

Dear Operator/Consultee,

Further to a previous communication requesting organisations which will be required to use the Integrated Reporting Service nominate a Team Co-ordinator, which can be found <a href="here">here</a>, OPRED has populated the nominated personnel within each organisation.

## **Further Action**

Team Co-Ordinator's must now populate their teams within IRS, to reiterate anyone who is required to submit or view a notification will need to have access to IRS. You may find the IRS Managing Teams guide useful which can be found on our <u>Communications</u> page.

Any delay to populating IRS with users may result in your organisation not being able to submit notifications.

IRS was initially intended to go live 1 September 2021, this has been delayed. The new go live date is **22 September 2021.** 

Kind Regards,

**Business Support Team**