



Ref: FOI2021/15416

**Defence Business Services**

Head DBS Secretariat  
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Bristol BS34 8QW

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17<sup>th</sup> December 2022

Dear

Thank you for your email of 6 August 2021 to the Ministry of Defence (MOD), clarifying the following information:

*"Thank you for your response to my FOI request and for the Head of Veterans UK job description/terms of reference. I believe that your reply is missing some information and I would appreciate your help clarifying matters.*

*The first item under Role responsibilities - Business Delivery refers to the "DBS Corporate plan", which does not appear to be in the public domain. Without access to the DBS Corporate plan, it is not possible to understand the role responsibility, "Performance: Delivery of the 7 KPI's on AFCS, WPS and the VWS, as set out in the DBS Corporate plan".*

- 1. On what date did the job description/Terms of Reference come into effect?*
- 2. Please direct me to/make publicly available the current DBS Corporate Plan?*
- 3. Please direct me to/make publicly available the previous DBS Corporate Plan?"*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the MOD and I can confirm that all information in scope of your request is held.

This letter is to inform you that the MOD holds information to your request, but that we believe some of the information may fall within scope of the following qualified exemption: Section 43 (Commercial Interests). As such it is necessary for us to decide whether, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosure.

The Freedom of Information Act requires us to respond to requests promptly, and in any case no later than 20 working days after receiving your request. However, when a qualified exemption applies to the information and the public interest test has to be conducted, the Act allows the time for a response to be longer than 20 working days. A full response must be provided within such time as is reasonable in all circumstances of the case and, in

relation to your request, we estimated that it would take an additional 20 working days to take a final decision on where the balance of public interest lies. We therefore plan to let you have a response by 15 February 2022. If it appears that it will take longer than this to reach a conclusion, we will let you know.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.gov.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely

Defence Business Services Secretariat