



Department  
for Education

## Data Operations Division - request for change form for CBDS

### RFC 1192

### SEN2 person level 2022 onwards: amend the assessment outcome and request outcome code sets

#### Type of change

Update to codeset

#### Team of RFC Originator:

Data Ownership team

Contact: [Queries.SUPPLIER@education.gov.uk](mailto:Queries.SUPPLIER@education.gov.uk)

#### Date RFC raised

05/11/2021

#### Date change required

In systems ready for the 2022 SEN2 person level collection

#### Priority

2

#### Priority ratings

**1 = Top** - Ministerial or legislative requirement

**2 = High** - Senior official customer requirement or clear net benefit / efficiency saving to EDD, department or MIS suppliers

**3 = Medium** - Customer requirement, marginal net benefit

**4 = Low** - Nice to have, net cost, does not affect functionality, cosmetic change

## Section 1 – details of change

### Data item / rule number

Data item N00697; <RequestOutcome>; code set CS116;

Data item N00701; <AssessmentOutcome>; code set CS109

New rules: 1077Q; 1078

### Description of change

Introduce a new code 'H' for request outcome and assessment outcome codes sets: H – Historic – Decision to issue was made before the latest collection period

The following person level validation rules will be added:

**Rule 1077Q:** Where <AssessmentOutcome> (N00701) = 'H' then <RequestOutcome> (N00697) is expected to be 'H'. **Error message:** Assessment Outcome is recorded as historic; Request Outcome is expected to be historic also.

**Rule 1078:** if AssessmentOutcome is not equal to H, RequestOutcome must not be equal to 'H'; **Error message:** Assessment Outcome is not historic, Request details must be completed.

### Reason for change (including benefits)

The collection does not require local authorities to provide data for historical (pre collection period) assessment and request modules. However, there has been some confusion among data providers about how these modules should be dealt with in the returns and two COLLECT validation rules may trigger if blank modules are returned as the validations are currently set up. The use of the 'H' code will mean that local authorities can indicate that the modules are correctly blank. The code can also be included in COLLECT routines so that the 'blank module' validation does not produce unnecessary errors.

### Impact of not doing the change

While the guide and technical specification will be updated with further information about the return of historical modules - the provision of a code will clarify action to be taken. Not including the code may risk data quality and will mean that unnecessary validation errors will be raised even if the correct data is returned – with the need for ongoing clarification increasing burdens on data providers and DfE staff.

### Impact assessment to be undertaken by

SEN2 software suppliers

DfE internal SEN2 working group

**Date consulted** 05/11/2021

**Response requested by** 12/11/2021

## **Section 2 – impact analysis**

### **Software suppliers' summary of impact assessment**

No responses received

### **DfE internal colleagues' summary of impact assessment**

Colleagues agreed to support changes

### **Alternative Solutions / Workarounds (if appropriate)**

N/A

### **Date**

18/11/2021

## **Section 3 - outcome / decision**

### **Date of review meeting**

18/11/2021

### **Attendees**

CBDS Administrator and Data Ownership Team.

### **Brief Summary of Discussion**

Reviewed proposal and feedback received. Agreed to proceed with change.

### **Accept / Reject**

Accept

### **Deferred to**

N/A

### **If defer, provide details**

N/A

### **If accept, provide details**

CS109 and CS116 updated to include code 'H'

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