



Data Operations - request for change form for CBDS

RFC 1187

Children in Need Census – source of referral and reason for closure code set changes (2022 to 2023 census onwards)

Type of change

Amendment to the children in need (CIN) source of referral and reason for closure code sets

Name and team/company of RFC Originator:

Data Ownership team

Contact: Queries.SUPPLIER@education.gov.uk

Date RFC raised

02 September 2021

Date change required

In systems ready for the 2022 to 2023 CIN collection (the collection year starts on 1 April 2022). NB: CBDS will be noted to say that the new codes should only be used for the 2022 to 2023 collection onwards.

Priority

3

Priority ratings

1 = Top - Ministerial or legislative requirement

2 = High - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers

3 = Medium - Customer requirement, marginal net benefit

4 = Low - Nice to have, net cost, does not affect functionality, cosmetic change

Section 1 – details of change

Data item / rule number

1 Source of referral: CBDS ref: N00152; XML tag: <ReferralSource>; CBDS code set: CS060; validation rule: 8866.

2 Reason for closure: CBDS ref: N00103; <ReasonForClosure>; CBDS code set: CS022; validation rule: 8640.

Description of change

1 Add code 5D (LA SERVICES – early help) to the source of referral code set (CS060).

2 Add code RC9 (case closed after assessment, referred to early help) to the reason for closure code set (CS022).

Reason for change (including benefits)

Collecting information about early help will help the department understand more about the contact that children in need have with the early help services that local authorities provide. This evidence will inform policy development and help the department to better understand how children move within the social care system, and what services children and families need.

Item 1 (source of referral): Collecting this information will allow the department to understand more about the step up between early help and children's social services

Item 2 (reason for closure): Collecting this information will allow the department to understand more about the step down between children's social services and early help, and the ongoing support that children and families may need and receive.

Impact of not doing the change

If the changes are not adopted, there will continue to be no information on early help collected in the children in need census. The department will not be able to understand more about early help and policy development in this area will be inhibited.

Impact assessment to be undertaken by

Not applicable

Date consulted

Not applicable

Response requested by

Not applicable

Section 2 – impact analysis

Software suppliers' summary of impact assessment

DfE internal colleagues' summary of impact assessment

N/A

Alternative Solutions / Workarounds (if appropriate)

N/A

Impact Assessed by (name)

N/A

Date

N/A

Section 3 - outcome / decision

Date of review meeting

02 September 2021

Brief Summary of Discussion

Reviewed proposal alongside star chamber approval – agreed to proceed.

Accept / Reject

Accept

If accept, provide details

Codeset CS060 and CS022 updated accordingly and a new CBDS to be issued.

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