

Permit with introductory note

The Environmental Permitting (England & Wales) Regulations 2016

AO Recycling Limited

Halesfield Hazardous Waste Storage Installation

Halesfield 13

Halesfield Industrial Estate

Telford

TF7 4PL

Permit number

EPR/RP3506LG

Halesfield Hazardous Waste Storage Installation

Permit number EPR/RP3506LG

Introductory note

This introductory note does not form a part of the permit

The main features of the permit are as follows.

The site will operate as a storage facility for waste refrigerators and WEEE.

The installation aspect of the facility operates as a hazardous waste refrigerator and WEEE storage site under Section 5.6 – Temporary storage of hazardous waste with a total capacity exceeding 50 tonnes pending any of the activities listed in Sections 5.1, 5.2, 5.3.

There is also a waste operation on site for the storage of non-hazardous refrigerators and WEEE.

Refrigerators and WEEE will be delivered to the site and deposited directly into storage bays on an impermeable surface with sealed drainage prior to being sent off site for processing. The site's throughput will be 50,000 tonnes annually. The operator will use their own management system.

Refrigerators will be stacked up to 3.5m high. Stacking and handling methods will be subject to a preoperational condition which requires the handling and stacking of refrigerators in a way that will ensure no pressure is applied to the refrigerator cooling circuit until preoperational condition PO2 is satisfied. WEEE and components will be stored under a weatherproof covering using measures to be agreed under preoperational condition PO1.

Potential emissions are noise and surface runoff to sewer via an interceptor. The waste storage area is located outside on a fully concreted surface with a sealed drainage system.

The site is located on Halesfield Industrial Estate at National Grid reference SJ 70955 04334 and borders dual carriageway Brockton Way (A442). Residential receptors and a school are located to the west on the other side of the dual carriageway.

The status log of the permit sets out the permitting history, including any changes to the permit reference number.

Status log of the permit		
Description	Date	Comments
Application EPR/RP3506LG/A001	Duly made 29/04/2021	Application for refrigerator and WEEE storage facility.
Response to Schedule 5 notice dated 10/05/2021	21/05/2021	Additional information on site plan layout, WEEE components, site management, storage periods, odorous waste, operating techniques, drainage and fire prevention plan.
Additional information received	17/06/2021	Clean water management, refrigerator storage height, covering WEEE proposals, WEEE waste type details.
Additional information received	07/07/2021	Refrigerator stacking proposals.
Additional information received	05/08/2021	Refrigerator stacking proposals.

Additional information received	13/08/2021	Confirmation sewer discharge consent in place.
Additional information received	17/08/2021	Updated fire prevention plan.
Permit determined EPR/RP3506LG Installation - PAS Billing ref. RP3506LG Waste operation - EAWML Billing ref. 407718	02/09/2021	Permit issued to AO Recycling Limited.

End of introductory note

Permit

The Environmental Permitting (England and Wales) Regulations 2016

Permit number

EPR/RP3506LG

The Environment Agency hereby authorises, under regulation 13 of the Environmental Permitting (England and Wales) Regulations 2016

AO Recycling Limited ("the operator"),

whose registered office is

AO Park

5A The Parklands

Lostock

Bolton

BL6 4SD

company registration number 05486613

to operate an installation and waste operation at

Halesfield Hazardous Waste Storage Installation

Halesfield 13

Halesfield Industrial Estate

Telford

TF7 4PL

to the extent authorised by and subject to the conditions of this permit.

Name	Date
David Griffiths	02/09/2021

Authorised on behalf of the Environment Agency

Conditions

1 Management

1.1 General management

- 1.1.1 The operator shall manage and operate the activities:
- (a) in accordance with a written management system that identifies and minimises risks of pollution, including those arising from operations, maintenance, accidents, incidents, non-conformances, closure and those drawn to the attention of the operator as a result of complaints; and
 - (b) using sufficient competent persons and resources.
- 1.1.2 Records demonstrating compliance with condition 1.1.1 shall be maintained.
- 1.1.3 Any person having duties that are or may be affected by the matters set out in this permit shall have convenient access to a copy of it kept at or near the place where those duties are carried out.
- 1.1.4 The operator shall comply with the requirements of an approved competence scheme.

1.2 Energy efficiency

- 1.2.1 For the following activities referenced in schedule 1, table S1.1 (AR1), the operator shall:
- (a) take appropriate measures to ensure that energy is used efficiently in the activities;
 - (b) review and record at least every four years whether there are suitable opportunities to improve the energy efficiency of the activities; and
 - (c) take any further appropriate measures identified by a review.

1.3 Efficient use of raw materials

- 1.3.1 For the following activities referenced in schedule 1, table S1.1 (AR1), the operator shall:
- (a) take appropriate measures to ensure that raw materials and water are used efficiently in the activities;
 - (b) maintain records of raw materials and water used in the activities;
 - (c) review and record at least every four years whether there are suitable alternative materials that could reduce environmental impact or opportunities to improve the efficiency of raw material and water use; and
 - (d) take any further appropriate measures identified by a review.

1.4 Avoidance, recovery and disposal of wastes produced by the activities

- 1.4.1 The operator shall take appropriate measures to ensure that:
- (a) the waste hierarchy referred to in Article 4 of the Waste Framework Directive is applied to the generation of waste by the activities; and
 - (b) any waste generated by the activities is treated in accordance with the waste hierarchy referred to in Article 4 of the Waste Framework Directive; and
 - (c) where disposal is necessary, this is undertaken in a manner which minimises its impact on the environment.

- 1.4.2 The operator shall review and record at least every four years whether changes to those measures should be made and take any further appropriate measures identified by a review.

1.5 Climate change

- 1.5.1 The operator shall review and if appropriate update, at least every 4 years, the climate change adaptation risk assessment submitted with the permit application, and shall update the written management system as appropriate.

2 Operations

2.1 Permitted activities

- 2.1.1 The operator is only authorised to carry out the activities specified in schedule 1 table S1.1 (the “activities”).
- 2.1.2 For the following activities referenced in schedule 1, table S1.1 (AR1), waste authorised by this permit shall be clearly distinguished from any other waste on the site.

2.2 The site

- 2.2.1 The activities shall not extend beyond the site, being the land shown edged in green on the site plan at schedule 7 to this permit.

2.3 Operating techniques

- 2.3.1 For the following activities referenced in schedule 1, table S1.1 (AR1) the activities shall, subject to the conditions of this permit, be operated using the techniques and in the manner described in the documentation specified in schedule 1, table S1.2, unless otherwise agreed in writing by the Environment Agency.
- 2.3.2 If notified by the Environment Agency that the activities are giving rise to pollution, the operator shall submit to the Environment Agency for approval within the period specified, a revision of any plan or other documentation (“plan”) specified in schedule 1, table S1.2 or otherwise required under this permit which identifies and minimises the risks of pollution relevant to that plan, and shall implement the approved revised plan in place of the original from the date of approval, unless otherwise agreed in writing by the Environment Agency.
- 2.3.3 Any raw materials or fuels listed in schedule 2 table S2.1 shall conform to the specifications set out in that table.
- 2.3.4 Waste shall only be accepted if:
- (a) it is of a type and quantity listed in schedule 2 tables S2.2, S2.3 and
 - (b) it conforms to the description in the documentation supplied by the producer and holder.
- 2.3.5 The operator shall ensure that where waste produced by the activities is sent to a relevant waste operation, that operation is provided with the following information, prior to the receipt of the waste:
- (a) the nature of the process producing the waste;
 - (b) the composition of the waste;
 - (c) the handling requirements of the waste;
 - (d) the hazardous property associated with the waste, if applicable; and
 - (e) the waste code of the waste.

- 2.3.6 The operator shall ensure that where waste produced by the activities is sent to a landfill site, it meets the waste acceptance criteria for that landfill.

2.4 Hazardous waste storage and treatment

- 2.4.1 Hazardous waste shall not be mixed, either with a different category of hazardous waste or with other waste, substances or materials, unless it is authorised by schedule 1 table S1.1 and appropriate measures are taken.

2.5 WEEE storage

- 2.5.1 Spillage collection facilities and, where appropriate, decanters and cleanser-degreasers shall be provided and used as necessary.
- 2.5.2 WEEE shall be stored in areas provided with a weatherproof covering where appropriate or in containers providing a weatherproof covering where appropriate.

2.6 Pre-operational conditions

- 2.6.1 The activities shall not be brought into operation until the measures specified in schedule 1 table S1.3 have been completed.

3 Emissions and monitoring

3.1 Emissions to water, air or land

- 3.1.1 There shall be no point source emissions to water, air or land except from the sources and emission points listed in schedule 3 tables S3.1.
- 3.1.2 The limits given in schedule 3 shall not be exceeded.
- 3.1.3 Periodic monitoring shall be carried out at least once every 5 years for groundwater and 10 years for soil, unless such monitoring is based on a systematic appraisal of the risk of contamination.

3.2 Emissions of substances not controlled by emission limits

- 3.2.1 Emissions of substances not controlled by emission limits (excluding odour) shall not cause pollution. The operator shall not be taken to have breached this condition if appropriate measures, including, but not limited to, those specified in any approved emissions management plan, have been taken to prevent or where that is not practicable, to minimise, those emissions.
- 3.2.2 The operator shall:
- (a) if notified by the Environment Agency that the activities are giving rise to pollution, submit to the Environment Agency for approval within the period specified, an emissions management plan which identifies and minimises the risks of pollution from emissions of substances not controlled by emission limits;
 - (b) implement the approved emissions management plan, from the date of approval, unless otherwise agreed in writing by the Environment Agency.
- 3.2.3 All liquids in containers, whose emission to water or land could cause pollution, shall be provided with secondary containment, unless the operator has used other appropriate measures to prevent or where that is not practicable, to minimise, leakage and spillage from the primary container.

3.3 Odour

3.3.1 Emissions from the activities shall be free from odour at levels likely to cause pollution outside the site, as perceived by an authorised officer of the Environment Agency, unless the operator has used appropriate measures, including, but not limited to, those specified in any approved odour management plan, to prevent or where that is not practicable to minimise the odour.

3.3.2 The operator shall:

- (a) if notified by the Environment Agency that the activities are giving rise to pollution outside the site due to odour, submit to the Environment Agency for approval within the period specified, an odour management plan which identifies and minimises the risks of pollution from odour;
- (b) implement the approved odour management plan, from the date of approval, unless otherwise agreed in writing by the Environment Agency.

3.4 Noise and vibration

3.4.1 Emissions from the activities shall be free from noise and vibration at levels likely to cause pollution outside the site, as perceived by an authorised officer of the Environment Agency, unless the operator has used appropriate measures, including, but not limited to, those specified in any approved noise and vibration management plan to prevent or where that is not practicable to minimise the noise and vibration.

3.4.2 The operator shall:

- (a) if notified by the Environment Agency that the activities are giving rise to pollution outside the site due to noise and vibration, submit to the Environment Agency for approval within the period specified, a noise and vibration management plan which identifies and minimises the risks of pollution from noise and vibration;
- (b) implement the approved noise and vibration management plan, from the date of approval, unless otherwise agreed in writing by the Environment Agency.

3.5 Fire prevention

3.5.1 The operator shall take all appropriate measures to prevent fires on site and minimise the risk of pollution from them including, but not limited to, those specified in any approved fire prevention plan.

4 Information

4.1 Records

4.1.1 All records required to be made by this permit shall:

- (a) be legible;
- (b) be made as soon as reasonably practicable;
- (c) if amended, be amended in such a way that the original and any subsequent amendments remain legible, or are capable of retrieval; and
- (d) be retained, unless otherwise agreed in writing by the Environment Agency, for at least 6 years from the date when the records were made, or in the case of the following records until permit surrender:
 - (i) off-site environmental effects; and
 - (ii) matters which affect the condition of the land and groundwater.

4.1.2 The operator shall keep on site all records, plans and the management system required to be maintained by this permit, unless otherwise agreed in writing by the Environment Agency.

4.2 Reporting

4.2.1 The operator shall send all reports and notifications required by the permit to the Environment Agency using the contact details supplied in writing by the Environment Agency.

4.2.2 For the following activities referenced in schedule 1, table S1.1 (AR1), a report or reports on the performance of the activities over the previous year shall be submitted to the Environment Agency by 31 January (or other date agreed in writing by the Environment Agency) each year. The report(s) shall include as a minimum:

- (a) a review of the results of the monitoring and assessment carried out in accordance with the permit including an interpretive review of that data;
- (b) the annual production/treatment data set out in schedule 4 table S4.2; and
- (c) the performance parameters set out in schedule 4 table S4.3 using the forms specified in table S4.4 of that schedule.

4.2.3 Within 28 days of the end of the reporting period the operator shall, unless otherwise agreed in writing by the Environment Agency, submit reports of the monitoring and assessment carried out in accordance with the conditions of this permit, as follows:

- (a) in respect of the parameters and emission points specified in schedule 4 table S4.1;
- (b) for the reporting periods specified in schedule 4 table S4.1 and using the forms specified in schedule 4 table S4.4; and
- (c) giving the information from such results and assessments as may be required by the forms specified in those tables.

4.2.4 The operator shall, unless notice under this condition has been served within the preceding four years, submit to the Environment Agency, within six months of receipt of a written notice, a report assessing whether there are other appropriate measures that could be taken to prevent, or where that is not practicable, to minimise pollution.

4.2.5 Within 1 month of the end of each quarter, the operator shall submit to the Environment Agency using the form made available for the purpose, the information specified on the form relating to the site and the waste accepted and removed from it during the previous quarter.

4.3 Notifications

4.3.1 In the event:

- (a) that the operation of the activities gives rise to an incident or accident which significantly affects or may significantly affect the environment, the operator must immediately—
 - (i) inform the Environment Agency,
 - (ii) take the measures necessary to limit the environmental consequences of such an incident or accident, and
 - (iii) take the measures necessary to prevent further possible incidents or accidents;
- (b) of a breach of any permit condition the operator must immediately—
 - (i) inform the Environment Agency, and
 - (ii) take the measures necessary to ensure that compliance is restored within the shortest possible time;

- (c) of a breach of permit condition which poses an immediate danger to human health or threatens to cause an immediate significant adverse effect on the environment, the operator must immediately suspend the operation of the activities or the relevant part of it until compliance with the permit conditions has been restored.

4.3.2 Any information provided under condition 4.3.1 shall be confirmed by sending the information listed in schedule 5 to this permit within the time period specified in that schedule.

4.3.3 Where the Environment Agency has requested in writing that it shall be notified when the operator is to undertake monitoring and/or spot sampling, the operator shall inform the Environment Agency when the relevant monitoring and/or spot sampling is to take place. The operator shall provide this information to the Environment Agency at least 14 days before the date the monitoring is to be undertaken.

4.3.4 The Environment Agency shall be notified within 14 days of the occurrence of the following matters, except where such disclosure is prohibited by Stock Exchange rules:

Where the operator is a registered company:

- (a) any change in the operator's trading name, registered name or registered office address; and
- (b) any steps taken with a view to the operator going into administration, entering into a company voluntary arrangement or being wound up.

Where the operator is a corporate body other than a registered company:

- (a) any change in the operator's name or address; and
- (b) any steps taken with a view to the dissolution of the operator.

In any other case:

- (a) the death of any of the named operators (where the operator consists of more than one named individual);
- (b) any change in the operator's name(s) or address(es); and
- (c) any steps taken with a view to the operator, or any one of them, going into bankruptcy, entering into a composition or arrangement with creditors, or, in the case of them being in a partnership, dissolving the partnership.

4.3.5 Where the operator proposes to make a change in the nature or functioning, or an extension of the activities, which may have consequences for the environment and the change is not otherwise the subject of an application for approval under the Regulations or this permit:

- (a) the Environment Agency shall be notified at least 14 days before making the change; and
- (b) the notification shall contain a description of the proposed change in operation.

4.3.6 The Environment Agency shall be given at least 14 days notice before implementation of any part of the site closure plan.

4.4 Interpretation

4.4.1 In this permit the expressions listed in schedule 6 shall have the meaning given in that schedule.

4.4.2 In this permit references to reports and notifications mean written reports and notifications, except where reference is made to notification being made "immediately", in which case it may be provided by telephone.

Schedule 1 – Operations

Table S1.1 activities			
Activity reference	Activity listed in Schedule 1 of the EP Regulations	Description of specified activity and WFD Annex I and II operations	Limits of specified activity and waste types
AR1	Section 5.6 A(1)(a) Temporary storage of hazardous waste in a facility with a total capacity exceeding 50 tonnes pending any of the activities listed in Section 5.1, 5.2 and 5.3	R13: Storage of waste pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on the site where it is produced)	<p>Storage of hazardous refrigeration units, WEEE, and treated fractions and components from WEEE.</p> <p>There shall be no treatment of hazardous waste other than for sorting and separation from other waste streams.</p> <p>Free storage of refrigeration units shall not exceed a maximum storage height of 3.5 metres.</p> <p>Refrigeration units shall not be stored for more than 3 months and no more than 6 months as a contingency in the case of unplanned operational outages as agreed with the Environment Agency.</p> <p>Site total storage capacity shall not exceed 3,000 tonnes at any one time.</p> <p>Refrigerators shall be stored and handled in a way which does not result in damage to the cooling circuit or insulation panels.</p> <p>Buildings, covered areas, or containers shall be designed, constructed and maintained to prevent ingress of rain and surface water.</p> <p>Containers containing waste shall be stored on an impermeable surface with sealed drainage system.</p> <p>Waste types suitable for acceptance are limited to those specified in Table S2.2.</p>

Activity reference	Description of activities for waste operations	Limits of activities
AR2 Refrigeration units and WEEE storage	R13: Storage of waste pending any of the operations numbered R1 to R12 (excluding temporary storage, pending collection, on the site where it is produced)	<p>Storage of non-hazardous refrigeration units, WEEE and treated fractions and components from WEEE.</p> <p>There shall be no treatment of hazardous or non-hazardous waste other than for sorting and separation from other waste streams.</p> <p>Free storage of refrigeration units shall not exceed a maximum storage height of 3.5 metres.</p> <p>Refrigeration units shall not be stored for more than 3 months and no more than 6 months as a contingency in the case of unplanned operational outages as agreed with the Environment Agency.</p> <p>Site total storage capacity shall not exceed 3,000 tonnes at any one time.</p> <p>Refrigerators shall be stored and handled in a way which does not result in damage to the cooling circuit or insulation panels</p> <p>Subject to any other requirements of this permit wastes shall be stored for no longer than 1 year prior to disposal and 3 years prior to recovery.</p> <p>Buildings, covered areas, or containers shall be designed, constructed and maintained to prevent ingress of rain and surface water;</p> <p>Containers containing waste shall be stored on an impermeable surface with sealed drainage system.</p> <p>Waste types suitable for acceptance are limited to those specified in Table S2.3.</p>

Table S1.2 Operating techniques		
Description	Parts	Date Received
Application	Section 3a – technical standards, Part B3 of the application form. Technical standards outlined in Halesfield hazardous Waste Storage Installation - Best Available Techniques and Operating Document reference 416.09242.00010.	Duly Made 29/04/2021
Response to Schedule 5 Notice dated 10/05/2021	Response to questions: <ul style="list-style-type: none"> • 3 detailing stock management • 4 storage periods • 5 odorous wastes • 10 waste descriptions • 11 damage units • 15 fire prevention monitoring • 16 fire suppression • 17 fire water containment • 18 Additional flooding measures 	21/05/2021
Additional information request sent 27/05/2021	Further information regarding <ul style="list-style-type: none"> • Clean water management • techniques for stacking of refrigeration units • appropriate covering of WEEE • WEEE waste type details and WEEE should not contain liquids 	17/06/2021
Additional information request sent 12/08/2021	Confirmation of sewer discharge consent.	13/08/2021
Additional information request sent 16/08/2021	Updated Fire Prevention Plan.	17/08/2021

Table S1.3 Pre-operational measures	
Reference	Pre-operational measures
PO1	<p>Prior to storing WEEE in Flexible Intermediate Bulk Containers (FIBCs) the operator shall submit a report to the Environment Agency for written approval. The report shall put forward proposals for providing a weather proof covering for all WEEE storage.</p> <p>The operator shall implement a weather proof covering for WEEE storage as agreed with the Environment Agency.</p>
PO2	<p>The operator shall only handle and stack refrigerators in a way that will ensure no pressure is applied to the refrigerator cooling circuit on the rear of the unit until a report has been submitted to the Environment Agency and a new handling and stacking method has been agreed in writing.</p> <p>The report shall detail:</p> <ul style="list-style-type: none"> • Proposals for an alternative handling method that will allow the handling of up to four fridges at a time in order to stack them laying down on their sides without damaging the cooling circuit on the rear of the refrigerator. • How the equipment to be used has been designed to handle refrigerators without causing damage, including how any pressure applied to the appliance is minimised and controlled. • Evidence from trials undertaken to assess and demonstrate whether the proposed handling method causes damage to appliances, including recorded visual inspection of appliances before and after handling and the results of gas detection monitoring. The operator must provide the Environment Agency with a minimum of 5 days' written notice of when and where the trials will be undertaken.

Schedule 2 – Waste types, raw materials and fuel

Table S2.1 Raw materials and fuels	
Raw materials and fuel description	Specification
-	-

Table S2.2 Permitted waste types and quantities for storage of hazardous refrigerators and WEEE	
Maximum quantity	Waste hazardous properties H3 Annual throughput for both hazardous and non-hazardous waste 50,000 tonnes.
Waste code	Description
16	WASTES NOT OTHERWISE SPECIFIED IN THE LIST
16 02	wastes from electrical and electronic equipment
16 02 09*	transformers and capacitors containing PCBs
16 02 10*	discarded equipment containing or contaminated by PCBs other than those mentioned in 16 02 09
16 02 11*	discarded equipment containing chlorofluorocarbons, HCFC, HFC
16 02 13*	discarded equipment containing hazardous components other than those mentioned in 16 02 09 to 16 02 12
20	MUNICIPAL WASTES (HOUSEHOLD WASTE AND SIMILAR COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL WASTES) SEPARATELY COLLECTED FRACTIONS (EXCEPT 15 01)
20 01	separately collected fractions (Except 15 01)
20 01 23*	discarded equipment containing chlorofluorocarbons
20 01 35*	discarded electrical and electronic equipment other than those mentioned in 20 01 21 and 20 01 23 containing hazardous components

Table S2.3 Permitted waste types and quantities for storage of non-hazardous refrigerators and WEEE	
Maximum quantity	Annual throughput for both hazardous and non-hazardous waste 50,000 tonnes.
Waste code	Description
16	WASTES NOT OTHERWISE SPECIFIED IN THE LIST
16 02	wastes from electrical and electronic equipment
16 02 14	discarded equipment other than those mentioned in 16 02 09 to 16 02.13
19	WASTES FROM WASTE MANAGEMENT FACILITIES, OFF-SITE WASTE WATER TREATMENT PLANTS AND THE PREPARATION OF WATER FOR HUMAN CONSUMPTION AND WATER FOR INDUSTRIAL USE
19 10	wastes from shredding of metal-containing wastes
19 10 06	other fractions other than those mentioned in 19 10 05
19 12	wastes from the mechanical treatment of waste (for example sorting, crushing, compacting, pelletising) not otherwise specified
19 12 04	plastic and rubber

Table S2.3 Permitted waste types and quantities for storage of non-hazardous refrigerators and WEEE	
Maximum quantity	Annual throughput for both hazardous and non-hazardous waste 50,000 tonnes.
Waste code	Description
20	MUNICIPAL WASTES (HOUSEHOLD WASTE AND SIMILAR COMMERCIAL, INDUSTRIAL AND INSTITUTIONAL WASTES) SEPARATELY COLLECTED FRACTIONS (EXCEPT 15 01)
20 01	separately collected fractions (Except 15 01)
20 01 36	discarded electrical and electronic equipment other than those mentioned in 20 01 21, 20 01 23 and 20 01 35

Schedule 3 – Emissions and monitoring

Table S3.1 Point source emissions to sewer, effluent treatment plant or other transfers off-site– emission limits and monitoring requirements						
Emission point ref. & location	Source	Parameter	Limit (incl. Unit)	Reference period	Monitoring frequency	Monitoring standard or method
S1 on site plan in schedule 7 emission to Severn Trent Coalport Halesfield Sewage Treatment Works	Site surface water drainage	Oil/grease	-	-		
		Suspended oils				
		Metals				

Schedule 4 – Reporting

Parameters, for which reports shall be made, in accordance with conditions of this permit, are listed below.

Table S4.1 Reporting of monitoring data			
Parameter	Emission or monitoring point/reference	Reporting period	Period begins
-	-	-	-

Table S4.2: Annual production/treatment	
Parameter	Units
-	-

Table S4.3 Performance parameters		
Parameter	Frequency of assessment	Units
Water usage	Annually	m ³
Energy usage	Annually	MWh

Table S4.4 Reporting forms		
Parameter	Reporting form	Form version number and date
Water usage	Water Usage Reporting Form, or other form as agreed in writing by the Environment Agency	Version 1, 08/03/2021
Energy usage	Energy Usage Reporting Form, or other form as agreed in writing by the Environment Agency	Version 1, 08/03/2021

Schedule 5 – Notification

These pages outline the information that the operator must provide.

Units of measurement used in information supplied under Part A and B requirements shall be appropriate to the circumstances of the emission. Where appropriate, a comparison should be made of actual emissions and authorised emission limits.

If any information is considered commercially confidential, it should be separated from non-confidential information, supplied on a separate sheet and accompanied by an application for commercial confidentiality under the provisions of the EP Regulations.

Part A

Permit Number	
Name of operator	
Location of Facility	
Time and date of the detection	

(a) Notification requirements for any malfunction, breakdown or failure of equipment or techniques, accident, or emission of a substance not controlled by an emission limit which has caused, is causing or may cause significant pollution	
To be notified within 24 hours of detection	
Date and time of the event	
Reference or description of the location of the event	
Description of where any release into the environment took place	
Substances(s) potentially released	
Best estimate of the quantity or rate of release of substances	
Measures taken, or intended to be taken, to stop any emission	
Description of the failure or accident.	

(b) Notification requirements for the breach of a limit	
To be notified within 24 hours of detection unless otherwise specified below	
Emission point reference/ source	
Parameter(s)	
Limit	
Measured value and uncertainty	
Date and time of monitoring	

(b) Notification requirements for the breach of a limit	
To be notified within 24 hours of detection unless otherwise specified below	
Measures taken, or intended to be taken, to stop the emission	

Time periods for notification following detection of a breach of a limit	
Parameter	Notification period

(c) Notification requirements for the breach of permit conditions not related to limits	
To be notified within 24 hours of detection	
Condition breached	
Date, time and duration of breach	
Details of the permit breach i.e. what happened including impacts observed.	
Measures taken, or intended to be taken, to restore permit compliance.	

(d) Notification requirements for the detection of any significant adverse environmental effect	
To be notified within 24 hours of detection	
Description of where the effect on the environment was detected	
Substances(s) detected	
Concentrations of substances detected	
Date of monitoring/sampling	

Part B – to be submitted as soon as practicable

Any more accurate information on the matters for notification under Part A.	
Measures taken, or intended to be taken, to prevent a recurrence of the incident	

Measures taken, or intended to be taken, to rectify, limit or prevent any pollution of the environment which has been or may be caused by the emission	
The dates of any unauthorised emissions from the facility in the preceding 24 months.	

Name*	
Post	
Signature	
Date	

* authorised to sign on behalf of the operator

Schedule 6 – Interpretation

“accident” means an accident that may result in pollution.

“application” means the application for this permit, together with any additional information supplied by the operator as part of the application and any response to a notice served under Schedule 5 to the EP Regulations.

“authorised officer” means any person authorised by the Environment Agency under section 108(1) of The Environment Act 1995 to exercise, in accordance with the terms of any such authorisation, any power specified in section 108(4) of that Act.

“disposal” means any of the operations provided for in Annex I to the Waste Framework Directive.

“EP Regulations” means The Environmental Permitting (England and Wales) Regulations SI 2016 No.1154 and words and expressions used in this permit which are also used in the Regulations have the same meanings as in those Regulations.

“emissions of substances not controlled by emission limits” means emissions of substances to air, water or land from the activities, either from the emission points specified in schedule 3 or from other localised or diffuse sources, which are not controlled by an emission limit.

“groundwater” means all water, which is below the surface of the ground in the saturation zone and in direct contact with the ground or subsoil.

“Hazardous property” has the meaning in Annex III of the Waste Framework Directive.

“Hazardous waste” has the meaning given in the Hazardous Waste (England and Wales) Regulations 2005.

“Industrial Emissions Directive” means DIRECTIVE 2010/75/EU OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 24 November 2010 on industrial emissions, as read in accordance with Schedule 1A to the Environmental Permitting (England and Wales) Regulations 2016.

“List of Wastes” means the list of wastes established by Commission Decision 2000/532/EC replacing Decision 94/3/EC establishing a list of wastes pursuant to Article 1(a) of Council Directive 75/442/EEC on waste and Council Decision 94/904/EC establishing a list of hazardous waste pursuant to Article 1(4) of Council Directive 91/689/EEC on hazardous waste.

“quarter” means a calendar year quarter commencing on 1 January, 1 April, 1 July or 1 October.

“recovery” means any of the operations provided for in Annex II to the Waste Framework Directive.

“Waste code” means the six digit code referable to a type of waste in accordance with the List of Wastes and in relation to hazardous waste, includes the asterisk.

“Waste Framework Directive” or “WFD” means Waste Framework Directive 2008/98/EC of the European Parliament and of the Council on waste, as read in accordance with Schedule 1A to the Environmental Permitting (England and Wales) Regulations 2016.

“WEEE” means waste electrical and electronic equipment.

“WEEE Directive” means Directive 2012/19/EU of the European Parliament and of the Council of 4th July 2012 on waste electrical and electronic equipment (WEEE).

Where a minimum limit is set for any emission parameter, for example pH, reference to exceeding the limit shall mean that the parameter shall not be less than that limit.

Unless otherwise stated, any references in this permit to concentrations of substances in emissions into air means:

- in relation to emissions from combustion processes, the concentration in dry air at a temperature of 273K, at a pressure of 101.3 kPa and with an oxygen content of 3% dry for liquid and gaseous fuels, 6% dry for solid fuels; and/or

in relation to emissions from non-combustion sources, the concentration at a temperature of 273K and at a pressure of 101.3 kPa, with no correction for water vapour content “year” means calendar year ending 31 December.

When the following terms appear in the waste code list in Schedule 2, table 2.2 and S2.3 for those tables, they have the meaning given below:

‘hazardous substance’ means a substance classified as hazardous as a consequence of fulfilling the criteria laid down in parts 2 to 5 of Annex I to Regulation (EC) No 1272/2008

‘heavy metal’ means any compound of antimony, arsenic, cadmium, chromium (VI), copper, lead, mercury, nickel, selenium, tellurium, thallium and tin, as well as these materials in metallic form, as far as these are classified as hazardous substances

‘PCBs’ means

- polychlorinated biphenyls
- polychlorinated terphenyls
- monomethyl-tetrachlorodiphenyl methane, Monomethyl-dichloro-diphenyl methane, Monomethyldibromo-diphenyl methane
- any mixture containing any of the above mentioned substances in a total of more than 0,005 %by weight

‘transition metals’ means any of the following metals: any compound of scandium, vanadium, manganese, cobalt, copper, yttrium, niobium, hafnium, tungsten, titanium, chromium, iron, nickel, zinc, zirconium, molybdenum and tantalum, as well as these materials in metallic form, as far as these are classified as hazardous substances.

Schedule 7 – Site plan



END OF PERMIT

Water Usage Reporting Form

Permit number: [EPR/AB1234CB]

Operator: [A Company Name Limited]

Facility name: [Unit A, Anytown]

Water Usage Reporting Form: version 1, 08/03/2021

Reporting of water usage for the year [YYYY]

Water source	Water usage (m ³)	Specific water usage (m ³ /unit) ²
Mains water	[insert annual usage in m ³ where mains water is used]	[insert annual usage in m ³ /unit where mains water is used]
Site borehole	[insert annual usage in m ³ where water is used from a site borehole]	[insert annual usage in m ³ /unit where water is used from a site borehole]
River abstraction	[insert annual usage in m ³ where abstracted river water is used]	[insert annual usage in m ³ /unit where abstracted river water is used]
Other – [specify other water source where applicable]. Add extra rows where needed]	[insert annual usage in m ³ where applicable]	[insert annual usage in m ³ /unit where applicable]
Total water usage	[insert total annual water usage in m ³]	[insert total annual water usage in m ³ /unit]

Operator's comments

Operator's comments

Signed: *[Name]*

Date: *[DD/MM/YY]*

(Authorised to sign as representative of the operator)

Guidance for use: Use this form to report your annual water usage.

Example text is shown in bracketed grey italics. Replace the example text by entering your own site specific information. Add additional rows as necessary.

Energy Usage Reporting Form

Permit number: [EPR/AB1234CB]

Operator: [A Company Name Limited]

Facility name: [Unit A, Anytown]

Energy Usage Reporting Form: version 1, 08/03/2021

Reporting of energy usage for the year [YYYY]

Energy source	Energy consumption / production (MWh)	Specific energy consumption (MWh/unit) ²
Electricity imported as delivered - source [specify source, e.g. supplied from the national grid]	<i>[insert annual consumption in MWh where electricity is imported]</i>	<i>[insert annual consumption in MWh/unit where electricity is imported]</i>
Electricity imported as primary energy 1 – conversion factor of [specify conversion factor used to convert electricity delivered to primary energy]	<i>[insert annual consumption in MWh where electricity is imported]</i>	<i>[insert annual consumption in MWh/unit where electricity is imported]</i>
Natural gas	<i>[insert annual consumption in MWh where natural gas is used]</i>	<i>[insert annual consumption in MWh/unit where natural gas is used]</i>
Gas oil – conversion factor of [specify conversion factor used to convert tonnes to MWh]	<i>[insert annual consumption in MWh where gas oil is used]</i>	<i>[insert annual consumption in MWh/unit where gas oil is used]</i>
Imported heat	<i>[insert annual consumption in MWh where heat is imported]</i>	<i>[insert annual consumption in MWh/unit where heat is imported]</i>
Other – <i>[specify other energy source and conversion factors where applicable, e.g. renewable fuel. Add extra rows where needed]</i>	<i>[insert annual consumption in MWh where applicable]</i>	<i>[insert annual consumption in MWh/unit where applicable]</i>
Electricity exported	<i>[insert annual production in MWh where electricity is exported]</i>	Not applicable
Heat exported	<i>[insert annual production in MWh where heat is exported]</i>	Not applicable

Operator's comments

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Signed: *[Name]*

Date: *[DD/MM/YY]*

(Authorised to sign as representative of the operator)

Guidance for use: Use this form to report your annual energy usage.

Example text is shown in bracketed grey italics. Replace the example text by entering your own site specific information. Add additional rows as necessary.

¹ Multiply delivered electricity by 2.4 to convert to primary energy where the electricity is supplied from the national grid. If the electricity is supplied from another source, specify the conversion factor used. Add additional rows as needed if electricity is imported from multiple sources.

² Divide energy consumption by an appropriate unit of raw material processed or product output.