlimited fine.   Natural England or the Secretary of State can modify or revoke at any time any licence that is issued, but this will not be done unless there is good reason for doing so. Any licence that is issued is likely to be revoked immediately if it is discovered that false information had been provided that resulted in the issue of a licence. |

* **Please ensure that you have answered all relevant questions fully and have signed the declaration.**
* **If you wish to change the information you have supplied on this form contact Natural England, via the details at the top of the first page.**

1. “Accredited Agent” is a suitably competent person who is able to carry out work under a licence without the personal supervision of the Registered Person in accordance with the licence conditions. The names of Accredited Agents must be provided to Natural England. [↑](#footnote-ref-1)
2. Natural Resources Wales, Northern Ireland Environment Agency, Scottish Natural Heritage [↑](#footnote-ref-2)
3. such as Animal & Plant Health Agency, Centre for Environment Fisheries and Aquaculture Science [↑](#footnote-ref-3)
4. Northern Ireland Executive, Scottish Government, Welsh Government [↑](#footnote-ref-4)
5. for example Angling Trust, Chartered Institute of Ecology and Environmental Management, Game and Wildlife Conservation Trust, Royal Society for the Protection of Birds, Wildlife Trusts, Wildfowl and Wetlands Trust, National Gamekeepers Organisation, Vincent Wildlife Trust [↑](#footnote-ref-5)