

## Pre Certificate Application for an Export Health Certificate for Products of Animal Origin

### For APHA use only

Certificate serial number:	
Support documents:	PROC

- You should submit your application form by e-mail to: [processingteam@apha.gov.uk](mailto:processingteam@apha.gov.uk)
- Correctly completed applications will be processed within 24 hours of receipt, Monday to Friday. Applications that require additional documentation may take longer to process. Due to the requirements for APHA to provide notifiable disease assurances to the certifying OV; applications received more than seven working days in advance of the certification date, will be processed seven working days prior to this date.

### Please ensure that:

- you check with the Centre for International Trade - Carlisle if in doubt about which application form to use and whether a certificate already exists for the product / country in question;
- this application form can be used when applying for export health certificates where the Official Veterinarian (OV) will certify a pre certificate and a department Veterinarian at the Centre for International Trade - Carlisle will certify the final export health certificate. A full list of applicable export health certificates can be found in the Notes section of this application;
- you complete this form in typescript BLOCK LETTERS;
- the form is completed in full. Do not leave boxes incomplete, write N/A where appropriate. Incomplete or illegible forms may be delayed or returned;
- a separate form is used for each consignment;
- you enclose the following documents with your EXA10 Pre Certificate PDF application:
  - an electronically completed typescript copy of the pre certificate PDF Application document
  - a scanned copy of the pre certificate PDF Application document that has been signed, stamped and dated by your OV
  - a copy of your valid Import Permit, where applicable
  - a signed and dated copy of your Manufacturer/ Exporter declaration, where applicable;
- each e-mail submission must only contain the application documents listed above for a single export health certificate application. Please check you are using the correct version of the PDF Application document by checking the watermark version number on the PDF against the current version number of the PDF listed on the GOV.UK website: <https://www.gov.uk/exporting-live-animals-or-animal-products-to-non-eu-countries>

### General Information

Name and address of exporter:

Postcode

Exporters application reference number:

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Country of Destination:

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Date EHC required to be with exporter:

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Export date:

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Import Permit required:

Yes  No

Import Permit number (if applicable):

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If an Import Permit is required please enclosed a copy with this application.

Manufacturer/Exporter declaration required:

Yes  No

If a manufacturer/exporter declaration is required to enable certification of the EHC by an APHA Veterinarian please enclose a signed

and dated copy of the declaration with this application. Please ensure, if a manufacturer/exporter declaration is required, the declaration is signed by an authorised signatory of the manufacturer/exporter.

Consignment Identification / Shipping Marks:

  
Postcode

Address to where final certificate is to be sent  
(please ensure this information is completed fully and accurately as this information is used to ensure your Export Health Certification is directed to correct recipient)

Name of Official Veterinarian (OV) who has signed the pre certificate and the name and address of the veterinary practice:

  
Postcode

Tel number of the OV (including national dialling code):

E-mail address of the OV:

Method of final certificate delivery (tick appropriate box):

1<sup>st</sup> Class Post  Recorded Delivery\*  Courier\*

**\*Recorded delivery and courier charges must be arranged and paid for by the exporter**

### Declaration to be completed by the Exporter or Agent of the Exporter

The details given on this form are correct and complete to the best of my knowledge and where required I agree to discharge the reasonable costs of the Department for Environment, Food and Rural Affairs in issuing the Export Health Certificate. I understand that:

- the certificate will be provided on the basis of information available at the time and may not necessarily comply fully with the requirements of the importing country. It is the exporter's responsibility to check the certificate against any relevant import permit or any advice provided by the competent authority in the importing country. If these do not match, the exporter should contact the Centre for International Trade - Carlisle
- in the event of suspicion or confirmation of disease after certification, it may be necessary for the Department to withdraw or cancel the health certificate without notice. No liability for losses incurred can be accepted by the Department should these circumstances arise
- the information contained within this application may be disclosed to other competent veterinary authorities or used in the compilation of statistics.

I am the:

Exporter

Agent of the Exporter

Name in BLOCK LETTERS

Date

Address

  
Postcode

Tel No. (including national dialling code)

E-mail:

Note: By adding your name in BLOCK LETTERS to this section you are providing an electronic signature to the declaration confirming all the information within the application is correct and complete to the best of your knowledge.

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**DATA PROTECTION**

For information on how we handle personal data please go to [www.gov.uk](http://www.gov.uk) and search Animal and Plant Health Agency Personal Information Charter.

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APHA is an Executive Agency of the Department for Environment, Food and Rural Affairs and also works on behalf of the Scottish Government, Welsh Government and Food Standards Agency to safeguard animal and plant health for the benefit of people, the environment and the economy.

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**Notes**

This application form can be used when applying for the following export health certificates:

- 3496EHC – Milk / Milk Products / Products Containing Milk to the USA
- 5185EHC – Animal Bone Ash / Charcoal for Technical Use to the USA
- 5716EHC – Animal Derived Materials for In-Vitro / Laboratory Use Only to the USA
- 5798EHC – Animal Material Intended for Human Medical Use to the USA
- 6038EHC – Animal Derived Materials for Medical / Pharmaceutical / Cosmetic Use to the USA
- 6055EHC – Fish Oil / Other Fish Products (Including Shellfish) to the USA
- 6122EHC – Pet Products to the USA
- 6626EHC – Gelatine Capsules to the USA
- 7001EHC – Products Containing Poultry Ingredients With/Without Dairy Ingredients to the USA
- 7414EHC – Animal Feedingstuffs/Feed Ingredients Containing Vitamin A Derived from Porcine Gelatine, or Vitamins Coated with Porcine Gelatine, or Vitamin D3 Derived from Sheep Wool Grease as the only Animal Origin ingredients to the USA
- 6894EHC – Animal Products for Laboratory Research to the People's Republic of China.

Two copies of the pre certificate EHC Application document must be returned to the Centre for International Trade - Carlisle. One copy must be printed and certified by the OV then scanned and returned to the Centre for International Trade – Carlisle. One copy must be the electronically completed copy of the PDF.

The 24 hours processing timescale for submitted applications must be given based on the date the EHC is required with exporter and not the export date. An application will not be considered as fully complete until all the required documents have been received by the Centre for International Trade - Carlisle.

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