

Phase 2a Planning Forum – Environmental Health Subgroup Minutes #6 – 8 July 2021

Date, time & Venue:	Thursday 8 July 2021 10:00 – 11:30 Microsoft Teams	
Promoter Attendees:		HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd HS2 Ltd Department for Transport (DfT)
Attendees:		Cheshire East Council (CEC) Cheshire East Council (CEC) Staffordshire County Council (SCC) Stafford Borough Council (SBC) Stafford Borough Council (SBC) Stafford Borough Council (SBC) Newcastle-under-Lyme District Council (NUL) Shropshire Council (SC)
Also invited/apologies:		Cheshire East Council (CEC) Department for Transport (DfT) East Staffordshire Borough Council (ESBC) East Staffordshire Borough Council (ESBC) Newcastle-under-Lyme District Council (NUL) Lichfield District Council (LDC) Lichfield District Council (LDC) Shropshire Council (SC) Stafford Borough Council (SBC) Staffordshire County Council (SCC) HS2 Ltd HS2 Ltd
Copies:		

Item	Topic	Action owner
1.	<u>Welcome and Introductions</u> All attendees introduced themselves and which organisation they represent. The chair confirmed the agenda and advised on meeting etiquette given the virtual nature of the meeting.	
2.	<u>Review of Minutes from Previous Meeting</u> Action: HS2 Ltd to arrange a meeting to discuss the submission of Statement of Intents (Sols) for the EEW construction works with the relevant Environmental Health Officers. <i>Action partially closed: discussions have been held with all Local Authorities except for LDC. Discussions with LDC will be held in due course.</i>	

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	<p>Action: HS2 Ltd to share with the Subgroup documentation of the Section 61 application process and model conditions. <i>Action closed: The Guidance Note – Section 61 Procedure for Local Authorities, that includes model conditions in Appendix 7, was previously issued to the EH Subgroup via an email dated 17 March 2020 and a copy is saved on the EH SharePoint site.</i></p> <p>Action: SCC to arrange a meeting with SBC and NUL to discuss coordinating their approach to the HS2 ECW1 works. <i>Action closed: SCC is arranging a meeting with NUL and SBC and it was agreed at the EH Subgroup meeting to close this action.</i></p> <p>Action: HS2 Ltd to determine if retrofitted dual fuel HGVs can be automatically programmed to switch to hydrogen fuel consumption in sensitive areas. <i>Action closed: A response was provided to the EH Subgroup during Item 5.</i></p> <p>Action: HS2 Ltd to send a note to the Subgroup on how vehicle emission compliance is monitored and how complaints are managed. <i>Action closed: A response was provided to the EH Subgroup during Item 5.</i></p> <p>Action: HS2 Ltd to consider providing an update at a subsequent meeting, where possible including the carbon sequestering potential of habitats constructed by Phase 2a when data becomes available. <i>Action open: this action will remain open until data for Phase 2a becomes available. Note: A report by Natural England on carbon sequestering from various habitats was published at the following link:</i> http://publications.naturalengland.org.uk/publication/5419124441481216</p> <p>Action: HS2 Ltd to provide the EH Subgroup with a presentation on Local Authorities recovering costs from HS2 work. <i>Action closed: A response was provided to the EH Subgroup during Item 4.</i></p> <p>Action: HS2 Ltd to confirm the specifics around Local Authorities charging for Third Parties to undertake work where necessary. <i>Action closed: A response was provided to the EH Subgroup during Item 4.</i></p> <p>Action: HS2 Ltd to provide SC with an overview of the works that are occurring at Woore. <i>Action closed: An overview note was emailed to SC on 8 July 2021.</i></p> <p>Action: HS2 Ltd to provide a presentation on how to access the EH Subgroup SharePoint site at the next EH meeting. <i>Action closed: A response was provided to the EH Subgroup during Item 6.</i></p>	
<p>3.</p>	<p><u>HS2 Phase 2a Update</u></p> <p>HS2 Ltd gave an update on the delivery of Phase 2a early works and main works contracts. HS2 Ltd provided an overview of the works being undertaken by the Enabling Civils Works Two (ECW2) contract that was recently awarded to Kier Construction Ltd. HS2 Ltd also provided an update on the Early Environmental Works (EEW) contract and the associated Schedule 17 applications.</p> <p>HS2 Ltd informed the Subgroup that applications for the Community and Environment Fund (CEF) and Business and Local Economy Fund (BLEF) are open. Further information on the CEF and BLEF funds are available on: https://hs2funds.org.uk/</p>	
<p>4.</p>	<p><u>Local Authority Service Level Agreement</u></p> <p>HS2 Ltd gave an overview of the Local Authority Service Level Agreement (SLA) to the EH Subgroup.</p> <p>HS2 Ltd updated the EH Subgroup on which Local Authorities have a SLA in place and which have ongoing discussions. HS2 Ltd confirmed that the Phase One SLAs for LDC and SCC have been updated to include Phase 2a works.</p> <p>HS2 Ltd presented to the EH Subgroup on the following topics:</p> <ul style="list-style-type: none"> • What Local Authorities can bill for under the SLA, 	

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	<ul style="list-style-type: none"> • How Local Authorities can bill HS2 Ltd for their services, • The terms and conditions for Local Authorities charging for Third Party costs. <p>SBC enquired if different services from the Local Authority should be submitted separately to HS2 Ltd. HS2 Ltd confirmed that all services should be billed to HS2 Ltd under the same invoice, which is managed by the designated Local Authority SLA Manager.</p> <p>Action: HS2 Ltd to send the EH Subgroup the SLA Schedule of Services. <i>Action closed: The Schedule of Services was emailed to the EH Subgroup on 6 August 2021.</i></p>	HS2
5.	<p><u>Air Quality Update</u></p> <p>HS2 Ltd confirmed that the route-wide air quality factsheet will be updated and will include information relevant to Phase 2a that can be shared with the communities.</p> <p>HS2 Ltd presented the results to date from the M6 baseline air quality monitoring programme. The results of the M6 baseline monitoring are included in the HS2 Monthly Monitoring summary report and will also be included in the 2019 Annual Air Quality Report that will be published soon.</p> <p>The Phase One 2020 Non-Road Mobile Machinery (NRMM) emission requirement compliance figures were presented to the EH Subgroup. Additionally, the Phase 2a vehicle compliance figures from 11 February (Royal Assent) to 30 June were presented.</p> <p>HS2 Ltd provided the EH Subgroup with an overview on the Phase One Area North showcase event (18 May 2021) of low emission construction plant that is available on the market.</p> <p>HS2 Ltd provided an update on the innovation projects that are currently ongoing to promote air quality improvements. Once realised on the ground, these will be rolled out route-wide, including:</p> <ul style="list-style-type: none"> • NRMM Emission Reduction Innovation: trials for a retrofitting solution to reduce air emissions to an EU Stage V equivalent classification for NRMM sized above 150kW are ongoing. The Energy Saving Trust have certified solutions for both the medium engine band (150 – 300kW) and large engine band (>300kW). • Clean Air Gas Engine (CAGE): the first phase of testing the replacement of diesel with ultra-low emission engines (bio-LPG) is complete and data is currently being verified. An update on the CAGE project will be provided at the next EH Subgroup meeting. • Hydrogen HGV dual fuel: this ongoing innovation project will fit 3 HGVs with hydrogen dual fuelling systems where the HGV will be able to run up to 40% off hydrogen rather than diesel. • Energy Efficiencies/ Renewables/ Alternative Fuels: various ongoing innovation projects looking at energy efficient solutions, renewables and alternative fuels. The alternative fuels trial has been completed, (refer to March 2021 minutes for further detail) and data is currently being verified. Further feedback from the trials will be provided at the next Subgroup meeting and updated on the HS2 Air Quality Webpage. <p>HS2 Ltd provided the subgroup with responses to the two air quality actions noted in Item 2. These have also been added to the EH SharePoint site.</p>	
6.	<p><u>EH SharePoint</u></p> <p>HS2 Ltd provided an overview on how the EH Officers can access the EH SharePoint site.</p> <p>Action: HS2 Ltd to resend the Guidance Note for accessing the EH SharePoint site and request if EH Officers require their passwords for accessing the EH SharePoint to be reset. <i>Action closed: The Guidance Note and a request for EH Officers to confirm if they require a password reset was emailed to the EH Subgroup on 6 August 2021.</i></p>	HS2
7.	<p><u>Planning Forum Feedback</u></p> <p>The HS2 Town Planning Manager for Phase 2a provided feedback on the Phase 2a Planning Forum held on 19 May 2021:</p>	

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	<ul style="list-style-type: none"> • The Secretary of State has issued updated Statutory Schedule 17 Guidance and a Class Approval for matters ancillary to development, covering matters such as: storage sites, works screening, artificial lighting, dust suppression and road mud control measures. <ul style="list-style-type: none"> ○ Statutory Guidance for Schedule 17: HS2 Phase 2a: High Speed Rail (West Midlands to Crewe) Act 2021 Schedule 17 - GOV.UK (www.gov.uk) ○ Class Approval: High Speed Rail (West Midlands-Crewe) Act 2021: class approval - GOV.UK (www.gov.uk) • Common Design Elements (CDEs) were introduced to the Planning Forum. These are repeatable designs for parapets, viaduct piers and noise barriers which will be developed with engagement with the Planning Forum. • Four Planning Forum Notes (PFN) have been agreed by the Planning Forum: Lorry Routes (subject to a minor amendment being made), Use of the planning portal, Decision Notice Guidance and Site Restoration. PFN - Guidance on Pre-Application Engagement is with the Planning Forum for comment. • The next Planning Forum will be held on 24 July 2021. 	
8.	<p><u>Local Authority Experience and Feedback</u></p> <p>SBC confirmed that they were content with the Section 61 application process following their recent experience with an application for Enabling Civil Works One.</p>	
9	<p><u>Forward Planning</u></p> <p>The next EH Subgroup meeting was proposed for Nov 2021.</p> <p>Action: HS2 Ltd to ask for EH Officers to confirm their preference for future meetings, i.e., whether they are virtual or face to face. <i>Action Closed: An email was sent to the EH Subgroup on 6 August 2021.</i></p>	HS2
10.	<p><u>AOB</u></p> <p>No AOB.</p>	