



Ministry  
of Defence

Air Command Secretariat  
Spitfire Block  
Headquarters Air Command  
Royal Air Force  
High Wycombe  
Buckinghamshire  
HP14 4UE

Ref: FOI 2020/04584

[Redacted]

21 May 2020

Dear [Redacted],

Thank you for your correspondence of 30 March 2020 requesting the following information:

*Please can I have a breakdown of all data breaches at HQRAFAC and Regional HQ (Including loss of application forms, BPSS documents etc) between 2016-2020 relating to CFAV and adult Applicants in the ATC North Region.*

In your further e-mail of 1 April in response to our request for you to clarify your questions, you requested the following information:

*By way of clarification I would like you to tell me how many data breaches occurred in each year. These data breaches would relate to CFAV and CFAV applicants based at squadrons in the North Region of the Air Training Corps.*

*If unable to break down your data breach records by region then please supply the information for the ATC*

Please accept my apologies for the delay in responding to your request, which has been due to the ongoing Coronavirus pandemic and the effect on resources and necessary changes to our ways of working.

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA). A search for the information has now been completed within the Ministry of Defence, and I can confirm that information in scope of your request is held.

Since 2016, 19 incidents concerning data breaches originating or reported by Headquarters Royal Air Force Air Cadets (RAFAC)/Air Training Corps (ATC) were submitted to the Air Warning and Advice Reporting Point (WARP).

The below table includes data breaches reported by the RAFAC.

Year	Total Reported Incidents
2016	2
2017	2
2018	8
2019	6
2020 (to date)	1



Section 16 (Advice and Assistance) you may find it useful to know that all security incidents across RAFAC and the ATC are submitted to Air WARP, which is the designated focal point for all incident reporting. All incidents relating to Headquarters RAFAC and ATC are recorded under the location of RAF Cranwell.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you are not satisfied with this response or wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance Team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours Sincerely,

[Original signed]

Air Command Secretariat