



# UK Hydrographic Office

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[www.gov.uk/ukho](http://www.gov.uk/ukho)

[REDACTED]  
REF: FOI2021/08906

02 September 2021

Dear [REDACTED]

Thank you for your email of 15 August 2021 requesting the following information:

*I am writing to you to request information under the Freedom of Information Act 2000*

*Please send me details for the period 2020-2021 on the following:*

- a) The total value of the courier service contracts that were outsourced*
- b) The name of your primary courier supplier*
- c) The value of your primary supplier's contract*
- d) The expiry date of that contract*
- e) The total cost of the courier services that were not outsourced but managed in-house?*
- f) The number of staff employed in managing the in-house contracts*
- g) The number of vehicles either owned or leased to meet the in-house courier requirement*
- h) The name and email of the person responsible for the management of courier services"*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the UKHO, and I can confirm that all the information in scope of your request is held.

The information you have requested can be found below, at annex A.

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely,

UKHO Secretariat

## **Annex A:**

- a) The total value of the courier service contracts that were outsourced  
£2.05m - multi-year parcel carrier contract
- b) The name of your primary courier supplier  
The UKHO has a general parcels contract with DHL Global Forwarding Ltd
- c) The value of your primary supplier's contract  
£2.05m - multi-year parcel carrier contract
- d) The expiry date of that contract  
31 July 2022
- e) The total cost of the courier services that were not outsourced but managed in-house?  
See above
- f) The number of staff employed in managing the in-house contracts  
5 - only as a proportion of tasks - not dedicated staff
- g) The number of vehicles either owned or leased to meet the in-house courier requirement  
N/A
- h) The name and email of the person responsible for the management of courier services  
[procurement@ukho.gov.uk](mailto:procurement@ukho.gov.uk)