



Ministry  
of Defence Police

Freedom of Information Manager  
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Our Ref: eCase: FOI 2022/00280

RFI: 008/22

Date: 3 February 2022

Dear [REDACTED]

**FREEDOM OF INFORMATION ACT 2000: MINISTRY OF DEFENCE POLICE: STAFF EXPENSE CARDS.**

We refer to your email dated 06<sup>th</sup> January 2022 to the Ministry of Defence Police which was acknowledged on 10<sup>th</sup> January 2022.

We are treating your email as a request for information in accordance with the Freedom of Information Act 2000 (FOIA 2000).

In your email you requested the following information:

- 1. Name, position and email address of the staff responsible for the staff purchase/expense cards.**
- 2. If an expense management system/purchase card/corporate credit card is in place, what is the name of the system/purchase card provider and the number of cards currently in use?**

**Staff expenses in this instance is anything that a staff member spends (potentially from their own finances to get reimbursed at a later date; an ad hoc purchase; anything on a purchase card or credit card). Typical examples will be fuel; hotel stays on police business; stationery.**

- 3. If this on a contacted basis, please provide the contract end date.**
- 4. The estimated (or actual) amount of spend (£) in police-related expenses either by department or as an overall total for the 2020/21 financial year.**

A search for information has now been completed by the Ministry of Defence Police and I can confirm that we do hold information in scope of your request.

**1. Name, position and email address of the staff responsible for the staff purchase/expense cards.**

I have applied Section 40 of the Freedom of Information Act as this contains personal data.

**5. If an expense management system/purchase card/corporate credit card is in place, what is the name of the system/purchase card provider and the number of cards currently in use?**

Barclays – 51 Card Holders

**Staff expenses in this instance is anything that a staff member spends (potentially from their own finances to get reimbursed at a later date; an ad hoc purchase; anything on a purchase card or credit card). Typical examples will be fuel; hotel stays on police business; stationery.**

**6. If this on a contacted basis, please provide the contract end date.**

This is a MOD wide contract - no information held.

**7. The estimated (or actual) amount of spend (£) in police-related expenses either by department or as an overall total for the 2020/21 financial year.**

Estimated overall cost £4.8M

Please note that the majority of expenditure is for travel and subsistence when staff are on detached duty.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.gov.uk](mailto:CIO-FOI-IR@mod.gov.uk)).

Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely

**MDP Secretariat and Freedom of Information Office**