



Homes  
England

Date: 4 January 2022

Our Ref: RFI3702

Tel: 0300 1234 500

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

Making homes happen

██████████  
By Email Only

Information Governance Team  
Homes England  
Windsor House – 6<sup>th</sup> Floor  
50 Victoria Street  
London  
SW1H 0TL

Dear ██████████

**RE: Request for Information – RFI3702**

Thank you for your request for information which was processed in accordance with the Freedom of Information Act 2000 (FOIA).

You requested the following information:

*First request - when sub-contracting display material for pre-application consultations what standards, if any, do you require you contractors to meet with regard to legends/keys for maps, diagrams, plans?*

*Second request - on display board 5 of your Homestead Link consultation what are the colours brown and blue in diagrams 1,2,3,4 and 5 intended to represent (if anything)?*

**Response**

We can confirm that we do hold some of the requested information. We will address each of your questions in turn.

***First request - when sub-contracting display material for pre-application consultations what standards, if any, do you require you contractors to meet with regard to legends/keys for maps, diagrams, plans?***

We can confirm that there are no specified standards for display materials for pre-applications. The Project Team considered that the level of information identified on the boards was appropriate for the consultation exercise. However, feedback highlighted at the consultation event identified the need to provide further clarity on the drawings in respect of road names. These have been updated and the updated consultation boards can be found on the online consultation portal via the following link: [HLR Virtual Exhibition \(holobuilder.com\)](https://holobuilder.com).

***Second request - on display board 5 of your Homestead Link consultation what are the colours brown and blue in diagrams 1,2,3,4 and 5 intended to represent (if anything)?***

We can advise that the highway drawings need to be read together with the other supporting information on the boards. The brown colour represents the footpath, and the blue represents the cycleway. This is identified on the Road Design Standards cross section and the supporting text on Board No. 4. An additional key was added to Board No. 5 to these drawings for greater clarity.

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**Right to Appeal**

If you are not happy with the information that has been provided or the way in which your request has been handled, you may request an internal review. You can request an internal review by writing to Homes England via the details below, quoting the reference number at the top of this letter.

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

The Information Governance Team  
Homes England – 6<sup>th</sup> Floor  
Windsor House  
50 Victoria Street  
London  
SW1H 0TL

Your request for review must be made in writing, explain why you wish to appeal, and be received within 40 working days of the date of this response. Failure to meet this criteria may lead to your request being refused.

Upon receipt, your request for review will be passed to an independent party not involved in your original request. We aim to issue a response within 20 working days.

You may also complain to the Information Commissioner's Office (ICO) however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link:

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,

**The Information Governance Team**  
For Homes England

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