



Homes
England

Date: 21 September 2021

Our Ref: RFI3593

Tel: 0300 1234 500

Email: infogov@homesengland.gov.uk

Making homes happen

By Email Only

Information Governance Team
Homes England
Windsor House – 6th Floor
50 Victoria Street
London
SW1H 0TL

Dear [REDACTED]

RE: Request for Information – RFI3593

Thank you for your request for information which was processed in accordance with the Freedom of Information Act 2000 (FOIA).

You requested the following information:

I am trying to establish local authorities procedures for recruitment; specifically applicant tracking systems for my research project.

Do you use an Applicant Tracking System (ATS)?

If you do use an ATS, who is the supplier of your current ATS?

If you do use an ATS, when is the contract end-date with your current supplier?

If you do use an ATS, did you buy your current ATS through a framework?

If you did buy through a framework, which framework?

If you did not buy through a framework, did you contract direct without any tendering process?

If you bought through a framework, did you call off or did you conduct a mini-competition?

Response

We can confirm that we do hold some of the requested information. We will address each of your questions in turn.

Do you use an Applicant Tracking System (ATS)?

We can confirm that Homes England does use an Applicant Tracking System,

If you do use an ATS, who is the supplier of your current ATS?

The supplier of Homes England's current Applicant Tracking System is Genius Group.

If you do use an ATS, when is the contract end-date with your current supplier?

The contract end date is December 2022.

If you do use an ATS, did you buy your current ATS through a framework?

We can confirm that Homes England did buy the current Applicant Tracking System through a framework.

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If you did buy through a framework, which framework?

The framework was CCS Framework G Cloud 11.

If you did not buy through a framework, did you contract direct without any tendering process?

We can confirm that Homes England does not hold the information detailed in your request. - This is because there is no business reason for Homes England to do so.

To conclude that the information is not held, we have searched with our Human Resources team who would have the requested information if held.

The FOIA does not oblige a public authority to create information to answer a request if the requested information is not held. The duty under section 1(1) is only to provide the recorded information held.

The full text of section 1 in the legislation can be found here:

<https://www.legislation.gov.uk/ukpga/2000/36/section/1>

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Advice and Assistance

We have a duty to provide advice and assistance in accordance with Section 16 of the FOIA. To comply with this duty we are able to confirm that Homes England did neither 'call off' or conduct a 'mini-competition' rather there was a catalogue approach in line with the terms of the framework. In such circumstances, the catalogue of supplier information is produced which would therefore assist in determining which supplier was most suited to fulfil the needs of the Agency.

Right to Appeal

If you are not happy with the information that has been provided or the way in which your request has been handled, you may request an internal review. You can request an internal review by writing to Homes England via the details below, quoting the reference number at the top of this letter.



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Your request for review must be made in writing, explain why you wish to appeal, and be received within 40 working days of the date of this response. Failure to meet this criteria may lead to your request being refused.

Upon receipt, your request for review will be passed to an independent party not involved in your original request. We aim to issue a response within 20 working days.

You may also complain to the Information Commissioner's Office (ICO) however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link:

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,

The Information Governance Team
For Homes England

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