



# ExCo Minutes (FINAL)

ExCo/21/001

<b>Title of meeting</b>	Executive Committee meeting
<b>Date</b>	15 December 2020
<b>Time</b>	14.00 – 16.00
<b>Venue</b>	MS Teams meeting
<b>Chair</b>	June Raine
<b>Attendees</b>	ExCo
<b>Apologies</b>	None

## Full meeting attendees

June Raine	Chief Executive Officer (Chair)
Jon Fundrey	Chief Operating Officer
Samantha Atkinson	Chief Quality and Access Officer
Christian Schneider	Chief Scientific Officer
John Quinn	Chief Technology Officer
Carly McGurry	Change Strategy Lead
[REDACTED]	Deputy Head of Directorate

## Attendees for part of the meeting

[REDACTED] Boryana Stambolova and [REDACTED] for item 11: Corporate Risk Register

### **1. Apologies and Announcements**

1.1 Dr Raine welcomed all attendees to the meeting.

### **2. Draft Minutes of the 1<sup>st</sup> December 2020 ExCo meeting (ExCo/20/056)**

2.1 The ExCo reviewed the draft minutes of the 1<sup>st</sup> December 2020 ExCo meeting and provided comments.

### **3. Final minutes of the 17<sup>th</sup> November 2020 ExCo meeting (ExCo/20/057)**

3.1 The ExCo noted the final minutes of the 17<sup>th</sup> November 2020 ExCo meeting.

### **4. Actions Log (ExCo/20/058)**

4.1 The ExCo reviewed the actions log and provided comments.

## **FOR DECISION – DYNAMIC ORGANISATION**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**6. DDaT Strategy (ExCo/20/060)**

6.1 John Quinn presented an update on the Digital, Data and Technology (DDaT) strategy. The ExCo reviewed the strategy and roadmap development, and the decisions required on principles, platforms, timing, sourcing and data management, and the impact and implications of these. The ExCo noted the challenges associated with the reduced funding envelope; it will be vital to align the DDaT strategy with the Size and Shape work. Top-down decisions will be required by the Chief Officers to manage this strategy.

[REDACTED]

[REDACTED]

[REDACTED]

**8. COI policy for Board members (ExCo/20/061)**

8.1 The ExCo reviewed and endorsed the Conflict of Interest (COI) policy for Board members and noted this will be taken to the next ARAC meeting.

[REDACTED]

[REDACTED]

**PATIENT SAFETY/MARKET ACCESS**

## FINIANCIAL SUSTAINABILITY

[REDACTED]

[REDACTED]

### 11. Corporate Risk Register (ExCo/20/065)

11.1 Boryana Stambolova and [REDACTED] presented the updated Corporate Risk Register (CRR) following feedback from the Audit and Risk Committee. [REDACTED] the new Governance and Risk Assurance Manager, joined for the discussion. The ExCo noted the risks have now been aligned with the strategic priorities and have been consolidated. The ExCo reviewed the risks and provided comments, and endorsed the closed actions. The ExCo agreed to liaise with divisional leads to consider how to sharpen the actions and ensure all interdependencies are considered. An action was taken to add the risk related to the inspection position to the CRR. The updated CRR will be presented to the ARAC.

***Action:** ExCo to liaise with divisional leads to sharpen the actions within their portfolios. Add inspection position risk to CRR. ARAC to consider updated CRR.*

## PAPERS FOR INFORMATION

### 12. AOB

12.1 No items of AOB were raised.