Data Operations Division - request for change form for CBDS

RFC 1201

School census changes

Type of change

Various

Team/company of RFC Originator:

Data Ownership Team

Contact: Queries.SUPPLIER@education.gov.uk

Date RFC raised

31/01/2022

Date change required

In preparation for the summer 2022 school census onwards

Priority

[2]

Priority ratings

1 = Top - Ministerial or legislative requirement
2 = High - Senior official customer requirement or clear net benefit / efficiency saving to DOD, department or MIS suppliers
3 = Medium - Customer requirement, marginal net benefit
4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change

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Section 1 – details of change

Description of change

Change 1) Amendment to data item N00765 Learner FAM hours - type and format

To amend from 99.99 to 999.99

This change is requested in advance of the summer 2022 school census however, where this is not possible, schools are able to manually enter a figure above 99.99 on COLLECT

Change 2) Amendment to codeset CS087

CS087	Post looked after arrangements	Notes
N	Not declared	
A	Ceased to be looked after through adoption from England and Wales	
G	Ceased to be looked after through a special guardianship order (SGO) from England and Wales	
R	Ceased to be looked after through a residence order (RO) from England and Wales	
C	Ceased to be looked after through a child arrangement order (CAO) from England and Wales	
O	Ceased to be looked after through adoption from state care outside of England and Wales	Applicable from the start of the 2022 to 2023 academic year

This new code is applicable for use from the start of the 2022 to 2023 academic year, for collection in the October 2022 school census.

Change 3) The addition of one new data item

Data item : Young carer indicator

Metadata Requirements:

CBDS Identifier – TBC

Data Item Name – Young carer indicator

Description – identifies whether the pupil has been identified as a young carer and if so, by whom

Type and format – A(1)

Code set / Valid values:

Code	Young carer indicator
N	Not declared
P	Identified as a young carer by parent or guardian
S	Identified as a young carer by school

Item level validation – Default value 'N' – Not declared

XML Tag - <YoungCarer>

Status – Active

History Notes – C

Multiplicity Notes – S

Although we do not require start dates (and end dates; if appropriate) for this flag; schools may find them helpful in providing further context of any disclosures and software suppliers may therefore wish to include them in MI systems.

This data item is to be collected from the Spring 2023 school census.

Reason for change (including benefits)

Learner FAM Hours

Following schools questioning why they could not enter more than 99.99 hours policy informed that although, not expected, it is possible for a pupil to receive more than 99.99 hours therefore, the type and format was increased to 999.99

Post Looked After Arrangements codeset

Expanding the existing data item of 'post looked after arrangements', to capture specifically whether a child has been adopted from state care outside of England or Wales will give parity to this cohort and provide financial support via the pupil premium+.

Young carer indicator

Young carers carry immense responsibility in providing care and support at home; but their own needs may remain 'hidden' from wider view. The increased pressures young carers have faced due to the pandemic has further highlighted the need to improve formal identification of this cohort in schools, understand their needs and to provide early help as outlined in statutory guidance Keeping children safe in education 2021

Impact of not doing the change

The data is important as will provide the department with crucial data, allowing us to better quantify the numbers of pupils in each cohort, understand the direct impact has on their education and where applicable attract pupil premium funding.

Impact assessment to be undertaken by

N/A

Date consulted

N/A

Response requested by

Written response not requested as discussed collectively via CORE supplier meeting.

Section 2 – impact analysis

Software suppliers' summary of impact assessment

Discussed collectively and agreed to follow up via correspondence.

DfE internal colleagues' summary of impact assessment

Agreed to proceed.

Alternative Solutions / Workarounds (if appropriate)

Not applicable

Section 3 - outcome / decision

Date of review meeting

02/02/2022

Brief Summary of Discussion

Reviewed proposal and any feedback received.

Agreed to proceed.

Accept / Reject

Accept