



**Defence Business Services**

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Ref: FOI2021/06119

17 June 2021

Thank you for your e-mail of 24 May 2021 to the Ministry of Defence (MOD), seeking information about your application for your current post.

You requested the following information:

*"I am trying to get the details of:  
the original Job advert  
my application  
the job offer*

*for my current position (as below), as I cannot find a hard copy.*

*Can you assist?*

*832103G. Date started 06/08/12. A0514A.*

*Transferred from another unit.*

*Skill Zone 2, Spine 5 with added duty pay of 5% for "Senior Storekeeper"*

*Now without spine showing and no 5% in spine or elsewhere".*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the MOD for the information requested.

Regarding your request for a copy of the job advert, I can confirm that this information is no longer held. As the campaign was nine years ago the campaign file is no longer held (under Civil Service Commission recruitment rules the Department is only obliged to keep records for two years). As the campaign was advertised on a previous version of Civil Service Jobs we no longer have access to the job advert.

As parts two and three of your request relate to your personal data, and in order not to breach Data Protection principles, the Department, under section 40(5B)(a)(i) of the FOI Act, the Department is unable to confirm or deny whether any information is held within the scope of your request. This is because if held, this information would be exempt under Section 40(2) of the FOIA in line with Data Protection Legislation. Section 40 is an absolute exemption and not subject to a public interest test. This should not be taken as conclusive evidence that any information in scope of your request does or does not exist.

Notwithstanding the above, under Section 16 of the FOIA (Advice and Assistance), you do have the right to request access to personal data held by the Department under the Data Protection Act 2018 and as such I have passed your request to the Department's Subject Access Request (SAR) Team who will contact you to take this request forward.

If you have any queries regarding the content of this letter, please contact this office in the first instance.

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.gov.uk](mailto:CIO-FOI-IR@mod.gov.uk)). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely

Defence Business Services Secretariat