This is a Word version of the contents of the online portal for applications to the Fund. Please do not use this Word version to submit an application, it is for guidance only. Applications submitted using Word format will not be accepted.

Apply to: Community Ownership Fund

Overview

The government is providing £150 million over 4 years to support community groups in the UK to take ownership of assets and amenities at risk of being lost.

Voluntary and community groups can bid for match funding to acquire important assets and run them for the benefit of the local community.

Before you start your application you should read the following:

* [Community Ownership Fund prospectus](https://www.gov.uk/government/publications/community-ownership-fund-prospectus)
* [Guidance on the assessment criteria](https://www.gov.uk/government/publications/community-ownership-fund-assessment-criteria-guidance)

The fund will run until 2024/25 and there will be at least 8 bidding rounds in total.

The first round for applications:

* **opened on 15 July 2021**
* **closes on 13 August 2021 at 5pm**

If you do not think you will be ready for the first round, there will be future opportunities to apply. You can find the key dates on the Community Ownership Fund prospectus.

When you start the application you will have the ability to:

* save and return to your application
* make changes and review your answers

**Data protection**

Please read our [full data privacy statement](https://www.gov.uk/government/publications/community-ownership-fund-privacy-notice)

Before you start

**Rules for applying**

Please read the following rules:

* all applications must be received by the deadline of 5pm on 13 August 2021
* you will be asked to email supplementary attachments as part of your online application. These must be emailed within the stated deadline
* we will accept joint-applications. However, we require one lead organisation to submit the proposal and enter into a grant agreement with the Ministry of Housing, Communities and Local Government (MHCLG), if your grant application is successful
* applicants can only submit one application per community asset or amenity
* applicants are not restricted from submitting multiple applications for more than one community asset or amenity. However, please be aware that applications will be assessed separately

**Application form contents**

The following list shows you the layout of the application form.  You will need to be able to answer the questions within each section and provide any additional information:

* additional documents required
* check your project is eligible
* tell us about your asset
* value of funding required
* match funding
* check your organisation is eligible
* organisation status
* asset-locked organisation
* joint applications
* payments
* section 1: about your organisation
* section 2: Overview of your project
* section 3: Strategic case
* section 4: Management case
* section 5: Potential to deliver community benefits
* section 6: Added value to the community
* section 7: Publicly owned assets
* section 8: State aid declaration

You can send any additional documents at the end of the application form.

If you need to edit or revisit any sections of the application form whilst you are filling it in you will need to use the browser back button.  Be aware that if you use the **browser back button**, the screen that you are currently viewing will not be saved.

You must be aware that once you have submitted your application form you will not be able to go back and edit, add or change any of the sections.

**Get help**

If you’re having problems accessing the form or need help digitally then please ring our service desk using the following number [0203 829 0743](tel:02038290743).

The service desk is open from 9am to 5pm Monday to Friday (excluding Bank Holidays).

If you have any questions with regards to the application form or need any help understanding the policy please email us at [COF@communities.gov.uk](mailto:COF@communities.gov.uk)

Additional documents required

**You will also be required to send us essential information with your application form.**  
  
You will send these documents once you've completed this form.

**All applicants must send the following documents**:

* your governing documents or articles of association
* your financial accounts and/or management accounts. If you are a newly formed organisation you will need to provide projected income and expenditure from the 12 months from when your organisation was established, as part of your management case
* proof the asset is at risk and options for sale/transfer – see above
* full business plan

**If a transfer or sale is already agreed**, you will need to provide:

* all legal documents (including freehold and leasehold contracts or heads of terms)

**If your asset is publicly owned**, you will need to provide:

* a supporting statement from the public owner

If available, these documents should also be added to your application:

* an independent valuation of the asset in the last 6 months (if you don’t currently have this, it will need to be provided before we award capital funding)
* a structural survey and feasibility studies (if you don’t currently have this, funding may be provided to pay for these as part of your capital grant)
* additional evidence on plans, agreement in principle or secured matched funding – optional to provide at this stage though all sources of matched funding identified in your Business Plan will need to be verified prior to capital draw-down

**Your application will be considered incomplete without the required documents. Please factor in the time it will take you to send these documents to ensure you can submit your application on time.**

Check your project is eligible

**Is your project eligible?**

Eligible projects are those which seek to save a community asset or amenity which is currently at risk of being lost.

You must be able to demonstrate that:

* the asset or amenity is at risk
  + this might be from closure, sale, neglect or unsustainable operations due to its business model
* there is a realistic chance that the asset or amenity could be sold or transferred into community ownership within 6 months of the application deadline
* the community asset or amenity has a demonstrable community use and value which furthers the social wellbeing and social interests of the community
  + if the community asset is currently derelict it must have had a community use within the last 5 years
* you can show how you can ‘match’ the capital grant from the Community Ownership Fund with other funding sources including
  + for example, other loans, grants or community shares
* you will have full capital funding in place within 6 months of the application deadline

**What is match funding?**

The Community Ownership Fund will contribute up to 50% of the total capital required.

Up to £250,000 match-funded capital will be available for most asset types. Exceptionally bidders will be able to make the case for up to £1 million match-funding to help establish a community-owned sports club or help buy a sports club or ground at risk of being lost without community intervention.

Is your application about a sporting asset?

If you are applying to help establish a community-owned sports club or help buy a sports club or sporting facilities at risk of being lost, you can bid for up to £1,000,000 of match capital funding.

Are you applying to either establish a community-owned sports club, or to help buy a sports club or sporting facilities?

*(Required)*

*Please select only one item*

* Yes
* No

Value of funding requested (sporting assets)

Up to £1,000,000 can be applied for to fund the acquisition of the sporting asset or amenity and refurbishment costs alongside a sale or transfer.

Up to £50,000 additional funding (and no more than 20% of the total capital costs) can be applied for to support funding for project development or post-acquisition revenue.

Applicants for sporting assets will need to show additional criteria in their application. Please make sure you have read the [sporting assets section of the Eligibility criteria guidance](https://www.gov.uk/government/publications/community-ownership-fund-prospectus/community-ownership-fund-prospectus#eligibility-criteria).

How much funding (in GBP) are you requesting to receive from the fund?

Please give your response in numbers only – no symbols or commas *(Required)*

Tell us about your asset

Which of the following best describes the asset which is the subject of your application?

You may select more than one category if applicable, or 'other' if your asset type does not appear on the list.

*(Required)*

*Please select all that apply*

* cinema or theatre
* music venue
* museum
* arts venue or gallery
* park
* pub
* post office building
* shop
* community centre
* heritage building
* other

If you've selected other, please briefly describe the asset

Please note that sporting assets are eligible for a higher amount of money and will need to show additional criteria in their application.

If your bid is about a sporting asset, please go back to the previous question and answer 'yes'.

Value of funding requested (non-sporting assets)

Up to £250,000 capital grants can be applied for to fund the acquisition of the asset or amenity and refurbishment costs alongside a sale or transfer.

Up to £50,000 additional funding (and no more than 20% of the total capital costs) can be applied for to support funding for project development or post-acquisition revenue.

Please refer to the [Funding and support part of the guidance](https://www.gov.uk/government/publications/community-ownership-fund-prospectus/community-ownership-fund-prospectus#funding-and-support) for full information.

How much funding (in GBP) are you requesting to receive from the fund?

Please give your response in numbers only – no symbols or commas *(Required)*

Match funding

Applicants will be required to raise other sources of funding, alongside investment from the Community Ownership Fund. Having a range of funders contributing to a project can demonstrate the quality of the project and the support within the community.

The Community Ownership Fund will contribute up to 50% of total capital required.

Applicants will need to set out:

* the total project costs
* funding already secured
* plans to raise any additional funding needed

For more guidance on match funding you can read the [Funding and Support section](https://www.gov.uk/government/publications/community-ownership-fund-prospectus/community-ownership-fund-prospectus#funding-and-support) of the Community Ownership Fund prospectus.

Applicants are not required to have all match funding sources secured at the time of project application. However, successful applicants will need to demonstrate that they are able to secure the full project funds within **6 months of application** deadline.

Do you think your organisation will have the required match funding in place and on time, if your application is successful?

*(Required)*

*Please select only one item*

* Yes
* No

Check your organisation is eligible

**Is your organisation eligible?**

To be eligible to apply to the Community Ownership Fund you must be:

* legally incorporated (for this round of funding we will not fund unincorporated organisations)
* set up to deliver charitable purpose, social purpose or public benefit
* an asset-locked organisation
* able to show you are accountable to the local place and/or community you represent

**What is an asset-locked organisation?**

An ‘asset-lock’ requires that the organisation’s assets (including profit generated) are restricted for charitable purpose or community benefit.

This includes restrictions on any future sale or transfer of assets, to ensure they are used for community benefit or charitable purpose.

Organisation status

You must be legally incorporated for this round of funding.

**Is your organisation incorporated?**

*(Required)*

*Please select only one item*

* Yes
* No

**What does legally incorporated mean?**

Incorporation is the process by which a new or existing business or charity registers as a limited company. For a charity, this usually involves becoming a Charitable Incorporated Organisation (CIO).

Asset-locked organisation

**Is your organisation asset-locked?**

We will only invest in projects which demonstrate how the asset will be protected for the long-term benefit of the community.

Organisations must show this through their charitable purpose and/or an asset-lock within their governing documents.

**What is an asset-locked organisation?**

Read [what an asset-locked body is](https://communityinterestcompanies.blog.gov.uk/2019/08/07/asset-locked-body-mystery-revealed/) on this blog post.

*(Required)*

*Please select only one item*

* Yes
* No

Joint applications

We will accept applications from partnerships of organisations. However, please be aware that we require one lead organisation to submit your proposal and enter into a grant agreement with MHCLG, if your grant application is successful.

Is your application a joint bid in partnership with other organisations?

*(Required)*

*Please select only one item*

* Yes
* No

If yes, please provide all organisation names which are part of this joint bid

Please ensure the names you provide match registered legal names

Please provide a brief summary of your partnership and how you plan to deliver this project jointly (100 words)

Please enter your answer in the text box below

Payments

If successful, as part of the conditions of the award for funding, milestones and project targets will be agreed, alongside standard monitoring and review periods.

Capital and revenue grants will be paid on agreed milestones. Capital grants required for purchase will be paid on completion, subject to conditions.

This will be set out in a formal grant agreement.  All successful applicants will go through additional due diligence and fraud safeguarding checks.

Grants must be used for the purpose intended as set out in the conditions for award. This will be subject to monitoring and final review.  Failure to comply with the conditions of award could lead to funding being retracted or clawed-back.

SECTION 1: About your organisation

Enter details about your organisation on this page.

If you are submitting a joint bid, please enter the details of the lead organisation.

**What is your organisation called?**

This must match your registered legal organisation name.

Organisation *(Required)*

Please list any other names your organisation is known by

Including working names, trading names or any abbreviated versions. This will help us ensure we can accurately find the right information about your organisation.

Please provide a brief description of your organisation

[max 200 words]

We are interested in a brief description of your purpose, the communities and people you work with, and your main activities.

*(Required)*

Please choose which option best describes your organisation

Select one of the following:

*(Required)*

*Please select only one item*

* Charitable Incorporated Organisation (CIO)
* Co-operative Society
* Community Benefit Society
* Community Interest Company
* Not-for-profit Company Limited by Guarantee
* Other

If you've selected other, please tell us

**To be eligible for funding you must be**

* legally incorporated (for this round of funding we will not fund unincorporated organisations)
* set up to deliver charitable purpose, social purpose or public benefit
* an asset-locked organisation or have adopted an asset lock as part of your governing documents
* able to show you are accountable to the local place and/or community you represent

Please provide your organisation number as registered with Companies House, or another registration or regulatory body

Organisation number

If this number is from a register other than Companies House, please identify that register here

If applicable, please provide your charity number as registered with your nation's charity regulator

Charity number

Is your organisation a trading subsidiary of a parent organisation?

If so, please provide the name of the parent organisation (not required).

When was your organisation established? 

When was your organisation established?  (Required)

Day

  -

Month

  -

Year

Your organisation’s registered address

This should be the same the address registered with your regulatory body.

Building and street *(Required)*

Town or city *(Required)*

County *(Required)*

Postcode *(Required)*

Your organisation’s correspondence address (if different)

Building and street

Town or city

County

Postcode

Your organisation’s website and social media (if applicable)

Website address

Facebook

Twitter

LinkedIn

Lead contact name

First name and surname *(Required)*

Lead contact email address

If you enter your email address then you will automatically receive an acknowledgement email when you submit your response.

Email *(Required)*

Confirm email address *(Required)*

Lead contact telephone

*(Required)*

SECTION 2: Overview of your project

**Project name**

Please give your project a name. This will be referred to in communications about your project.

*(Required)*

**Please provide a brief description of the aims of your project**

[200 words]

**Please include a brief overview of**

* the description of the asset - its current use and importance to the community
* why the community asset or amenity is at risk of being lost to the community
* the objectives of your proposal - what will the funding help you achieve?

*(Required)*

Address of the community asset

Building and street *(Required)*

Town or city *(Required)*

County *(Required)*

Postcode *(Required)*

Which local council area is your community asset located in?

Please enter the local authority name here

If you do not know which local authority the asset is located in, you can [use this tool](http://www.gov.uk/find-local-council) to find out.

Which constituency is your community asset located in?

Please enter the constituency name here

If you do not know which constituency the asset is located in, you can [use this tool](https://members.parliament.uk/constituencies) to find out.

What is the current ownership status of the asset?

If you know who the current owner is, please provide their details. If you don’t know the current ownership status, please provide brief details.

*(Required)*

Is the asset currently for sale?

If so, please provide a link to a website, if known.

If it is not for sale, is there a willing seller and when might you expect it to be?

*(Required)*

Is the asset registered as a community asset?

If the asset has a status as a registered asset of community value (ACV) (England only) or if the community has registered an interest or been granted the Right to Buy (Scotland only) please provide details.

If you are the community body that registered the asset, please provide supporting documentation.

You can choose to answer by either:

* typing in the text field below
* or if you have a document you can attach it with your application later

Is the asset currently listed for disposal or part of an active Community Asset Transfer proposal?

Please provide details (including when the asset was listed, and the current status of the Community Asset Transfer process) and a link to the listing if available.

*(Required)*

Please provide further evidence that the asset is at risk and could be sold or transferred to the community within the next 6 months?

[200 words]

The risk the asset is facing might be from closure, sale, neglect or unsustainable operations due to its business model. Please describe why you believe the asset is at risk of being lost to the community and the evidence you have for this.

**This might include evidence that**

* the asset is for sale or listed for disposal
* its future use is not secure
* it is unprofitable under its current business model
* the asset is in a state of disrepair
* current ownership is not tenable (such as the current leasehold is not being renewed) and there is a risk community use will cease

Please demonstrate reasonable expectation that the asset could be sold or transferred to the community in the next 6 months. This could include an agreement in principle with the current owner or if the asset is currently for sale.

Please provide any additional supporting documents later on in the application.

*(Required)*

SECTION 3: Strategic case

The strategic case accounts for 30% of the overall assessment score

**Please provide a brief overview of the strategic case for your project**

[300 words]

**This should include**

* who in your local community currently uses and benefits from the asset or amenity
* the impact which the loss of the community asset would have on the community
* why without community intervention the asset would be lost to the community
* the new opportunities that the community asset or amenity could create under community ownership

*(Required)*

Please describe the community support you have for your proposals to save the asset.

[250 words]

You must be able to provide evidence of support you have for your plans

**This evidence might include**

* community engagement activity you have run and how these have shaped your plans
* any community fundraising you have carried out
* how have you involved local people in your plans so far?

*(Required)*

Please explain the support you have from local partners.

[200 words]

You must be able to show you have built local partnerships around your plans, and the role your proposals could play alongside other local plans

**You should have answers to the following**

* are relevant public bodies aware and supportive of your plans?
* what support do you have from other local organisations or local businesses or public sector partners?
* do your plans relate to the aims of any other local plans (such as a neighbourhood plan, local economic strategy, or health and wellbeing strategies)?

*(Required)*

Demonstrate how you have considered the environmental sustainability of your proposal

[150 words]

We welcome projects that can support the journey to Net Zero and incorporate low or zero carbon approaches. We also welcome projects which consider their impact on the natural environment.

Please demonstrate ways in which you have considered the environmental impact of the asset.

This might include how you would improve the energy efficiency of the asset.

*(Required)*

SECTION 4: Management case

The management case accounts for 30% of the overall assessment score.

Please make sure you have read the [management case (in section 2) of the Assessment criteria guidance](https://www.gov.uk/government/publications/community-ownership-fund-prospectus/community-ownership-fund-prospectus#assessment-criteria) before completing this section.

**Funding required**

[200 words]

Please provide information on the full funding you are asking for, including a breakdown of your capital costs and any additional project development or post-acquisition funding you require.

The Community Ownership Fund will provide up to a maximum of 50% of the capital costs to purchase (and renovate and repair) the community asset.

**Please provide the following financial details**

* what are your full project costs?
* how much funding are you seeking from the Community Ownership Fund?
* have you undertaken an independent asset valuation? (This will be required prior to funding award)
* sources of funding you have already received to develop your project so far
* sources of funding you have already secured for the capital costs
* sources of funding you plan to secure for your project

*(Required)*

Please provide a summary of your proposed business plan for the asset

[300 words]

We will be assessing your plans for the longer-term sustainability of the community asset in community ownership through your proposed business model.

Please outline your plans for income generation and how you plan to resource the maintenance and management of the building, alongside the activities and services you will deliver.

Please include details of any expected surplus, and how this will be reinvested in your activities.

**Your business plan should include**

* feasibility studies carried out to date
* any further feasibility work needed
* risks and mitigations
* full financial forecasts
* income sources
* planned resources required
* costs
* cash flow

*(Required)*

Please demonstrate how you have considered the skills and resources needed to manage the asset sustainably?

[300 words]

We will be assessing how you have considered the management requirements of your project, and the steps you are taking to ensure your organisation is able to run the asset sustainably.

**Please provide information on**

* your organisation’s track record: what types of projects, services have your organisation previously delivered?
* skills and experience: does your organisation have experience and skills of managing a community asset? Are you planning to recruit staff?
* whether your board have the skills and expertise to successfully manage this asset – if there are gaps how will you fill them?

*(Required)*

Explain how your organisation is accountable to and representative of the community you serve?

[150 words]

You should demonstrate you are accountable to the community you represent.

**You can do this by showing**

* who is on your board?
* governance structures
* membership structures
* other ways you will involve the community in the running of the asset

*(Required)*

Explain how you have considered inclusiveness and integration as part of your plans for the community asset?

[150 words]

Please demonstrate:

* the factors which determine who can join, including if there are any barriers
* how the community asset will be accessible and inclusive for all members of the community including underrepresented groups
* how this project would support integration in the local area

*(Required)*

SECTION 5: Potential to deliver community benefits

The community benefits account for 30% of the overall assessment.

**Please outline the community benefits you expect to deliver from your proposal to save the community asset**

Please make sure you have read the [potential to deliver community benefit  (in section 3) of the Assessment criteria guidance](https://www.gov.uk/government/publications/community-ownership-fund-prospectus/community-ownership-fund-prospectus#assessment-criteria) before completing this section.

[400 words]

You will need to demonstrate the community benefits of the asset, and how these will be sustained and improved through community ownership.

**These benefits should relate to one or more of the outcomes**

* community pride and perceptions of the local area as a place to live
* social trust, cohesion and a sense of belonging
* participation in community life, arts and culture and/or sport
* local economic outcomes – including employment and volunteering opportunities, and employability and skills
* additional social and wellbeing outcomes – such as delivering positive impact in physical and/or mental health and reducing loneliness and social isolation

*(Required)*

How will local people benefit from your proposed project?

[200 words]

You will need to demonstrate which groups in the community currently use the asset and amenity, and how would they benefit from protecting the asset.

You will show how the asset will be inclusive and deliver benefits for members of the wider community under community ownership.

There may be one main beneficiary group within the community who primarily benefits from the asset, but successful applicants will need to demonstrate the asset serves the wider geographic community and not solely a community of interest.

*(Required)*

SECTION 6: Added value to the community

Please make sure you have read the [added-value of the community asset based on community need (in section 4) of the Assessment criteria guidance](https://www.gov.uk/government/publications/community-ownership-fund-prospectus/community-ownership-fund-prospectus#assessment-criteria) before completing this section.

**Please describe how your project will address local community needs**

[300 words]

Please describe how your project will address local community needs.

You will need to provide an assessment of community needs using local data and neighbourhood statistics where relevant. You should include relevant local data and information which helps to demonstrate why the asset is important to your community.

**This might include an appraisal of**

* availability and access to other similar services (ie if the asset you are seeking to save provide a unique amenity or service that people would have to travel elsewhere for)
* potential to address local challenges. For example, bids could use individual IMD domains to appraise their relative need and show how the asset and project might address a particular challenge for their place – for example, health or employment. Applicants could consider a range of local challenges such as transport connectivity and access to assets.

You may also want to include an overview of the current strengths within your community that your project can help to harness and develop to address local challenges and deliver community benefits.

*(Required)*

SECTION 7: Publicly owned assets

This section relates to assets which are currently publicly owned.

If your asset is not currently in public ownership, you can move to Section 8.

Assets that are publicly owned

**Please provide the name, job title, and organisation of your primary contact at the relevant public body you have been talking to about this asset**

Please provide one supporting statement from the public owner.

You can choose to type this in the text field below, or if you have a document you can attach it with your application later.

The statement should include all of the following:

* the current status of the asset and why its future use is at risk
* the rationale for transferring or selling the asset to the community, including the appraisal of the impact on service provision (this might relate to efficiencies and improvement in service delivery, and why the community asset will be more sustainable under community ownership)
* evidence of planned ongoing support which the public body will be providing (financial and in-kind support), and continuing service contracts arrangements (where applicable)
* written assurance from the transferring authority that the community group are capable of taking ownership of the asset and that without their intervention the asset is at risk of being lost

Type your answer here (if applicable)

SECTION 8: Subsidy control/State aid

**Your Subsidy control/State aid declaration**

All bids must also consider how they will deliver in line with subsidy control (or State Aid for aid in scope of the Northern Ireland Protocol) as [set out in the guidance](https://www.gov.uk/government/publications/complying-with-the-uks-international-obligations-on-subsidy-control-guidance-for-public-authorities).

You need to know whether any aspect of the project involves the provision of subsidies (or State Aid).

Briefly explain how the subsidies or state aid are compliant with the UK’s subsidy control regime as [set out in the guidance](https://www.gov.uk/government/publications/complying-with-the-uks-international-obligations-on-subsidy-control-guidance-for-public-authorities).

If this question does not apply to you, please type 'Does not apply.'

[200 words]

*(Required)*

Additional documents

You will need to send additional documents by email as part of your application.

**All applicants must send the following documents**:

* your governing documents or articles of association
* your financial accounts and/or management accounts. If you are a newly formed organisation you will need to provide projected income and expenditure from the 12 months from when your organisation was established, as part of your management case
* proof the asset is at risk and options for sale/transfer
* full business plan

**If a transfer or sale is already agreed**, you will need to provide:

* all legal documents (including freehold and leasehold contracts or heads of terms)

**If your asset is publicly owned**, you will need to provide:

* a supporting statement from the public owner (unless you have already provided this in Section 7)

If available, these documents should also be added to your application:

* an independent valuation of the asset in the last 6 months (if you don’t currently have this, it will need to be provided before we award capital funding)
* a structural survey and feasibility studies (if you don’t currently have this, funding may be provided to pay for these as part of your capital grant)
* additional evidence on plans, agreement in principle or secured matched funding – optional to provide at this stage though all sources of matched funding identified in your Business Plan will need to be verified prior to capital draw-down

**Your application will be considered incomplete without the required documents**

Confirmation of emailed documents

Please send your supporting documents to [COFapplicationdocuments@communities.gov.uk](mailto:COFapplicationdocuments@communities.gov.uk?subject=%5BREPLACE%20WITH%20PROJECT%20NAME%5D%20COF%20supporting%20documents)

**The file name of all of your documents must start with the name of your project, for example 'PROJECTNAMEBusinessPlan'.**

Please tell us the email address you will be sending your documents from *(Required)*

*(Required)*

*Please select all that apply*

* Please tick this box to confirm that you have sent your additional documents using the email address provided above.

You told us you do not have match funding in place

For the first round of bidding, applicants are not required to have all match funding sources secured at the time of project application.

Capital funding for successful projects may be awarded in principle. However, successful applicants will need to demonstrate that they are able to secure the full project funds within **6 months of application**.

There will be other opportunities to apply for funding after this round.

[For more information about when subsequent rounds open,](https://www.gov.uk/government/publications/community-ownership-fund-prospectus/community-ownership-fund-prospectus#overview) please read the guidance.

If you’d like further assistance or support with your application to help with match funding, then email [COF@communities.gov.uk](mailto:COF@communitites.gov.uk?subject=Support%20with%20your%20COF%20application)

You told us your organisation is not legally incorporated

For this round of funding your organisation must be legally incorporated. Read more information about the [eligibility criteria](https://www.gov.uk/government/publications/community-ownership-fund-prospectus/community-ownership-fund-prospectus#eligibility-criteria).

There will be other opportunities to apply for funding after this round. [For more information about when subsequent rounds open,](https://www.gov.uk/government/publications/community-ownership-fund-prospectus/community-ownership-fund-prospectus#overview) please read the guidance.

If you’d like further assistance or support with your application to help with the eligibility criteria, then email [COF@communities.gov.uk](mailto:COF@communitites.gov.uk?subject=Support%20with%20your%20COF%20application)

You told us that the organisation is not asset-locked

This Fund will only invest in projects which demonstrate how the asset will be protected for the long-term benefit of the community.

Organisations must show this through their charitable purpose and/or an asset-lock within their governing documents.

If you’d like further assistance or support with your application to help with the asset-lock question, then email [COF@communities.gov.uk](mailto:COF@communitites.gov.uk?subject=Support%20with%20your%20COF%20application)

There will be other opportunities to apply for funding after this round. [For more information about when subsequent rounds open,](https://www.gov.uk/government/publications/community-ownership-fund-prospectus/community-ownership-fund-prospectus#overview) please read the guidance.

Edit your answers

You have now answered all of the questions which will be assessed as part of your application.

If you wish to edit any of your previously entered answers, you can do either of the following:

* click on the **First**button: this will save your responses so far and take you back to the start of the application
* click the **Save and come back later**button: this will save your responses so far and allow you to request a link via email which will let you continue your application at a later date