

Annex I

Information to be provided by HMRC to authorised associations and an international organization for the purpose of their functions

By virtue of paragraph 1 to article 6 and paragraph 3(iii) of Annex 9 of the TIR Convention¹, authorised associations are required to give an undertaking that they shall verify continuously that persons authorised to have access to the TIR procedure fulfil the minimum conditions and requirements as laid down in Annex 9, Part II of the Convention.

To enable the associations to fulfil their undertaking effectively, HMRC shall provide information to the control system in accordance with the following procedure:

(1) HMRC shall transmit to an international organisation or to the national guaranteeing associations, if possible via central or regional offices, by the fastest available means of communication (fax, electronic mail, etc.) and if possible on a daily basis, at least the following information in a standard format in respect of all TIR Carnets presented at customs offices of destination, as defined in Article 1 (l) of the Convention:

- (a) TIR Carnet reference number;
- (b) Date and record number in the customs ledger;
- (c) Name or number of customs office of destination;
- (d) Date and reference number indicated in the certificate of termination of the TIR operation (boxes 24-28 of voucher No. 2) at the customs office of destination (if different from (b));
- (e) Partial or final termination;
- (f) Termination of the TIR operation certified with or without reservation at the Customs office of destination without prejudice to Articles 8 and 11 of the Convention;
- (g) Other information or documents (optional);
- (h) Page number.

(2) The Model Reconciliation Form (MRF), contained in the Appendix to Annex 10 of the Convention, is a specimen of what should be completed by the initiator of the request for a reconciliation. It may be addressed to customs authorities by national associations or by an international organisation:

- (a) in case of discrepancies between the data transmitted and those on the counterfoils in the used TIR Carnet; or
- (b) in case no data have been transmitted whereas the used TIR Carnet has been returned to the national association.

Customs authorities shall reply to the reconciliation requests if possible by returning the duly filled-in MRF as soon as possible.

¹ The Convention on International Transport of Goods Under Cover of TIR Carnets, 1975