



# UK Hydrographic Office

Admiralty Way  
Taunton  
Somerset  
TA1 2DN

Telephone:  
E-mail:  
Website:

[REDACTED]  
[REDACTED]  
[www.gov.uk/ukho](http://www.gov.uk/ukho)

[REDACTED]  
REF: FOI2020/07950

06 August 2020

Dear [REDACTED]

Thank you for your email of 08 July 2020 requesting the following information:

1. *"How many people are employed by your organisation, including full time and part time?"*
2. *What is your current intranet solution? (Sharepoint, Wordpress, Invotra, etc)*
3. *How long have you been using this intranet solution?*
4. *When is your intranet contract up for renewal?*
5. *What is your annual intranet budget?*
6. *Do you share an intranet/IT services with other organisations, if so who?*
7. *Which team and/or individual(s) are responsible for managing your intranet internally?*
8. *Are you using the Office 365 suite? If so, which applications from the suite are in use?*
9. *Which team and/or individual(s) are responsible for your intranet's procurement within the organisation?*
10. *Is your Active Directory hosted on-premise, or in the cloud?*
11. *Could you provide us with a link to your Digital Workplace Strategy?"*

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOIA).

A search for the information has now been completed within the UKHO, and I can confirm that some information in scope of your request is held.

The information you have requested can be found below, at annex A, but some of the information falls entirely within the scope of the qualified exemption provided for at Section 43 (Commercial Interests) of the FOIA.

Section 43 is a qualified exemption and is subject to public interest testing which means that the information requested can only be withheld if the public interest in doing so outweighs the public interest in disclosure.

Section 43 (2) has been applied to some of the information because it has the potential to adversely affect future relationships with and the commercial viability of the partners with which UKHO contracts, and weakens its ability to negotiate effectively in procuring similar services in future. Whilst we realise that releasing this information would allow the public to understand who our commercial partners are, the balance of the public interest lies in withholding the information. For these reasons we have set the level of prejudice against release of the exempted information at the higher level of "would" rather than "would be likely to".

If you are not satisfied with this response or you wish to complain about any aspect of the handling of your request, then you should contact me in the first instance. If informal resolution is not possible and you are still dissatisfied then you may apply for an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail [CIO-FOI-IR@mod.uk](mailto:CIO-FOI-IR@mod.uk)). Please note that any request for an internal review must be made within 40 working days of the date on which the attempt to reach informal resolution has come to an end.

If you remain dissatisfied following an internal review, you may take your complaint to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not investigate your case until the MOD internal review process has been completed. Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website, <http://www.ico.org.uk>.

Yours sincerely,



UKHO Secretariat

## **Annex A**

1. How many people are employed by your organisation, including full time and part time?  
As at 14 July 2020, A-grade to SCS staff – Headcount 822, Full-time equivalent 784.93. These figures do not include Non-Executive Directors, Navy Staff who are loaned into UKHO or Agency staff/Contractors.
2. What is your current intranet solution? (Sharepoint, Wordpress, Invotra, etc) - Sharepoint
3. How long have you been using this intranet solution? – 3 Years
4. When is your intranet contract up for renewal? Withheld under Section 43(2)
5. What is your annual intranet budget? We do not have a separate budget for Intranet it is part of our wider MS enterprise agreement
6. Do you share an intranet/IT services with other organisations, if so who? - No
7. Which team and/or individual(s) are responsible for managing your intranet internally? – Technology Division
8. Are you using the Office 365 suite? If so, which applications from the suite are in use? – We use the full Office 365 Suite under the E5 Licence
9. Which team and/or individual(s) are responsible for your intranet's procurement within the organisation? [procurement@ukho.gov.uk](mailto:procurement@ukho.gov.uk)
10. Is your Active Directory hosted on-premise, or in the cloud? – Both, Hybrid Connectivity
11. Could you provide us with a link to your Digital Workplace Strategy? UKHO does not have a Digital Workplace Strategy.