



Animal &  
Plant Health  
Agency

Animal and Plant Health Agency  
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[www.gov.uk/apha](http://www.gov.uk/apha)

Our Ref: ATC2239

[REDACTED]  
{By Email}

15 December 2020

Dear [REDACTED]

## **PROVISION OF REQUESTED INFORMATION**

Thank you for your request for information brief description of request which we received on 18 November 2020. Your request has been handled under the Freedom of Information Act 2000 (FOI).

The information you requested and our response is detailed below:

"I am writing to you under the Freedom of Information Act 2000 to request the following information regarding your organisation.

Could you please provide up to date Names, Job Titles, telephone numbers and email addresses for the following;

Chief Executive  
Deputy Chief Executive  
Ministers and Ministerial team (if applicable)  
Chair  
Chief Information Officer  
Chief Digital Officer  
Senior Information Risk Owner  
Director of IT / ICT / IM&T / Digital / Information / Technology  
Director / Head of Finance  
Chief / Deputy Chief Operating Officer  
Head of Cyber Security  
Head / Director of People  
Heads of change / Transformation / Improvement  
Department Directors / Heads  
Board members (if applicable)

Or the equivalent job titles in your organisation.

In addition if you have an up to date 2020 senior staff organisation or structure chart could you please forward a copy to me in either Excel or pdf format.”

The Animal and Plant Health Agency (APHA) is an executive agency of the Department for Environment, Food & Rural Affairs (DEFRA), and also works on behalf of the Scottish Government and Welsh Government.

The agency was launched on 1 October 2014. It merges the former Animal Health and Veterinary Laboratories Agency (AHVLA) with parts of the Food and Environment Research Agency (FERA) responsible for plant and bee health to create a single agency responsible for animal, plant and bee health. To find out more please follow the link below:

[Animal and Plant Health Agency - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

As an executive agency many of our functions including HR, Security and IT are carried out by our parent organisation DEFRA, please see link to their page below:

[Department for Environment, Food & Rural Affairs - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

The majority of the information you have requested can be found at the following links

[Our governance - Animal and Plant Health Agency - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

[Office access and opening times - Animal and Plant Health Agency - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

Details including structural chart, telephone number and e-mail addresses have been exempted from release citing Section 40 of the Freedom of Information Act (FOIA) 2000.

## **Section 40**

We confirm that APHA does hold the information that you have requested, but we have decided that the information should be withheld under sections 40(2) and 40(3A) of the FOIA as the information constitutes personal data relating to persons other than you. These sections exempt personal information from disclosure if that information relates to someone other than the applicant, and if disclosure of that information would breach any of the data protection principles in Article 5(1) of the General Data Protection Regulation (GDPR).

We consider that disclosure of this information is likely to breach the first data protection principle, which provides that personal data must be processed lawfully, fairly, and in a transparent manner. Disclosure would not constitute 'fair' processing of the personal data because the information relates to non-senior civil servant members of staff who are not public facing officials and they would not reasonably have expected their names to be made public.

If you wish to contact a member of the APHA board this can be done via the Executive Support and Correspondence mailbox here:

[APHA Executive Support & Correspondence mailbox](#)

Information disclosed in response to this FOI request is releasable to the public. In keeping with the spirit and effect of the FOI and the government's Transparency Agenda, this letter and the information disclosed to you may be placed on GOV.UK, together with any related information that will provide a key to its wider context. No information identifying you will be placed on the GOV.UK website.

An Annex is attached which explains the copyright that applies to the information being released to you and contact details should you be unhappy with the service you have received.

If you have any queries about this letter, please contact the Access to Information Team at the email address below. During the current Coronavirus outbreak, our offices will be closed.

Yours sincerely

**ACCESS TO INFORMATION TEAM**

Email: [enquiries@apha.gov.uk](mailto:enquiries@apha.gov.uk)

## Annex

### Copyright

The information supplied to you continues to be protected by copyright. You are free to use it for your own purposes, including for private study and non-commercial research, and for any other purpose authorised by an exception in current copyright law. Documents (except photographs or logos) can also be used in the UK without requiring permission for the purposes of news reporting. Any other re-use, for example commercial publication, would require the permission of the copyright holder.

Most documents produced by APHA will be protected by Crown Copyright. Most Crown copyright information can be re-used under the [Open Government Licence](#). For information about the OGL and about re-using Crown Copyright information please see [The National Archives website](#).

Copyright in other documents may rest with a third party. For information about obtaining permission from a third party see the [Intellectual Property Office's website](#).

### Complaints

If you are unhappy with the service you have received in relation to your request, you may make a complaint or appeal against our decision under section 17(7) of the FOIA or under regulation 11 of the EIRs, as applicable, within 40 working days of the date of this letter. Please write to the Access to Information Manager at the address at the top of this letter or email [enquiries@apha.gov.uk](mailto:enquiries@apha.gov.uk) and the team will arrange for an internal review of your case.

If you are not content with the outcome of the internal review, section 50 of the FOIA and regulation 18 of the EIRs gives you the right to apply directly to the Information Commissioner's Office (ICO) for a decision. Please note that generally the ICO cannot make a decision unless you have first exhausted APHA's own complaints procedure. The ICO can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

### Coronavirus

However, following the changes to Government advice, from Tuesday 24 March 2020 the ICO offices will be closed. They will therefore not be able to collect correspondence sent via post. Where possible, they ask that you [contact them online](#) or call on 0303 123 1113