



Defence Business Services
DBS Secretariat
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Ref: FOI2022/00540

2 February 2022

[REDACTED]

Dear [REDACTED]

Thank you for your email of 14 January 2021 to the Ministry of Defence (MOD) requesting the following information:

"This is an information request relating to sick leave in the department.

Please include the following information for the years; 2019-20, 2020-21, 2021-22:

- The number of employees taking more than seven days of absence without a sick note*
- The total number of days lost in excess of the seven days"*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

The MOD requires further information in order to determine whether it holds any information within the scope of your request. Please could you clarify whether you require information for civilian, military or all staff in the department?

Once you have clarified your request, I will be pleased to consider it again.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow,

Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely

Defence Business Services Secretariat

DBS (Secretariat)