

Application for short period registration of a powered boat



This form should be completed in capital letters. If any information is missing or we are unable to read the information provided, this will delay your registration.

This form should be used for powered sailing boats on the Anglian Waterways.

Boats kept on Environment Agency waterways are not eligible for short-period registration – except for boats applying for the reciprocal registration.

Explanatory Notes: Please read these separate notes before completing this form. These explain the terms and definitions used within this form.

Registration charges: Refer to the separate registration charges document to find the charge for your boat.

Registration requirements: Refer to the separate registration requirements document to see the full requirements for obtaining a boat registration.

Privacy notice: Please read the separate privacy notice before completing this form.

Applications should be made at least ten working days in advance.

If you need the registration more quickly, you can call us and apply over the phone and pay by credit/debit card. We will email you confirmation the same day.

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1 Boat name and registration number

Current Boat Name:

Previous boat name, if you have changed the name:

Boat registration number, if boat has previously been registered with the Environment Agency:

2 Registered owner

Title:

First name:

Last name:

Organisation, if relevant:

Postal address:

Postcode:

Contact phone numbers, including the area code

Phone (day):

Mobile:

Email address:

3 Where and when will you be visiting our waterways?

What waterways will you be visiting?

Then enter time and date: eg. 09:30, 23/02/2020.

	From (HH:MM)	(DD/MM/YYYY)	To (HH:MM)	(DD/MM/YYYY)
Thames	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Medway	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Anglian Waterways:				
Ancholme	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Black Sluice Navigation	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Great Ouse System	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Nene	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Stour	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Welland/Glen	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Where do you normally keep the boat?

6 Boat safety: construction and equipment standards

You must make sure your boat complies with our construction and equipment standards at all times it is kept, let for hire or used on the Environment Agency waterways.

These standards are set out in the BSS Examination Checking Procedures for Privately Owned and Managed Boats and for hire boats the additional BSS Hire Boats Requirements.

For other non-private boats, for example:

- small passenger boats
- shared-ownership boats managed jointly by the private owners
- workboats
- emergency service boats and rescue boats
- club/society/not for profit organisation/charity activity boats
- hotel boats, boats let as residences or longer term accommodation, for example advertising a cabin aboard, or even the whole boat, as rentable accommodation

they are contained in the Boat Safety Scheme Guide (2002 edition).

I confirm that I have read the Boat Safety Scheme Requirements.

I certify that the boat complies in every respect with the safety standard requirements set out in those guides or the Recreational Craft Directive.

I will not keep or use this boat on Environment Agency waterways unless these conditions are complied with. I understand that the Environment Agency may require me to provide information confirming compliance with these conditions or to require my boat to be inspected.

7 Insurance

You must have in force an insurance policy for this boat.

I confirm the boat has a valid insurance policy, meeting the requirements detailed in the explanatory notes, which is valid for the full duration of this registration. I understand the Environment Agency may require me to provide proof of this insurance.

8 The use of this boat on our waterways

Tenders

Is this boat a **tender** to another boat?

Yes

No

If yes, what is the name of the **parent boat**?

If known, what is the **parent boat** registration number?

8 The use of this boat on our waterways (continued)

Business boats

Is this boat used for **business** use? Includes a not for profit organisation or charity and those exempt from charge.

Yes No

If yes, please confirm the business category of the boat?

If yes, you will also need to meet additional business boats registration requirements. These are detailed in the explanatory notes for each type of business category.

I confirm the boat meets the specified additional registration requirements applicable to the business boat as detailed in the explanatory notes.

Concessions: Not for profit organisations or charities

Is this boat owned or operated by a 'not for profit' organisation or charity?

Yes No

If yes, which of the following categories does your not for profit organisation or charity fall under. Tick all that apply.

Sport Recreation Education

Please confirm which category your boat falls under:

Coaching boat Other powered boat

Exemptions from the charge

Is this boat claiming **exemption** from the charge?

Yes No

If yes, which exemption do you believe your boat(s) falls under?

Safety or rescue Emergency Services Highways Authority

Owned or operated by, or on behalf of, the Environment Agency

Owned or operated by Freeman of the Watermen's Company (Thames only)

Maintenance work boats and tugs

Is the boat principally kept or used to undertake maintenance on, and about, the waterway and its banks and structures, and occasionally as a tug?

Yes No

Is the boat principally kept or used on the waterway to push or pull other boats or floating equipment (including pontoons, floats, or rafts) and occasionally for carrying out maintenance work on the waterway and its banks and structures?

Yes No

If used as a business boat, you will also need to complete the Business Boat supplementary form and return with this application.

Boats solely used for the carriage of goods – Thames only

Is the boat used solely for the transportation of goods on the River Thames?

Yes No

9 Payment

Please let us know how you wish to pay for your boat registration. *(Please tick one option)*

Cheque or postal order

Credit/debit card*

*If you would like to pay by card, please tick the box above and we will call you to make a payment.

Registration charge type	Charge
Please confirm the charge for your boat. <i>(Tick one option)</i>	Please enter charge below
Short-term registration	£
Exemption from charge	£
Reciprocal	£
Boats with only an electric engine , are charged at 75% of the full charge – please tick if applicable	
If registering a business boat , please confirm the additional payment due	£
Total registration charge	£
Other charges & fees	
Anglian Pass (Anglian Waterways only)	£
Navigation key (Anglian Waterways only)	£
Other, please specify _____	£
Total local charges due	£
TOTAL	£

NOTE: If the total registration charge due comes to less than the minimum charge, the minimum charge will be applied.

NOTE: You will need to pay any additional amount, which may be due, if it is found that the boat has been registered incorrectly based on the information you have provided.

10 Declarations and signatures

By signing this application, I declare that the information in this application is true to the best of my knowledge and belief. I also declare I have read, understood and agree to the declarations made throughout the application, including the Privacy Notice, the Explanatory Notes and Charge Scheme Guidance.

Owner's signature:

Today's date

_____ (DD/MM/YYYY)

Signed on behalf of the owner and in accordance with their specific authorisation to act as Agent for this purpose.

In case of a company, firm, partnership or organisation please state status or authority to sign.

Agent's full name:

Please return this application and payment to our National Customer Contact Centre – Boat registration team (contact details provided below).

Cheques are made payable to 'Environment Agency'.

We aim to process your application as quickly as possible.

At busy times it can take up to 10 working days from the day of receipt.

Please also allow 2 to 3 days for postage.

Contacts

Environment Agency,
Boat Registration,
PO Box 544, Rotherham,
S60 1BY
03708 506 506
boatreg@environment-agency.gov.uk
www.gov.uk/register-a-boat