Report Page	Report Field	Validation Rule			-	_		- F							Validation Message
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			ou e 1	must b	<u>e</u>	Ā		l ğ	꾡					(note	
			sh	m m	Ru	Dis	~		Ор	ĸ	7	Ŧ	ıΫ́	S.	
			uc V (L	uc J) K	L E	l E	CIR	demand	emand	acr	- B	ICRH	CCR	SOO	
			atic iec	atic	atic 3)	atik	<u>=</u>	L me	- La	i.	<u>=</u>	<u>=</u>	in (<u>=</u>	
			Validation should satisfied (note 1)	/alidatic	Validation Rule Set (note 3)	Validation Disc (note 4)	Rule in		ρ	Rule	Rule in ICRL	Rule	Rule in (Rule	
			Va sat	Va saí	Va (nc	Va (nc	Ru	On	0n 6)	Ru	Ru	Ru	Ru	Ru	
Supplier	Company Name	Must be completed		Υ	1		Y	Y	Y	Y	Y	Y	Y	Y	Company name must be populated
Supplier	Company Registration	Should be completed	Υ		1		Υ	Y	Y	Υ	Υ	Y	Υ	Y	Company Registration Number should be populated
O was like a	Number	Ob a slid bio a complete d	V		4		Y			\ \ \					Tradius As Names absolub a manulated
Supplier	Trading As Name	Should be completed	Y		1 1		Y	Y	Y	Y	Y	Y	Y	Y	Trading As Name should be populated
Supplier	Address Name/Number &	Should be completed	Y		1		Y	Y	Y	Y	Y	Y	Y	Y	Address Name/Number & Street/Road should be populated
Supplier	Street/Road Town/City	Should be completed	V		1	1	V	V	 			V		Υ	Town/City should be populated
Supplier	County/Region	Should be completed	Y		1		Y	\ \ \ \	'\	\ \ \ \	'	\ \ \ \			County/Region should be populated
Supplier	Country	Should be completed	Y		1	1	Ý	Y	Τ̈́Υ	Ϋ́	Ϋ́	Ϋ́	Y	Ÿ	Country should be populated
Supplier	Post/Zip Code	Should be completed	Y		1		Y	Υ	Y	Υ	Y	Y	Υ	Y	Postal/Zip Code should be populated
Supplier	Is the company an SME?		Y		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Automatic - No/Yes
Supplier	Last Day of Most Recent	Should be completed	Y		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Last Day of Most Recent Completed Financial Year should be populated
	Completed Financial														
Supplier	Last Day of Most Recent	Cannot be either [13 months ago (CIR,QCR)/14 months	Y		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Ν	Last Day of Most Recent Completed Financial Year should be within the
	Completed Financial	ago (ICRL, ICRH)/18 months ago (CCR)] or a date in the													last 13 or 14 months / Last Day of Most Recent Completed Financial
	Year	future													Year should be within the last 18 months
Supplier	Immediate Parent	If this field is entered, then so should the other Parent	Υ		1		Υ	Υ	Υ	Υ	Y	Υ	Υ	Υ	All Immediate Parent Company 1 details should be completed
	Company 1 - Name	Company 1 fields													
Supplier	Immediate Parent	If this field is entered, then so should the other Parent	Υ		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	All Immediate Parent Company 1 details should be completed
	Company 1 - Registration	Company 1 fields													
	Number														
Supplier	Immediate Parent	If this field is entered, then so should the other Parent	Y		1		Υ	Υ	Υ	Υ	Y	Υ	Υ	Υ	All Immediate Parent Company 1 details should be completed
	Company 1 - Registration	Company 1 fields													
	Address						.,		.,			.,			
Supplier	Immediate Parent	If this field is entered, then so should the other Parent	Υ		1		Υ	Y	Υ	Υ	Υ	Υ	Υ	Υ	All Immediate Parent Company 2 details should be completed
O l'	Company 2 - Name	Company 2 fields	V		4		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	V				\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \			All bears dieta Danart Carres and Ordetaile about the accompated
Supplier	Immediate Parent	If this field is entered, then so should the other Parent	Y		1		Y	Y	Y	Y	Y	Y	Y	Y	All Immediate Parent Company 2 details should be completed
	Company 2 - Registration	Company 2 fields													
Supplier	Number Immediate Parent	If this field is entered, then so should the other Parent	V		1										All Immediate Parent Company 2 details should be completed
Supplier		· · · · · · · · · · · · · · · · · · ·	'				1	I	1	ľ	'	I	I	I	All infinediate Parent Company 2 details should be completed
	Company 2 - Registration Address	Company 2 neids													
Supplier	Immediate Parent	If this field is entered, then so should the other Parent	Y		1		Υ	Υ	Υ	Y	Y	Υ	Υ	Υ	All Immediate Parent Company 3 details should be completed
Саррног	Company 3 - Name	Company 3 fields	·		'		'	•	'	'	'	'	•	•	7 th miniodate i drent company o detaile chedia de completed
Supplier	Immediate Parent	If this field is entered, then so should the other Parent	Υ		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	All Immediate Parent Company 3 details should be completed
	Company 3 - Registration	· ·													i '
	Number														
Supplier	Immediate Parent	If this field is entered, then so should the other Parent	Υ		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	All Immediate Parent Company 3 details should be completed
	Company 3 - Registration	Company 3 fields													
	Address														
Report	Date this report is due	Should be completed (either a report from the dropdown	Y		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Report Due Date should be a valid date
Submission		OR the 'other' or 'on-demand' option and a date)													
Admin	4						<u> </u>				1				
Report	Date this report is due	If a date is more than a month after the 'Date contract	Υ		1		Υ	N	N	N	N	N	Ν	N	Report Due Date is more than a month after the Date that the contract
Submission		became a QDC/QSC', then show an additional message													became a QDC/QSC
Admin	Data this report is due	If a report listed in the contract reporting plan is calcuted	V			<u> </u>		V	Y		V	Y	Y		The report colocted should not be a duplicate of any submitted report
Report	Date this report is due	If a report listed in the contract reporting plan is selected	Y		5		Y	ľ	ľ	ľ	ľ	ľ	Y	ĭ	The report selected should not be a duplicate of any submitted report
Submission		in dropdown, the selected report should not be a duplicate of an option selected in an other report													(unless it is a correction of that report)
Admin Report	Date this report is due	If a report listed in the contract reporting plan is selected	Y		5		Y	V	Y	\ \ \	Y	Y	Y	Υ	The report selected should be the next report due of that type.
Submission	Date this report is due	in dropdown, the selected report should be the next one					'	'	'	'	'	'	'	•	The report selected should be the flext report due of that type.
Admin		in the sequence of reports of that type (e.g QCR S3													
Admin		should follow the submission of QCR S2)													
Report		All fields (Name, Position, Contact Details - Phone,	Υ		1	1	Υ	Υ	Y	Υ	Υ	Υ	Υ	Υ	Supplier Staff – Contact for Compliance/Penalty Notice Issues - all fields
Submission		Contact Details - Email) should be completed													should be populated
Admin		, 1 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3				<u></u>									
Report	Supplier Staff – Contact	Name should be completed	Υ		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Supplier Staff – Contact for Compliance/Penalty Notice Issues - Name
Submission	for Compliance/Penalty	· ·													should be populated
Admin	Notice Issues - Name					ļ									
Report	Supplier Staff – Contact	•	Υ		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Supplier Staff – Contact for Compliance/Penalty Notice Issues - Position
Submission	for Compliance/Penalty														should be populated
Admin	Notice Issues - Position					ļ	1,7		.,	V	1/	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \			Complian Ctaff Contact for Consultance /D // Al //
Report	Supplier Staff – Contact	·	Y		1		Y	Y	Y	Y	Y	Y	Y	Y	Supplier Staff – Contact for Compliance/Penalty Notice Issues - Contact
Submission	for Compliance/Penalty														Details - Phone should be populated
Admin	Notice Issues - Phone	l .			Ī	<u> </u>	<u>l</u>				ļ	<u> </u>			1

Report Page	Report Field	Validation Rule			ť	7		9							Validation Message
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			Validation should satisfied (note 1)	/alidatic satisfiec	Validation Rule Set S (note 3)	Validation Disc (note 4)	Rule	Ī	∌p-ı	Rule	Rule in ICRL	Rule	Rule	Rule	
			Va sa	Va sa	Va (no	Va (no	Rı	On	Ö (9			Rı		Rı	
Report	Supplier Staff – Contact	Contact Details - Email should be completed	Y		1		Υ	Υ	Y	Υ	Y	Y	Y	Υ	Supplier Staff – Contact for Compliance/Penalty Notice Issues - Contact
Submission	for Compliance/Penalty														Details - Email should be populated & Email should be in valid format
Admin Report	Notice Issues - Email MOD Staff - Individual	All fields (Name, Position, Contact Details - Phone,	Υ		1		Y	Y	Y	Y	Υ	Y	Y	Y	MOD Staff - Individual responsible for managing the contract all fields
Submission	responsible for managing	Contact Details - Email) should be completed			'		'	'	'	'	'	'	'	'	should be populated NOTE : QSCs are not required to provide this
Admin	the contract														information
Report	MOD Staff - Individual	Name should be completed	Υ		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	MOD Staff - Individual responsible for managing the contract Name
Submission	responsible for managing														should be populated NOTE : QSCs are not required to provide this
Admin Report	the contract MOD Staff - Individual	Position should be completed	V		1		V	V	Y			\ \ \	\ \ \	V	information MOD Staff - Individual responsible for managing the contract Position
Submission	responsible for managing	r osition should be completed	' '		'		'	'	'	'	'	'	'	'	should be populated NOTE: QSCs are not required to provide this
Admin	the contract														information
Report	MOD Staff - Individual	Contact Details - Phone should be completed	Υ		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	MOD Staff - Individual responsible for managing the contract Contact
Submission	responsible for managing														Details - Phone should be populated NOTE : QSCs are not required to
Admin	the contract	Contact Dataila Email abould be completed	V		4		V	V		V	Y	Y	Y	\ \/	provide this information
Report	MOD Staff - Individual	Contact Details - Email should be completed	Υ		1		Y	Y	Y	Y	Y	Y	Y	Y	MOD Staff - Individual responsible for managing the contract Email
Submission Admin	responsible for managing the contract														adress should be populated / Email should be in valid format NOTE: QSCs are not required to provide this information
Report	Supplier Staff - CEO	All fields (Name, Position, Contact Details - Phone,	Υ		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Supplier CEO - Supplier CEO all fields should be populated
Submission	Contact Details	Contact Details - Email) should be completed													
Admin															
Report	Supplier Staff - CEO	Name should be completed	Υ		1		Υ	Y	Υ	Υ	Υ	Y	Υ	Υ	Supplier CEO - Supplier CEO Name should be populated
Submission	Contact Details - Name														
Admin Report	Supplier Staff - CEO	Position should be completed	Υ		1		Y	Y	Y	Y	Y	Y	Y	Y	Supplier CEO - Supplier CEO Position should be populated
Submission	Contact Details - Position	1 deliter driedle de dempleted			· ·		'		'	'	'	'		'	Supplier SES Supplier SES Found to Populated
Admin															
Report	Supplier Staff - CEO	Contact Details - Phone should be completed	Υ		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Supplier CEO - Supplier CEO Phone should be populated
Submission	Contact Details - Contact														
Admin Report	Details - Phone Supplier Staff - CEO	Contact Details - Email should be completed	V		1				\ \ \						Supplier CEO - Supplier CEO Email should be populated / Email should
Submission	Contact Details - Contact	Contact Details - Email should be completed	' '		'		'	'	'	'	'	'	'	'	be in valid format
Admin	Details - Email														So in rails format
Contract	Contract Title	Must be completed		Υ	1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Contract Title must be populated
Contract	Contract Description	Must be completed		Υ	1		Y	Y	Y	Y	Y	Y	Y	Y	Contract Description must be populated
Contract	Contractor's Unique Reference Number for	Should be completed	Υ		1		Y	Y	Y	Y	Y	Y	Y	Y	Contractor's Unique Reference Number for Contract should be
	Contract														completed
Contract	MOD's Unique Reference	Should be completed	Υ		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	MOD's Unique Reference Number for Contract should be completed
	Number for Contract	'													·
Contract	Date Contract Entered	Must be completed		Υ	1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Date Contract Entered Into must be populated
Contract	Into			V	4			V	Y	Y		Y		V	Data Contract Entered late connet has in the firture
Contract	Date Contract Entered Into	Cannot be in the future		Y	1		Y	Y	Y	Y	Y	Y	Y	Y	Date Contract Entered Into cannot be in the future
Contract	Contract Completion	Must be completed		Υ	1		Υ	Y	Y	Υ	Υ	Y	Y	Y	Contract Completion Date must be populated
Contract	Contract Completion	Must be after the 'date contract entered into'		Υ	1		Y	Υ	Y	Y	Y	Y	Y	Y	Contract Completion Date must be after contract start date
Contract	Latest Pricing	Cannot be in the future	Υ		1		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	Latest Pricing Amendment date should not be before the Contract
	Amendment - Date														Entered Into date
Contract	Lotoot Driging	Validation warning if fields are completed for contracts	Υ		2	1	\ \/	N	N	N	N	N	N I	N	Amondment fields should not be completed when the contract is not as
Contract	Latest Pricing Amendment - Date	Validation warning if fields are completed for contracts selected as QDC or QSC (rather than by Amendment)	1		2		1	IN IN	'N	IN	IN	IN	N	IN	Amendment fields should not be completed when the contract is not set as a QDC/QSC by amendment
Contract	Latest Pricing	There should be an MOD reference number for contract	Υ		6		Υ	Υ	Υ	Υ	Υ	Υ	Υ	Υ	The MOD reference number should be completed for contract
	Amendment - MOD	amendments where the 'latest pricing amendment' date													amendments, if no reference is available state "N/A"
	Reference ID	is completed.													
Contract	Total Contract Price	Must be completed	V	Υ	1	-	Y	Y	Y	Y	Y	Y	Y	Y	Total Contract Price must be completed
Contract Contract	Total Contract Price Total Contract Value (for	Fail if a contract price is over 100,000 (£100bn) Should be completed	Y		2	1	Y	Y	Y	Y	Y	Y	Y	Y	Total Contract Price should be less than £100bn Total Contract Value should be completed
Contract	threshold purposes)	Should be completed				"	'	'	'	'	'	'	'	'N	Total Contract value should be completed
Contract	Total Price Committed to	Should be completed	Υ		4		Y	N	Y	N	N	N	N	N	Total Committed Price to Pay should be completed
	Pay	Chedia be completed					'	'`	'	'`		'\	'1	'\	Total Committee Fried to Fay Should be completed
	·							\ ,,	,,	,,	,,				Trois and the state of the stat
Contract	Total Contract Value (for	Fail if a contract value is over 100,000 (£100bn)	Y		2	4	Y	Y	Y	Y	Y	Y	Y	N	Total Contract Value should be less than £100bn
	threshold purposes)														

Report Page	Report Field	Validation Rule			Ħ	ō		(9							Validation Message
			e C		Start	continue		CPS (note 6)	(note					5)	
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			Validation should k satisfied (note 1)	ust te 2	ule	isco		CP	CRI					(note	
			n sk	m u	R.	n D	<u>≃</u>		pu	CR	KL) KH	CR	SOO	
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			lida tisfi	/alida satisfi	lida	Validation Disc (note 4)	Rule in CIR	-de	-qe	Rule in QCR	Rule in ICRL	Rule in ICRH	Rule in CCR	Rule in	
Openhana	Total Drive Committed to		Va Sat	Va saf	Va (nc	Va (nc	Ru	Ou	0 (9						Total Committed Drice to Day about the Long they C400ha
Contract	Total Price Committed to Pay	Fail if a contract value is over 100,000 (£100bn)	Y		4		Y	Y	Y	N	N	N	N	N	Total Committed Price to Pay should be less than £100bn
Contract	Business Units	Selection of Yes/No should be made	Y		7		Y	Y	Y	Y	Y	Y	Y	Y	The 'yes' or 'no' button should be selected to confirm if there are any business units in relation to which a cost recovery rate has been used to determine the contract price
Contract	Business Units	If 'Yes' has been selected, there must be at least one Business Unit listed	Y		2		Y	Y	Y	Y	Y	Y	Y	Y	If you have answered 'yes' to the question 'are there any business units in relation to which a cost recovery rate has been used in determining the price payable under the contract', then at least one business unit should be entered
Contract	Total Contract Price	If the Total Contract Price has changed from the last submitted contract report (of any type), then the Latest Pricing Amendment - Date field should have changed.	Y		3		Y	Y	Y	Y	Y	Y	Y	N	The Total Contract Price has changed since the last submitted contract report, without a corresponding pricing amendment date change. Please report a new pricing amendment date, or provide a comment to explain why an amendment was not required.
Reporting Plan	Contract Report Plan -	Dates (if specified) must be within the relevant financial		V	1	1	Y	N	Y	N	N	N	N	N	Date for financial year must be within the relevant financial year
reporting Flair	Dates when reports become due	year specified in the column header			,		'								Date for infariour year must be within the relevant infariour year
Reporting Plan	Contract Pricing Statement - Dates when reports become due	Dates (if specified) must be within the relevant financial year specified in the column header		Y	1		Y	N	Y	N	N	N	N	N	Date for financial year must be within the relevant financial year
Reporting Plan	Contract Cost Statement - Dates when reports become due	Dates (if specified) must be within the relevant financial year specified in the column header		Υ	1		Y	N	Y	N	N	N	N	N	Date for financial year must be within the relevant financial year
Reporting Plan	On Demand Reports	Fail if a date entered for the CRP, CPS or CCS is	Y		2	1	Υ	N	Υ	N	N	N	N	N	Date entered for on-demand report - CRP/CPS/CCS due date - matches
		consistent with the date generated in the 'Required													a date generated for a required report for every QDC/QSC
		reports for every QDC/QSC' table above (i.e. the													
		contractor should not list their default reporting dates as on-demand reports)													
Reporting Plan	Interim Contract Reports	Check if a schedule has been provided. (one every 3 years contract >£50m, every 5 years <£50m)	Y		3		Y	N	Y	N	N	N	N	N	Row X: An Interim Contract Report should be required within Y years of the [Contract Notification Report reporting date/previous ICR reporting
Reporting Plan	Are you required to	Check if the contractor has selected 'yes' or 'no'	Υ		4		Υ	N	Y	N	N	N	N	N	Are you required to submit quarterly contract reports? Please select yes
Reporting Plan	Submit quarterly contract Are there agreed ICR	Check if the contractor has selected 'yes' or 'no'	Υ		4		Υ	N	Y	N	N	N	N	N	Are there agreed ICR reporting dates within the contract? Please select
	reporting dates within the contract?	· · · · · · · · · · · · · · · · · · ·													yes or no
Profit	Statutory Guidance on	Check if statutory guidance selected is the relevant	Υ		2		Υ	Υ	N	N	N	N	N	N	The Statutory Guidance on Allowable Costs selected is not the relevant
	Allowable Costs in force	version that was in force at the 'Date a contract became													version for the year that the contract became a QDC/QSC defined as on
Profit	at the time of agreement Statutory Guidance on	a QDC/QSC' Check if statutory guidance selected is the relevant	Y		2		Y	Y	N	N	N	N	N	N	the Contract page The Statutory Guidance on Contract Profit Rate selected is not the
	the Contract Profit Rate in force at the time of	version that was in force at the 'Date a contract became a QDC/QSC'													relevant version for the year that the contract became a QDC/QSC as defined on the Contract page
Profit	agreement Total Allowable Costs (including any Risk Contingency Allowance)	Must be completed		Υ	1		Y	Y	N	N	N	N	N	N	Total Allowable Costs (Including any Risk Contingency Allowance) must be populated
Profit	Total Allowable Costs	Should be less than or equal to 'Total contract price' on	Y		1		Υ	Υ	N	N	N	N	N	N	Total Allowable Costs (Including any Risk Contingency Allowance) should
	(including any Risk Contingency Allowance)	the Contract page													be less than or equal to the Total Contract Price
Profit	Total Risk Contingency included in Allowable	Should be completed	Y		1		Y	Υ	N	N	N	N	N	N	Total Risk Contingency included in the Allowable Costs should be populated
F	Costs				1		ļ ,,								···
Profit	Total Risk Contingency included in the allowable costs	Should be less than 'Total allowable costs (including any risk contingency)'	Y		1		Y	Y	N	N	N	N	N	Z	Total Risk Contingency included in the Allowable Costs should be less than 'Total Allowable Costs (Including any Risk Contingency Allowance)
Profit	Baseline Profit Rate %	Check if the right BPR was selected based on the date the contract became a QDC/QSC.	Y		2		Υ	Y	N	N	N	N	N	N	The BPR selected is not the relevant version for the year that the contract became a QDC/QSC as defined on the Contract page
Profit	Baseline Profit Rate %	If "other" BPR is selected, check if commentary has been	Υ		2		Υ	Y	N	N	N	N	N	N	If "Other" is selected for the BPR, comments for the BPR should be
	Ond Dist All 1 101	provided in adjacent field.						.,			.	<u>.</u> .			provided
Profit	Cost Risk Adjustment %	Should be completed	Y		1		Y	Y	N	N	N	N	N	N	CRA Value should be populated
Profit	Cost Risk Adjustment %	Should be within +/-25% of the BPR that has been selected	Y		1		Y	Y	N	N	N	N	N	N	Cost Risk Adjustment should be within 25% +/- of the Baseline Profit Rate

Report Page	Report Field	Validation Rule	Validation should be satisfied (note 1)	Validation must be satisfied (note 2)	Validation Rule Set Start (note 3)	Validation Discontinued (note 4)	Rule in CIR	On-demand CPS (note 6)	On-demand CRP (note 6)	Rule in QCR	Rule in ICRL	Rule in ICRH	Rule in CCR	Rule in CCS (note 5)	Validation Message
Profit	Profit On Cost Once (POCO) adjustment %	Should be completed	'		1		r	Y	I N	N	N	N	IN	N	Profit On Cost Once Adjustment should be populated
Profit	Profit On Cost Once (POCO) adjustment %	Should be a negative value or 0%	Υ		1		Υ	Y	N	N	N	N	N	N	Profit On Cost Once Adjustment should be negative value or 0%
Profit	Profit On Cost Once (POCO) adjustment %	If any sub-contracts in the Sub Contracts page are selected as a associated group contract, check if a figure below 0 has been inputted or a comment should be provided.	Y		3		Y	N	N	N	N	N	N	N	If any sub-contracts in the Sub Contracts page are selected as an associated group contract, then the POCO value should be less than 0 or a comment should be provided
Profit	Single Source Regulations Office - funding adjustment %	Should be completed	Υ		1		Y	Y	N	N	N	N	N	N	The SSRO Funding Adjustment - funding adjustment should be populated
Profit	Single Source Regulations Office - funding adjustment %	Should be a negative value or 0%	Y		1		Y	Y	N	N	N	N	N	N	The SSRO Funding Adjustment - funding adjustment should be negative value or 0%
Profit	Single Source Regulations Office - funding adjustment %	Check if the % is appropriate for the financial period the date contract became QDC/QSC falls on.	Y		2		Y	Y	N	N	N	N	N	N	The SSRO Funding Adjustment entered is not the relevant % for the financial period that the contract became a QDC/QSC as defined on the Contract page
Profit	Agreed Incentive Adjustment %	Should be completed	Y		1		Y	Y	N	N	N	N	N	N	Agreed Incentive Adjustment should be populated
Profit	Agreed Incentive Adjustment %	Should be between 0% and 2%	Y		1		Y	Y	N	N	N	N	N	N	Agreed Incentive Adjustment value should be between 0% and 2%
Profit	Capital Servicing Allowance adjustment %	Should be completed, if contractor has not filled in the CSA calculator (not mandatory) they should fill in this field	Y		1		Y	Y	N	N	N	N	N	N	Capital Servicing Allowance adjustment should be populated
Profit	Capital Servicing Allowance adjustment %	Check if CSA calculator has been completed (value boxes, not comments).	Y		2		Y	Y	N	N	N	N	N	N	The CSA Calculator has not been fully completed
Profit	Capital Servicing Allowance adjustment %	If calculator appears to be completed, check if year	Y		2		Y	Y	N	N	N	N	N	N	The 'Capital Servicing Rate used' selection is not the relevant financial year for the financial period that the contract became a QDC/QSC as defined on the Contract page
Profit	Capital Servicing Allowance adjustment %	CSA% does not match calculated figure	Y		4		Y	Υ	N	N	N	N	N	N	CSA% does not match figure calculated using the CSA calculator. Please check.
Profit	CSA Calculator	Check comment if other selected as the CSA rate within CSA calculator	Y		3		Y	Y	N	N	N	N	N	N	A comment should be entered if 'Other' has been selected as the Capital Servicing Rate in the Capital Servicing Rate Calculator
Profit	Contract Profit Rate	Should equal the sum of steps 1-6.	Y		1		Y	Υ	N	N	N	N	N	N	The Contract Profit Rate should equal the sum of steps 1 through 6. If it does not, a comment should be provided explaining the discrepancy
Profit	The total Contract Price, including maximum amount that can be earned via Incentive Adjustment	(Calculated field) should reconcile to the 'Total Contract Price' on the Contract Page, to 3dp	Y		1		Y	Y	N	N	N	N	N	N	The Total Contract Price should match the Total Contract Price defined on the Contract Page
Pricing Method Breakdown	Total	(Calculated field) should reconcile to the 'Total Contract Price' on the Contract Page, to 3dp	Y		1		Y	Y	Y	Y	Y	Υ	Y	Y	Total Contract Price should equal the Total Contract Price defined on the Contract Page
Pricing Method Breakdown	Firm Pricing	For each of the regulated pricing method fields listed in Col B, if the price has changed from the last submitted contract report (of any type), then the Latest Pricing Amendment - Date field should have changed	Y		3		Y	Y	Y	Y	Y	Y	Y	N	The Firm Pricing element has changed since the last submitted contract report, without a corresponding pricing amendment date change. Please report a new pricing amendment date, or provide a comment to explain why an amendment was not required
Pricing Method Breakdown	Fixed Pricing	For each of the regulated pricing method fields listed in Col B, if the price has changed from the last submitted contract report (of any type), then the Latest Pricing Amendment - Date field should have changed	Y		3		Y	Y	Y	Y	Y	Y	Y	N	The Fixed Pricing element has changed since the last submitted contract report, without a corresponding pricing amendment date change. Please report a new pricing amendment date, or provide a comment to explain why an amendment was not required
Pricing Method Breakdown	Cost Plus Pricing	For each of the regulated pricing method fields listed in Col B, if the price has changed from the last submitted contract report (of any type), then the Latest Pricing Amendment - Date field should have changed	Y		3		Y	Υ	Y	Y	Y	Υ	Y	N	The Cost Plus Pricing element has changed since the last submitted contract report, without a corresponding pricing amendment date change. Please report a new pricing amendment date, or provide a comment to explain why an amendment was not required
Pricing Method Breakdown	Estimate Based Fee Pricing	For each of the regulated pricing method fields listed in Col B, if the price has changed from the last submitted contract report (of any type), then the Latest Pricing Amendment - Date field should have changed	Y		3		Y	Y	Y	Y	Y	Y	Y	N	The Estimate Based Fee pricing element has changed since the last submitted contract report, without a corresponding pricing amendment date change. Please report a new pricing amendment date, or provide a comment to explain why an amendment was not required
Pricing Method Breakdown	Volume Driven Pricing	For each of the regulated pricing method fields listed in Col B, if the price has changed from the last submitted contract report (of any type), then the Latest Pricing Amendment - Date field should have changed	Y		3		Y	Y	Y	Y	Y	Y	Y	N	The Volume Driven Pricing element has changed since the last submitted contract report, without a corresponding pricing amendment date change. Please report a new pricing amendment date, or provide a comment to explain why an amendment was not required

Report Page	Report Field	Validation Rule	Validation should be satisfied (note 1)	Validation must be satisfied (note 2)	Validation Rule Set Start (note 3)	Validation Discontinued (note 4)	Rule in CIR	On-demand CPS (note 6)	On-demand CRP (note 6)	< Rule in QCR	Rule in ICRL	< Rule in ICRH	Rule in CCR	Rule in CCS (note 5)	Validation Message
Pricing Method Breakdown	Target Pricing	For each of the regulated pricing method fields listed in Col B, if the price has changed from the last submitted contract report (of any type), then the Latest Pricing Amendment - Date field should have changed	Y		3		Y	Y	Y	'	Y	Y	Y	N	The Target Pricing element has changed since the last submitted contract report, without a corresponding pricing amendment date change. Please report a new pricing amendment date, or provide a comment to explain why an amendment was not required
DPS Inputs DPS Inputs	Data Input Line? DPS "other" selections	At least 1 DPS line should be selected For the "other" DPS lines selected, check if description	Υ •		3		Y	N N	Y	N N	Y NI	N	N	N N	At least one DPS line should be selected
		box has been completed	<u> </u>		3		Ť		Ť		IN			IN	[DPS code] ['Other' DPS code description] - Should have a description completed
DPS Input Values	Totals	Total costs (all years and DPS lines summed) should not be more than 'total Allowable Costs (including any risk contingency allowance)' on the Profit page	Y		1		Y	N	N	N	N	N	N	N	The Total value of all DPS lines should not be more than the Total Allowable Costs (Including any Risk Contingency Allowance) defined on the Profit page
DPS Input Values	Any DPS line	Should have data entered in at least one of the years (or the 'Not profiled' column)	Y		1		Y	N	N	N	Υ	Y	Υ	N	DPS Line - XXXXXX should have data entered in at least one of the years (or the 'Not profiled' column)
DPS Input Values	Annual profile/not profiled		Υ		2		Y	N	N	N	Υ	Υ	Υ	N	DPS Line - XXXXXXX should have data entered in at least one of the years (or the 'Not profiled' column)
DPS Input Values	Row 1 (Total row)	For each of the annual profile totals (including Not	Υ		3		Υ	N	N	N	Υ	Υ	Υ	N	The total costs for year XX/XX has changed since the last submitted
		Profiled), if the price has changed from the last submitted contract report (of any type), then the Latest Pricing Amendment - Date field should have changed													contract report, without a corresponding pricing amendment date change. Please report a new pricing amendment date, or provide a comment to explain why an amendment was not required.
Summary Analysis of Price	Total Subtotal Cost	Should equal the 'total Allowable Costs (including risk contingency allowance)' on the Profit page, to 3 dp	Υ		1		Y	N	N	N	N	N	N	N	Subtotal Cost should equal the Total Allowable Costs (Including any Risk Contingency Allowance) defined on the Profit page
Summary	Risk Contingency	The risk contingency total in the Summary Analysis of	Υ		6		Y	N	N	N	N	N	N	N	The amount of Risk Contingency Element within the Allowable Costs
Analysis of Price	Element within the Allowable Costs Total	Price should be consistent with the risk contingency amount reported in the Profit page.													should match what is reported on the Profit page
Summary Analysis Of Price	Additional Profit arising from Incentive	This, plus the 'Profit (excluding incentive adjustment)' above should equal the 'Contract Profit Rate - expressed	Y		1		Y	N	N	N	N	N	N	N	The Profit (excluding Incentive Adjustment) PLUS the Additional Profit arising from Incentive Adjustment if met, should equal the Contract Profit
	Adjustment if met	as amount' on the Profit page, to 3 dp					 								Rate - expressed as an amount defined on the Profit page
Summary Analysis Of Price	Total Contract Price (including incentive adjustment)	This should equal the 'Total contract price' on the Contract page, to 3 dp	Y		1		Y	N	N	Y	Y	Y	Y	N	The Total Contract Price (including incentive adjustment) should equal the Total Contract Price defined on the Contract page
Summary Analysis of Price	Total Allowable Costs from DPS	If a non-standard DPS structure has been used, all values in this row should be provided (the row is auto populated form the DPS Inputs page when a DPS structure has been used)	Y		1		Y	N	N	N	Y	Y	Y	N	The Subtotal planned cost of components row is incomplete. This report has a DPS selected in the DPS Input page which is not standard and therefore requires manual entry. Please ensure all values are entered.
Summary Analysis of Price	Total Contract Price (including incentive adjustment)	For each of the annual profile totals (including Not Profiled), if the price has changed from the last submitted contract report (of any type), then the Latest Pricing Amendment - Date field should have changed	Y		3		N	N	N	Y	Y	Y	Y	N	The annual profile totals in 'Total Contract Price (including incentive adjustment)' for year XX/XX have changed since the last submitted contract report, without a corresponding pricing amendment date change. Please report a new pricing amendment date, or provide a comment to explain why an amendment was not required.
Summary Analysis of Price	Total Contract Price (including incentive adjustment)	The Total Contract Price (excluding incentive adjustment) percentage should match the figures reported in the Profit page.	Y		6		Y	N	N	N	N	N	N	N	The Profit (excluding incentive adjustment) % should reconcile to the contract profit rate % less the incentive adjustment %.
Summary Analysis of Price	Total Maximum Profit arising from Incentive Adjustment	The incentive adjustment percentage should match the figure reported in the Profit page.	Y		6		Υ	N	N	N	N	N	N	N	The Maximum Profit arising from Incentive Adjustment % should reconcile to step 5 of the profit rate calculation on the profit page
Cost Recovery Rates	Entire Page	Check if at least one recovery base has been listed	Υ		2		Y	Y	N	N	Y	Y	Υ	N	At least one recovery base should be listed
Cost Recovery Rates	Pricing Business Unit Name	Pricing Business Unit should match a Business Unit listed in the Contract page	Υ		2		Υ	Υ	N	N	N	N	Υ	N	Business unit: XXXXXXXX not found in the list of business units defined on the Contract page
Cost Recovery Rates	Pricing Business Unit Name	Pricing Business Unit must be included as a Business Unit on the Contract page	Y		7		Y	Y	N	N	N	N	Y	N	You have provided Pricing Business Unit name details but indicated 'No' in relation to whether there are any business units in relation to which a cost recovery rate has been used to determine the contract price in the Contracts page.
Cost Recovery	Pricing Business Unit	Pricing Business Unit name added when not defined on	Y		7		Y	Υ	N	N	N	N	Υ	N	Business Units have been defined on this page when there are none on
Rates Cost Recovery	Name Name of cost recovery	the Contract page Name of Cost Recovery Rate is a required field	Υ		1		Y	Υ	Y	N	N	N	Υ	N	the Contract page. Name of Cost Recovery Rate must be populated
Rates Cost Recovery	rate Recovery Base Units	Name of Cost Recovery Rate and Recovery Base Units	Υ		2		Υ	Υ	Y	N	Υ	Y	Υ	N	Recovery Rate Name - XXX and its Unit of Measure should not have the
Rates Cost Recovery Rates	Of which overheads (if applicable)	fields cannot match If Labour & Overheads selected, then user should enter a value	Y		1		Y	Y	N	N	N	N	N	N	same value XXXXXXXX - YY/YY - if the ""Type of Cost Recovery Rate"" is set as "Labour & Overheads"" then ""Of which overheads (if applicable)""
Cost Recovery Rates	Of which overheads (if applicable)	The value entered should not be greater than the value in the rate column	Υ		1		Y	Y	N	N	N	N	N	N	should be populated XXX FINYR - the "Of which overheads (if applicable)" field should not be greater than the "Rate" field'
Cost Recovery Rates	Listed recovery bases	For any recovery bases listed, check the row has been fully completed	Υ		3		Y	Y	N	N	Υ	Υ	Υ	N	Row X: Please complete all description and annual fields for each listed recovery base

Report Page	Report Field	Validation Rule			+			<u> </u>							Validation Message
Report i age	report i leiu	Validation Rule			Start	her		CPS (note 6)	fe						Validation Message
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			Validation should satisfied (note 1)	'alidatic atisfiec	alidation Rule Set note 3)	'alidation Disc note 4)	Rule in (p-u	Rule	Rule in ICRL	Rule	Rule	Rule	
				Va	> 5	ي ج	<u>~</u>	On	Ō G						
Cost Breakdown	Labour (from rates)	Fail if the value provided in this field does not match the	Υ		2		Y	Y	N	N	N	N	N	Ν	The total value of the Labour (from rates) field should match the total
0.15		total carried forward from the Cost Recovery Rates page					V	V	_		⊢.				value of the labour defined in the Cost Recovery Rates page
Cost Breakdown	Overhead (from rates)	Fail if the value provided in this field does not match the	Υ		2		Y	Y	N	N	N	N	N	Ν	The total value of the Overhead (from rates) field should match the total
Cost Breakdown	Total	total carried forward from the Cost Recovery Rates page This should equal the 'total Allowable Costs (including	Υ		1		V	V	N	N	N	N	N	N	value of the overheads defined in the Cost Recovery Rates page
Cost breakdown	Total	any risk contingency allowance)' on the Profit page, to	T		'		ľ	T	'	IN	IN	IN IN	IN	IN	The Cost Recovery Rate Breakdown Total should equal the Total Allowable Costs (Including any Risk Contingency Allowance) defined on
		3db													the Profit page
Assumptions	Whole page	Have at least one assumption listed	Υ		3		Υ	Υ	N	N	N	N	N	N	Assumptions page must have at least one assumption added. If there
7.000	Trible page	Trave at least one assumption listed					-		'`	' '	'`	'`			are no assumptions to report, please select 'No'
Assumptions	Allowable Costs linked to	The sum of Allowable Costs across all years should not	Υ		1		Υ	Υ	N	N	N	N	N	N	The sum of all Allowable Costs across all years should not be greater
Inflation	rate	be greater than the 'total allowable costs (including any													than the Total Allowable Costs (including any risk contingency) defined
		risk contingency allowance)' on the Profit page													on the Profit page
Assumptions	All fields (per assumption)	Check if all information and all annual profile fields have	Υ		2		Υ	Υ	N	N	N	N	Ν	Ν	Inflation rate assumption is incomplete
Inflation		been completed for an assumption row (Not Profiled can													
		be left blank)			_		1		1		 	.			
Assumptions	Selection box - 'yes'/'no'	Check if the contractor has selected 'yes' or 'no'	Υ		3		Υ	Υ	N	N	N	N	N	Ν	Are there inflation assumptions relating to this contract? must have an
Inflation	Inflation Assumed to the	If "Voo" coloated wavet have are wave vital.	V				1/	1/	k i	N I	N I	N.I	K I	K I	option selected
Assumptions	Inflation Assumptions	If "Yes" selected, must have one row provided	Υ		3		Y	Y	N	N	N	N	N	Ν	If the 'Are there inflation assumptions relating to this contract?' has been
Inflation	rows														set to 'Yes' then at least one assumption should be entered
Assumptions	Allowable Costs linked to	The sum of Allowable Costs across all years should not	Υ		1		Υ	Υ	N	N	N	N	N	N	The sum of all Allowable Costs across all years should not be greater
Exchange Rates	rate	be greater than the 'total Allowable Costs (including any													than the Total Allowable Costs (Including any Risk Contingency
•		risk contingency allowance)' on the Profit page													Allowance) defined on the Profit page
Assumptions	All fields (per assumption)	Check if all information and all annual profile fields have	Υ		2		Υ	Υ	N	N	N	N	Ν	Ν	Exchange rate assumption is incomplete
Exchange Rates		been completed for an assumption row (Not Profiled can													
		be left blank)													
Assumptions	Selection box - 'yes'/'no'	Check if the contractor has selected 'yes' or 'no'	Υ		3		Y	Υ	N	N	N	N	N	Ν	Are there exchange rate assumptions relating to this contract?' must
Exchange Rate	Freshau na Data	16 !!\/!					\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	+	N	L	N.I		N.I.	have an option selected
Assumptions	Exchange Rate	If "Yes" selected, must have one row provided	Υ		3		Y	Y	N	N	N	N	N	Ν	If the 'Are there exchange rate assumptions relating to this contract?' has
Exchange Rate	Assumptions rows														been set to 'Yes' then at least one assumption should be entered
Sub Contracts	List of Sub-Contracts	Validation to check if "yes" or "no" has been selected.	Υ		6		Y	N	N	V	V	Y	Y	N	Are there any actual or intended sub-contracts with a value of £1 million
Odb Contracts	List of Odb Contracts	validation to encokin yes of the has been selected.					'		'`	'	'	'	'	1	or above? Please select yes or no
Sub Contracts	List of Sub-Contracts	If no sub contracts listed, a comment should be added in	Υ		2		Υ	N	N	Υ	Υ	Υ	Υ	N	If no sub contracts are listed, a comment should be provided in the
		the comment box													General Description of Use of Sub-Contracts field
Sub Contracts	Expected Contract	Expected Contract Completion date must be greater than		Υ	1		Υ	N	N	Υ	Υ	N	Υ	Ν	Let date must be before Contract Completion Date
	Completion date	Date contract entered into/expected to be entered into													·
Sub Contracts	Total value of all sub-	This should not be greater than the 'total Allowable Costs	Υ		1	4	Υ	N	N	N	N	N	Ν	Ν	The Total value of all sub-contracts should not be greater than the Total
	contracts (including those	(including any risk contingency allowance)' on the Profit													Allowable Costs (including any risk contingency) defined on the Profit
	under £1 million)	page							<u> </u>						page
Sub Contracts	Total price of the	This should not be greater than the 'total Allowable Costs	Y		4		Y	N	N	N	N	N	N	N	Total price of the QDC/QSC which is attributable to sub-contracts should
	QDC/QSC which is	(including any risk contingency allowance)' on the Profit													not be greater than Total Allowable Costs (including any risk contingency)
	attributable to	page													defined on the Profit page
Sub Contracts	subcontracts Total value of all sub-	This should equal the 'Sub-contracts' field on the Cost	Υ		1	4	Y	N	N	N	N	N	N	N	The Total value of all sub-contracts should equal the Sub-Contracts
Oub Contracts	contracts (including those	Breakdown page			'		'		'`	'`	'`	'`		13	value defined on the Cost Recovery Rates Breakdown page
	under £1 million)	Breakdown page													value defined on the cost recovery reales breakdown page
Sub Contracts	Total price of the	This should equal the 'Sub-contracts' field on the Cost	Υ		4		Υ	N	N	N	N	N	N	N	Total price of the QDC/QSC which is attributable to sub-contracts should
	QDC/QSC which is	Breakdown page													equal the Sub-Contracts value defined on the Cost Breakdown page
	attributable to	· ~													
	subcontracts											<u> </u>			
Sub Contracts	Total value of all sub-	This should be greater or equal to the sum of all sub-	Υ		1	4	Y	N	N	Υ	Y	N	Υ	Ν	The Total value of all sub-contracts should be greater than or equal to the
	contracts (including those	contract prices listed within the page													sum of all sub-contracts entered on the Sub Contracts page
0.1.0	under £1 million)	Market Data and the Data and the Control of the Con	2.5				V		+		\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \				Farant and NOON Kill 15 in the 17
Sub Contracts		If the 'Date entered into/Expected to be entered into' is in	Υ		3		Y	N	N	Υ	Y	N	Υ	Ν	For sub-contract XXXX. If the 'Date entered into/Expected to be entered
	contract entered into'	the past, check that the 'Sub-contract entered into?'													into' is in the past, the 'Sub-contract entered into?' tickbox should be
Sub Contracts	column Listed sub contracts	tickbox has been ticked to signify 'yes' For any sub-contracts listed, check the row has been fully	Υ		3	1	V	N	N	Y	Y	N		N	ticked Row X: Please complete all fields for all listed sub-contract
Sub Contracts	LISIEU SUD CONTIGCIS	completed	· ·		3	4	"	I	IN	'	'	IN	'	IN	Now A. Flease complete all fleius for all listed sub-contract
Sub Contracts	Listed sub contracts	For any sub-contracts listed, check the row has been fully	Υ		4	 	Υ	N	N	Y	Υ	N	Υ	N	Row X: Please complete all fields for all listed sub-contract
	Liotod odb contracts	completed	' '				'	'`	'`	'	'	'`	'	1 4	1.6.1 7.1.1 Idde complete all floids for all listed sub-contract
Payments	Whole page	Validation to check if "yes" or "no" has been selected.	Υ		6		Υ	N	N	N	Υ	Υ	Υ	N	Are there any significant individual payments? Please select yes or no
		, , , , , , , , , , , , , , , , , , , ,													

Report Page	Report Field	Validation Rule			Ę	ō		(9							Validation Message
			pe		Validation Rule Set Start (note 3)	Validation Discontinued (note 4)		(note 6)	(note					2)	
				t be 2)	Set	onti		S (r	P (r					ote !	
			shot ote	must be	Sule	Jisc		CPS	ICRP	~	7	I	~	S (note	
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			Validation should satisfied (note 1)	'alidatior atisfied (dati te 3)	dati ie 4)	Rule in CIR	den	On-demand 6)	Rule in QCR	e in	Rule in ICRH	Rule in CCR	e in	
			Vali Sati	Vali Sati	Vali (not	Vali (not	Ruk	On-	On- 6)	Ruk	Rule	Ruk	Ruk	Rule	
Payments	List of Significant	There should be at least one row entered. (Validation	Y		1		Y	N	N	N	Υ	Υ	Υ	N	No payment data has been entered. This warning can be ignored if the
	Individual Payments	message flags that contractor can ignore the message if it is a QSC)													contract is a QSC. If no data was entered because no expected payment in the contract is expected to exceed £100,000 or 1% of the contract
															value (whichever is the greater), please leave a comment in the
Payments	List of Significant	For any row of signficant payments listed, check the	Y		4		Y	N	N	N	Υ	Y	Υ	N	'Comments, Issues & Supporting Information' explaining this. Significant Payment Row X: Please ensure the 'Contracted Date',
,	Individual Payments	Contracted Date, Currency and Amount has been													'Currency' and 'Value' fields have been completed
Payments	Amount (£m)	completed The sum of entered amounts in this column should not be	Υ		1		Y	N	N	N	Y	Y	Υ	N	The sum of all GBP payments in the List of significant Individual
i aymonto	, unodin (Ziii)	greater than the Total Contract Price on the Contract	·		•					.,	•	'		.,	Payments section should not be greater than the Total Contract Price
Payments	Amount (£m)	page (if GBP used as a currency) An entered amount should not be less than 0.1	Y		1		V	N	N	N	Υ			N	defined on the Contract page
Payments	Amount (£m)	(£100,000)	'		1		ī	IN	IN	17	ī	1	1	IN	Value of payment: X is less than £100,000
Payments	Amount (£m)	An entered amount should not be less than 1% of the	Y		1		Y	N	N	N	Υ	Υ	Υ	N	Value of payment: X is less than 1% of the Total Contract Price
Payments	Annual Profile	Total Contract Price The sum of entered amounts in table should not be	Υ		1		Υ	N	N	N	Υ	Υ	Υ	N	The sum of all GBP payments in the Annual Profile summarising all
	summarising all	greater than the Total Contract Price on the Contract													contracted payments should not be greater than the Total Contract Price
Payments	contracted payments Annual Profile	page (if GBP used as a currency) For any annual profile of payments listed, check the row	Y		3		Y	N	N	N	Υ	Y	Υ	N	defined on the Contract page Annual Payment Profile GBP: Please complete all fields for listed annual
,	summarising all	has been fully completed													profile of payments
Key Deliverables	contracted payments Deliverables	There should be at least one row entered	Y		1		Y	N	N	N	Y	Y	Υ	N	At least one Key Deliverable should be specified
Key Deliverables	Add Deliverable	Name and Description should be provided (if applicable)	Y		2		Y	N	N	N	Y	Y	Y	N	Deliverable: XXXXXXXX should have a name and description (if
Key Deliverables	Add Metric	Parameter, Name, Value and Unit should be provided (if	Y		2		V	N	N	N		V	V	NI	applicable) specified Metric: X on deliverable: XXXXXXXX should have a Parameter, Name,
		applicable)	<u>'</u>				'		- 1				'		Value and Unit specified
Key Deliverables Milestones	Metrics Milestones	At least one metric provided (in total, not per metric) Selection of Yes/No should be made	Υ •		2		Y	N N	Y N	N	Y	Y N	Y	N N	At least one metric should be provided (in total) The 'yes' or 'no' button should be selected to confirm if there are
ivillestories	Milestones	Selection of Tes/No should be made	'		,		1	IN	IN	I	ı	IN	ı	IN	milestones relating to this contract
Milestones	Milestones	Where 'yes' has been selected at least one milestone	Υ		1		Y	Ν	N	Υ	Υ	N	Υ	Ν	At least one milestone should be entered as 'yes' has been selected
		should be entered													confirming that there are milestones that need to be reported
Milestones	Contracted Target Date	This should be within the 'Date contract entered into' and	Y		1		Y	N	N	Υ	Υ	N	Υ	N	The Contracted Target Date for milestone XXXXXXXX should be within
	5	'Contract Completion date on the Contract page. (Note,													the Date Contract entered into and Contract completion date defined on
Milestones	Actual or Forecast	this is NOT the date contract became a QDC/QSC) Check the contractor has provided Actual or Forecast	Υ		2		N	N	N	Y	N	N	Υ	N	the Contract page Milestone XXXXXXX: should have both the Actual and Forecast dates
	Completion Date	dates for all Milestones	<u> </u>								.,		•		completed
Milestones	Actual or Forecast Completion Date	If there is a variance between Actual and Forecast completion dates, then a comment should be provided	Y		1		N	Ν	N	Υ	Υ	N	Υ	N	Milestone XXXXXXX: if there is a variance between the Actual and Forecast dates, then a comment should be provided explaining the
	Completion Date	explaining the variance													variance
Milestones	Listed milestones	For any milestones listed, check the row has been fully completed	Y		3		Y	Ν	N	Υ	Υ	N	Υ	Ν	Row X: Please complete all fields for listed milestones
Reminder Of	Can you confirm that this	Users must either tick the box for each statement, OR		Υ	1		Υ	Υ	N	N	N	N	N	N	Obligation must be accepted or a comment provided explaining any
Obligations	contract is in line with the	write a comment in the box explaining any deviations													deviations
Analysis of Cost	following obligations? Supplier Breakdown	At least one line should be entered	Y		1		N	N	N	Υ	N	N	N	N	At least one line should be entered
by Supplier															
Breakdown Analysis of Cost	Supplier Breakdown	All lines where a description has been entered should	Υ		1		N	N	N	Υ	N	N	N	N	XXXXXXX: Year data should be entered for at least one of the years (or
by Supplier		have data entered in one of the years or the not profiled													the Not Profiled column)
Breakdown Analysis of Cost	Total	column Total value should not be more than 'Total Contract	Y		1		N	N	N	Υ	N	N	N	N	The Total Value of all lines should not be more than the Total Contract
by Supplier		Price' on the contract page						•			-			-	Price defined on the Contract page
Breakdown Analysis of Cost	Total Row	For each of the annual profile totals (including Not	Y		3		N	N	N	Υ	N	N	N	N	The annual profile totals in 'Total Contract Price (including incentive
by Supplier		Profiled), if the price has changed from the last submitted						•			-			-	adjustment)' for year XX/XX have changed since the last submitted
Breakdown		contract report (of any type), then the Latest Pricing Amendment - Date field should have changed													contract report, without a corresponding pricing amendment date change.
		Amendment - Date held should have changed													Please report a new pricing amendment date, or provide a comment to explain why an amendment was not required
Actual & Forecast	Data Status Flag	Where there is data within a column, a data status flag	Y		1		N	N	N	Υ	N	N	N	N	Where there is a value, please select an option from the dropdown
Analysis of Cost	, and the second	should be provided			<u>.</u>					-				. •	
Actual & Forecast Analysis of Cost	Data Status Flags	Future dates cannot be actuals	Y		3		N	N	N	Y	N	N	N	N	Year Period: XX/XX. Dates in the future cannot have an 'Actuals' Cost Data Status flag
Actual & Forecast	Data Status Flag	Where there is data within a column, a data status flag	Υ		1		N	N	N	Υ	Υ	Υ	Υ	N	Where there is data within a year, the cost data status must be selected.
Price Summary		should be provided				I									Data Status flag should be set for FINYEAR

		Wild B.											_		
Report Page	Report Field	Validation Rule	Validation should be satisfied (note 1)	Validation must be satisfied (note 2)	Validation Rule Set Start (note 3)	Validation Discontinued (note 4)	Rule in CIR	On-demand CPS (note 6)	On-demand CRP (note 6)	Rule in QCR	Rule in ICRL	Rule in ICRH	Rule in CCR	Rule in CCS (note 5)	Validation Message
Actual & Forecast	Total Allowable Costs	If a non-standard DPS structure has been used, all	Υ		1		Υ	N	N	N	Υ	Υ	Υ	N	The Subtotal planned cost of components row is incomplete. This report
Price Summary		values in this row should be provided (the row is auto populated form the DPS Inputs page when a DPS structure has been used)													has a DPS selected in the DPS Input page which is not standard and therefore requires manual entry. Please ensure all values are entered.
Actual & Forecast Price Summary	t Data Status Flags	Future dates cannot be actuals	Y		3		N	N	N	Υ	Y	Υ	Y	N	Year Period: XX/XX. Dates in the future cannot have an 'Actuals' Cost Data Status flag
Quarter	Government Financial Year	The relevant government financial year selected in the Quarter page should link it to the report selection from the "date this report is due" field in the report submission admin page.	Y		6		N	N	N	Y	N	N	N	N	The government financial year selected is different from the period covered by this QCR submission. Please select the correct government financial year.
Quarter	Data Status Flag	Where there is data within a column, a data status flag should be provided	Y		1		N	N	N	Υ	N	N	N	N	Cost Data Status flag for Current Year Quarter 1 - Where there is data within a quarter, the Cost Data Status flag should be completed
Quarter	Cross Check against Government Financial Year	Entries in these columns should always equal 0. Update validation message to state: "[Financial Year] Cross Check for row 0 should equal the [Financial Year] Government Financial Year Total in row 0'" To ensure that users are clear about which field is generating the	Y		1		N	N	N	Y	N	N	N	N	FINYEAR Cross Check for XXXXXX should equal the Government Financial Year Total in XXXXXX
Quarter	Data Status Flags	Future dates can not be actuals	Y		3		N	N	N	Y	N	N	N	N	Year Period: XX for Next Year Quarter X. Dates in the future cannot have an 'Actuals' Cost Data Status flag
Variance, Events & Circumstances		The remaining unexplained variance as a % of total variance should not be greater than 10%	Y		1		N	N	N	Υ	Y	Y	Y	N	The remaining unexplained variance as a % of the total variance should not be greater than 10%
Variance, Events & Circumstances		If selected as an event or circumstance, all fields should be completed	Y		3		N	N	N	Y	Y	Y	Y	N	Row X: Please complete all fields for listed event or circumstance
Variance, Events & Circumstances	Amount of variance (£m)	Check if total amount of variances explained is higher than the total variance.	Y		6		N	N	N	Υ	Y	Y	Y	Ν	The total explained variance should not exceed the total stated variance
Actual & Forecast DPS Input Values	t Data Status Flag	Where there is data within a column, a data status flag should be provided	Y		1		N	N	N	N	Y	Y	Y	N	Year period FINYEAR should have the Cost Data Status Flag set
Actual & Forecast DPS Input Values	,	Should have data entered in at least one of the years (or the 'Not profiled' column)	Y		1		Υ	N	Z	N	Y	Y	Υ	Ν	XXXXXXXX should have data entered in at least one of the years (or the 'Not profiled' column)
Actual & Forecast DPS Input Values	<u> </u>	Future dates can not be actuals	Y		3		N	N	N	N	Y	Y	Y	N	Year Period: XX/XX. Dates in the future cannot have an 'Actuals' Cost Data Status flag
Actual & Forecast Cost Recovery Rates	t Data Status Flag	Where there is data within a column, a data status flag should be provided	Y		1		N	N	N	N	Y	Y	Y	N	Data Status flag should be set for FINYEAR
Actual & Forecast Cost Recovery Rates		Future dates can not be actuals	Y		3		N	N	N	N	Y	Υ	Y	N	Year Period: XX/XX. Dates in the future cannot have an 'Actuals' Cost Data Status flag
Actual & Forecast Cost Recovery Rates	,	For any recovery bases listed, check the annual profile has been fully completed or not profiled	Y		3		N	N	N	N	Y	Y	Y	N	Row X: Please complete all description and annual fields for the listed recovery base
Final Payments	Final Payments	Check if the amount fields have all been completed	Υ		2		Ν	Ν	N	Υ	Υ	N	Υ	N	All of the amount fields should be completed

Note 1 - Referred to as validation warnings in the SSRO's reporting guidance and displayed in amber in DefCARS.

Note 2 - Referred to as validation errors in the SSRO's reporting guidance and displayed in red in DefCARS.

Note 3 - Validation rule set 1 applied from 15 March 2017, validation rule set 2 applied from 20 June 2018, validation rule set 3 applied from 15 May 2019, validation set 4 applied from 13 December 2019, validation set 5 applied from 24 June 2020, validation set 6 from 11 November 2020 and validation set 7 from 26 May 2021.

Note 4 - Identifies that the validation rule was discontinued from the date the indicated set was introduced.

Note 5 - Validation rules added for the CCS on 24 June 2020.

Note 6 - Validation rules added for the on-demand CRP and on-demand CPS on 11 November 2020.